

# NOCALL News

Northern California Association of Law Libraries

A chapter of the American Association of Law Libraries

## PRESIDENT'S MESSAGE

Jocelyn Stilwell-Tong

As I mentioned in my last column, I'm so proud to be a member of NOCALL because you folks, my law library peers, do such amazing work locally, professionally, and on a national level. I'm proud to note that our own Diane Rodriguez is taking that volunteer spirit to the next level by becoming the next VP/President/Past President of our parent organization, AALL! We've known that Diane is a force to be reckoned with for years, and I'm so excited to see what she does on the national stage. The flurry of congratulatory emails on the NOCALL listserv after her election warmed my heart. Congratulations again to Diane, but mostly, congratulations to AALL, which will be getting an amazing leader!

As we close in on our 40 years as a chapter of AALL, there has never been a better time to be a member of NOCALL. With the arrival of the year 2020, our Ruby Anniversary is upon us – that's right folks, 40 years of NOCALL! We'd like to organize a few events to celebrate this occasion. Do you have some good ideas about how we could make the most of this milestone? Email me to join the ad-hoc Anniversary Planning Committee, and help us add some special sparkle to next year's events!

Speaking of sparkling events, we hope to see you all at our Four-Corners Winter Parties in San Francisco, Palo Alto, and Sacramento. If you'd like to bring a donation for "Toys for Tots" we'll gather them at each location and pass them on to that charity. A special message for the academic librarians among us: if you have any law students who have expressed an interest in law librarianship, this is a great opportunity to invite them to meet folks from NOCALL! When I first moved to the Bay Area, I planned to make friends through my MLIS program – as many of you have heard me indignantly complain, my grand plan met an untimely end when SJSU SLIS went online-after only my first semester there. NOCALL stepped in to fill that gap, and I made many of my first local friends through this organization. My first event was a social meet-up, and Susan Nevelow-Mart and Julie Horst made sure I felt at home immediately. Our professional associations are a great source of information, networking, continuing education, and opportunities for professional growth – but they are also a way to reach out and engage with your community. Let's make those prospective law librarians feel welcome!

Our VP, Sarah Lin, is organizing our Spring Institute, which will be held on March 20th, 2020, on the UC Davis campus. Thank you to all the UC Davis Law Librarians for your help in organizing and obtaining the space! The theme will be "Beyond the L-Word: Pushing the Boundaries of Legal



Volume 40, Number 2  
November- December 2019

## IN THIS ISSUE

PRESIDENT'S MESSAGE .....	1
HEADNOTES FROM HOLLY .....	3
E-LIBRARIAN BOOK REVIEWS .....	3
LEGAL TECH RECAP .....	4
PROFESSIONAL READING IN REVIEW .....	7
SPOTLIGHT ON...SARAH LIN .....	9
NOCALL BUSINESS MEETING MINUTES .....	10

Librarianship” and the planning committee already has some wonderful content plotted out. If you have any suggestions for panels, speakers, or other contributions, reach out to our VP, Sarah Lin, with your ideas. Again, we’re making a special effort to welcome JD and MLIS students this year. Watch for more on that as we get closer to the date!

This is my last column for the year, so I’ll close by wishing you and all of yours a warm winter holiday season, and a very happy new year. I’m proud to work with you throughout 2020!

-Jocelyn

## NOCALL News

The NOCALL News is published five times a year by the Northern California Association of Law Libraries, a chapter of the American Association of Law Libraries, and is a benefit of membership.

The Northern California Association of Law Libraries assumes no responsibility for the statements and opinions advanced by the contributors to the association’s publications. Editorial views do not necessarily represent the official position of the Northern California Association of Law Libraries.

## HEADNOTES FROM HOLLY

Holly Riccio

**LESSONS IN LEAVENING...** I recently tried something in the kitchen I had never tried: baking bread. I had made things in loaf pans (date nut bread, pound cake, etc.), but never real bread that uses yeast and needs to rise overnight. I took on a simple recipe for bread in a dutch oven and it came out looking magazine-cover worthy. However, on my second attempt, I overworked the dough a bit and, while the taste was still amazing, the bread was less than esthetically pleasing. The lessons in my bread baking bids are many: (1) don't let fear hold you back from trying new things, (2) practice makes perfect, and (3) mastery, then advancement. After a few more batches of basic bread, I plan to move on to other varieties: seeded, whole wheat and rolls. Maybe the last lesson should be the old adage that variety is the spice of life.

**ATTITUDE OF GRATITUDE...** I recently attended an AALL webinar aimed at those that want to advance in their careers and manage people, thinking that there is always something to learn in this area. The comment that stuck with me most was one of the simplest: say 'Thank You' more. Thank your co-workers, team members or direct reports for their contributions more regularly, and that will start to spread a culture of gratitude. We all speak up when something is wrong and needs to be fixed—even though it often takes creativity and persistence to get to a real person on the phone these days—but rarely do we reach out or share when something works really well. Sure, the reflex is to think you're too busy to share a "Thanks" or other kind words, but I can guarantee you that the reward outweighs the effort just about every time. The lesson here: make gratitude a habit. (Mackler, this one's for you.)

**"YOU LOOK MAHVELOUS!"...**<sup>1</sup> There are numerous advantages to working remotely: not having to wrestle with public transit daily, making your own coffee just the way you like it all day long, wearing fuzzy slippers during meetings... the list goes on. But, one thing I've noticed is that there are things I still like doing for myself, because

---

1. I may be dating myself here, but this is a reference to the character Fernando created by Billy Crystal in the 80s on Saturday Night Live. His motto: "It is better to look good than to feel good." Do yourself a favor and watch some of the old SNL sketches with this character. You can thank me later.

they have an effect on how I carry and feel about myself. For me, it's doing my hair and makeup, and sometimes because I am not going into the office, having the freedom to play around with different eyeshadow looks or lipstick colors. Outside of work hours, I have other habits and routines that are chock full of other acts of self-care: reading, cooking, face masks. (If you're sensing a beauty products-centric theme here, you're on the right track.) Your mileage may vary—in terms of what acts of self-care bring you joy—but the lesson is the same: self-investment is an important foundational step in everyone's daily routine.

---

## E-LIBRARIAN BOOK REVIEWS

Elisabeth McKechnie  
U.C. Davis Law Library

*Book prices will be listed where available; All prices are accurate as of writing date and may have changed by the time this column goes to press. Books are sourced from Amazon.com unless otherwise noted.*

**[The New Hacker's Dictionary version 4.2.2 aka The Jargon File, a comprehensive compendium of hacker slang illuminating many aspects of hackish tradition, folklore, and humor.](#)**

*Author:* Various editors

*Release Date:* January, 2002 [Etext #3008]

*Edition:* 422

*Source:* Project Gutenberg

*Price:* Free

Have you ever wanted to speak Hacker? Or at least figure out what they're saying? In this book, usage and vocabulary are correct as of 2002. This file was born in the MIT Lab in 1976 and was updated throughout the years until its 2002 release date. This collection (version 2.9.6) was eventually translated into book form by the MIT Press as "The New Hacker's Dictionary", by Eric Raymond (ed.) in 1991, going into a second edition in 1993. This isn't that book, but rather is the organic growth which continued over time. Ever wonder what FUD means and who it refers to? And what are all the other acronyms about? I make no promises that the language hasn't changed in the decade or more since publication, but tech librarians can get a good laugh from this.

## [Something From the Nightside](#)

*Author:* Simon R. Green

*Source:* Amazon.com

*Format:* Kindle

*Price:* \$2.99

London has a dark double, a square of Hell just around the corner called the Nightside. In the Nightside, the sun never shines and carnivorous taxi cabs cruise the streets for prey. John Taylor, a detective with a hidden past and the mysterious ability to find lost things, agrees to take a case to find a missing girl that will return him to the city he'd fled years ago. *The Nightside* is engaging, strange and vastly entertaining. Granted, it's inhabited by dead gods and live monsters, but the mystery is engrossing and the writing is very good. Read this on a dark stormy night and don't answer the door if something knocks. Highly recommended.

## [Breaking Into the Movies](#)

*Author:* John Emerson and Anita Loos

*Source:* Project Gutenberg

*Price:* Free

This is a favorite book, which I used to own in hard copy. It's a very practical guide to breaking into motion pictures during the silent films of 1921. The authors give details on how stage acting differs from film, how to apply makeup to suit the cameras of the time and how to wear your own clothing for film as well as what you should have in your closet. There are plenty of pictures and some familiar names like Mary Pickford, Victor Fleming, Norma Talmadge. Interesting fact: many directors started as auto mechanics.

## [The Art of Caricaturing](#)

*Author:* S. Mitchell Smith

*Source:* Internet Archive

*Price:* Free

EPUB and Kindle versions are not readily available, so this book should be downloaded in PDF. The book offers lessons in caricature along with copious illustrations demonstrating various methods. It also offers assignments for the student to practice the various concepts. Materials are recommended and pen-nib sizes and brands may be somewhat dated (1941) but the pictures are well-drawn and very clear. Lettering and cartooning are also covered.

Because the Holiday Season approaches, I present my final recommendation. You have probably seen the movies but have you ever read the book?

## [A Christmas Carol](#)

*Author:* Charles Dickens

*Source:* Project Gutenberg

*Price:* Free

*Editions:* Project Gutenberg has several editions of this eBook:

- [#46](#) (Original First Edition Cover; 1843 Original Illustrations in Color by John Leech)
- [#19337](#) (Published in 1905; Illustrations in Black and White by G. A. Williams)
- [#24022](#) (Published in 1915; Illustrations in Black and White and Color by By Arthur Rackham)
- [#30368](#) (First edition with original hand written pages; Black and White illustrations)

Project Gutenberg has multiple editions of this story, from the [original manuscript](#), to the [first edition](#), through the one I recommend, illustrated by [Arthur Rackham](#). I think that the story has much to inform us at this point in time. I can't help but notice the similarities between the way that the poor (and working poor) are treated in Victorian society versus their treatment in our times. Today's issues are similar.

---

## LEGAL TECH RECAP

**Delia L. Montesinos, Ropes & Gray**

Typically, I would add this at the end, under Things You Should Check out. But it's so super-VIP that I'm telling you now: the latest issue of AALL Spectrum, [Data-Driven Legal Services](#), is a must-read. Read it from cover to cover. But especially Kevin Miles' column, [The Power of CI Checklists](#), which is the first in a series of CI-related articles he is authoring for the magazine.

## BLOOMBERG

- [Launched](#) a new podcast, Law X.0, uncovering and analyzing trends in litigation, regulation and compliance, transactions, legal operations, and additional areas.

- Subscribers can now [download](#) the entire document hierarchy, all the way up to full volumes, of Books & Manuals. Previously, you could only do this with Portfolios.
- [Added](#) a new toolkit for Entity Formation, available via the Corporate Practice Center's Alternative Entities practice page and the Transactional Intelligence Center.

## CASETEXT

- [Announced](#) CARA Patent, which extends CARA's capabilities to IP and helps lawyers find the most relevant opinions, decisions, and related IP connected to their patent. At this time, it's only available to "select IP litigation practices" but you can request early access via their web site.

## DOCKET NAVIGATOR

*Received info via email, so no links*

- New menu re-design for party, firm, or attorney roles that includes the ability to select Plaintiff or Defendant roles in addition to Patentee or Patent Challenger roles. Which means now you can drilldown to cases where one party was both defendant and patentee.
- Exploring a new feature, charts for prior art reports are now available under Patent Quick Profiles. May add it as a permanent feature based on usage and user feedback.
- Currently working on a new comparison report, Judges and Courts, that will allow you to view charts for outcomes before a court or a judge.

## FASTCASE

- [Added](#) a new calendaring feature to Docket Alarm that links with a library of court rules and automatically calculates any deadline. Also [added](#) prosecution history from the Patent Application Information Retrieval (PAIR) system and all of the underlying documents.
- [Acquired](#) NextChapter, a cloud-based bankruptcy platform that allows attorneys to prepare, manage, and electronically file

bankruptcy cases. Subscribers to Fastcase BK will move to NextChapter with no change in pricing.

## GAVELYTICS

- On November 12, Jean O'Grady moderated a discussion on legal analytics including adopting and using Gavelytics. A recording of the session is available [here](#).

## GPO

- [Completed](#) the digitization of more than 1,300 historical Congressional Hearings dating back to 1958. These are now available on govinfo > Congressional Committee Materials > [Congressional Hearings](#)

## HEINONLINE

- [Launched](#) a new database, Business and Legal Aspects of Sports & Entertainment, which includes articles and cases covering more than 55 sports and entertainment topics. Also [added](#) ten more titles to their Law Journal Library.

## LEXIS

*Heard some of these directly from the reps so no links*

- Announced new "billable" pricing. As of September 1, they've eliminated doc charges for primary sources but the search charge has gone up to \$99 for bill back purposes.
- A couple of enhancements [released](#) in October for Advance: tweaked the search box a bit more and also updated the results display of archived codes for easier review and access.
- [Added](#) court analytics module to Context as well as no sign-in required, shareable links to some content (poking around the content would require ID authentication).
- Added a new Practice Advisor module, Life Sciences, as well as tons of [new content](#) to the Capital Markets & Corporate Governance practice area.
- Newsdesk migration completed August 1st for all firms. Currently beta testing a new Results Page—look for the 'Beta' link to play

with it. Coming Soon: newsletter export functionality.

- News and Business solutions are rebranding under Nexis, while legal products are rebranding under Lexis.
- The chatbot is coming! The Intelligent Research Assistant (IRA?) displays a real-time stream of your activities, creates an interactive map of your research, and you will be able to interact with it in a conversational way.

## PITCHBOOK

- [Added](#) Emerging Spaces, a new feature to identify niche spaces on the rise, like carbon capture and removal, ghost kitchens, sleep technology, and clean meat. They define this category as nascent areas that are “not a vertical (yet).” TBH, I haven’t quite figured out how I’m going to use this feature but I sure had fun poking around the insect-based foods space.

## PREQIN

- [Added](#) Environmental, Social and Governance data to their fund managers and investors profiles, including a link-out to the policy docs and a (proprietary) ESG assessment indicator. This data is often cumbersome to find so I’m super-happy about this.

## VLEX

- [Partnered](#) with LexBlog to add more than 400,000 law-related blog posts to its collection of legal-research materials, which already contains some 300,000 articles from JD Supra.

## WESTLAW/THOMSON REUTERS

*Received info via email, so no links*

- Drafting Assistant now allows you to save WestCheck reports and results to Folders. You can then access these within your WL/ WL Edge account.

- For Company Investigator Reports, you can exclude specific documents by selecting them in the Summary List. You can also re-add them if you change your mind. Works in both WL & WL Edge.
- Added capability to Drag & Drop into Folders in WL Edge. Simply select the doc you want and drag it toward the folders link. Your five most recently used folders will appear as drop options.
- Rolled out “Search Term Emphasis” in WL Edge. Add emphasis to your most important search terms by adding a caret after them; e.g. immunity^

## WOLTERS KLUWER

- [Added](#) a new Cheetah smart chart, which compares state and federal health laws. Topics include fraud and abuse, HIPAA, Medicaid, telemedicine, facility licensing, prescription drugs & controlled substances, hospital reporting requirements, and health exchanges/insurance marketplaces, among others.

## NEW (TO ME) RESEARCH TOOLS

- [According to](#) Jean O’Grady, Tax Foresight was one of the most impressive new offerings at AALL. Using AI, this tool can predict the likely outcome of a tax controversy with at least 90% accuracy. They offer analysis of 18 complex tax issues and will add additional issues in the future.
- UC San Diego has a [web page](#) dedicated to happenings in the federal government. Librarian Kelly Smith collects content from agency press releases, reports from the Office of Inspector General, Congressional Budget Office, the Congressional Research Service, the Government Accountability Office, and other items in the news.

## THINGS YOU SHOULD CHECK OUT

- ICYMI, Lloyd Auerbach recently led a webinar on doing Competitive Intelligence with Lexis Advance. You can watch the recording [here](#).

- According to the latest ABA Tech Report, only 8% of the attorneys who participated in the survey are using AI-based tech tools—the larger the firm, the higher the adoption rate—and most think it will take four to ten years for AI to go mainstream in the legal profession. So far only recaps of the cloud computing, cybersecurity, firm culture, and websites/marketing sections are [posted](#) online but you can purchase the entire report.
- ILTA's [2019 Tech Survey](#) just came out; free to survey participants and ILTA members. Bob Ambrogi [has](#) an overview on adoption of cloud-based technologies. Spoiler alert: numbers are still very low—the [2019 LTN Tech Survey](#) corroborates the results.
- Legal Week 2019 took place in London earlier this month. TR [recaps](#) the event as well as their Legaltech Startup Report 2019. Why should you read about UK legal tech, you ask? I have it on good authority that some of the Big 4 test-drive new tech in that market before releasing here.
- Great [post](#) in CS-SIS comparing functionality of the new Courtlink with that of Dockets on Bloomberg Law. BLaw is the winner, although, as the author notes, it might be because some features in the new CourtLink do not yet appear to work.
- From Artificial lawyer, a [great article](#) discussing Cal Bar's proposed regulatory measures, specifically a proposal that could potentially regulate legal tech.
- Listen to this [3 Geeks Podcast](#) that discusses HBR's Law Department Survey. While there, you might as well subscribe to their podcast because it's awesome.
- Latham has [partnered](#) with InsideSherpa to launch two virtual internship programs. Students can participate in online training programs for M&A and white-collar defense and investigations. Although designed for recruiting purposes, it sounds like awesome idea for Summer & Fall Associate trainings.

## PROFESSIONAL READING IN REVIEW

Elisabeth McKechnie and Kristin Brandt  
U.C. Davis Law Library

**“Incorporating Reference into a Unified Service Point at an Academic Library: A Case Study,”** by Anamika Megwalu and Kate Barron, *The Reference Librarian*, vol. 60, no. 4, pp. 262-276.

The Martin Luther King, Jr. Library of San Jose State University recently adopted a new service point model called the Unified Service Point (USP). This paper is based on an anonymous survey of 357 SJSU students, graduates and undergrad. The survey sought information on the level of student satisfaction with reference services and motivation for seeking help from librarians. Unusually among academic libraries, SJSU's is a joint public and academic library and the initial reference desk reflected that, staffed with academic and public librarians. While the USP is mentioned, apparently the survey didn't deal with the concept or student reaction to it. The survey showed that most students, grad students more than undergrad, went to a librarian for help finding relevant sources, although this often leads to the student seeking help evaluating relevancy and use of sources found. Many undergraduates sought librarian help because they were directed to by their professors. International students had more difficulty accessing support services, including librarians, simply because they didn't know about them. A growing number of students (graduate and undergrad) also ask for librarian help in learning software applications. And 26% of survey respondents had never sought librarian help at all.

**“Am I on the Library Website?: A LibGuides Usability Study,”** by Suzanna Conrad and Christy Stevens, *Information Technology and Libraries*, September 2019.

Many libraries are using LibGuides as a way of creating research guides and other adjuncts to the law library webpage without the need for a separate IT department. There are pitfalls for the novice creators, however. Cal Poly Pomona's University Library decided that their LibGuides needed tweaking, so they ran a small usability study in 2015. They used a small group of 10

students and a set of standardized tasks. The students were divided into two groups of 5, one which used version 1 and the other version 2 of LibGuides. The article gives extensive and interesting results, which alone makes this article worth reading. The single biggest finding: students didn't see sub-tabs, even when that was where the answer was. Also, tying the LibGuide to an individual class number or title increased the likelihood of students using it. Some students didn't know what a "research guide" was or its purpose. In fact, it may not be worth the effort to create them if they aren't used. All the students tended to default to the search box over reading something, especially if it was text-heavy. Left margin navigation bar works better than horizontal navigation tabs. The class associated with the study was in the COM (Communication) series. As a result of the study, the library put together a set of standardized templates for their LibGuides. More valuable advice is contained in the article. The current LibGuides for this library can be viewed at <http://libguides.library.cpp.edu/controversialtopics>.

**"Patent Search Basics,"** by Paul Henriques, *Online Searcher*, vol. 43, no. 5, September/October 2019, pp. 40-44.

Do the words "patent search" make you slightly uncomfortable? If so, tuck this article into your reference arsenal. The author, a former patent searcher for the U.S. Patent and Trademark Office, presents the basics of constructing a quality patent search in an understandable format. Sidebars include a primer about patents and the patenting process and resources for deepening your knowledge about prior art searching. The article also provides links to the 5 largest IP offices worldwide, in the U.S., Europe, China, Japan, and South Korea. Each of these organizations have databases that may be searched for free, as well as research tools for novice and expert searchers.

**"Adapting for 21st Century Success: The Delta Lawyer Competency Model,"** by Natalie Runyon and Alyson Carrel, September 2019. Retrieved from: <http://www.legalexecutiveinstitute.com/white-paper-delta-model/>

**"What is the Delta Model?"** by Alyson Carrell. Retrieved from: <https://www.alysoncarrel.com/delta-competency-model>

The Delta Model is a lawyer competency framework which describes lawyer success based on three skillsets: substantive legal expertise, business management skills, and personal effectiveness. The model was conceived by a working group of five industry professionals who met at a 2018 legal services conference. The white paper presents empirical research exploring the lawyer skills and competencies that impact client satisfaction. Carrel's website describes the model and its development, with graphics, dynamic diagrams, and slide-decks. The site also links to recent news, blogposts, and scholarly literature on the model. The ultimate aim of the model is to enable institutions to prepare lawyers for a rapidly changing market by better aligning lawyer competencies with client needs.

## Sarah Lin

### *Who or what has had the greatest impact on your law librarian career?*

I started as a technical services librarian and found my way into law librarianship because I used Sirsi Dynix and so did Reed Smith, when I applied to work there in 2007. It was never something I specifically set out for! The biggest impact on my career has been my family. I could put a spin on it of professional growth & opportunities, but the needs of my kids and where my husband has been able to find work have been the driving factors in my career. I guess I can say I've made the best of it, professionally, while keeping my focus on what's most important to me. I worked part-time for 8 years, and have worked remotely for the last 5.5. In the last year I found employers that allow for a flexible schedule, so that I can be available when the kids are home, and adjust my work hours to fit what my life needs. When I started my career I thought I'd go straight up the academic library ladder, but I can't say I mind where I've found myself! Being able to be physically present for my family while earning a living doing what I enjoy most has been the best possible situation.

### *How do you, as a librarian of 13 of years, continue to keep yourself vital in this profession?*

I find that learning about what other libraries/librarians are doing, whether reading about it or hearing it at a conference is the best way for me to stay excited and mentally engaged, without succumbing to defeatist perspectives (because the challenges are there, for sure!). I gather information about ways librarians are solving problems from absolutely every library type because there is always a nugget of wisdom or different perspective that I can bring to bear on my own situation.

### *What have you enjoyed the most from being involved with NOCALL?*

NOCALL is its members, and what an amazing group of librarians we are! When I was laid off this summer, I was absolutely astounded by the way my NOCALL friends jumped to action with recommendations, references, introductions, and job leads for me. Spending time with members throughout my trip to DC for AALL was amazing, and because of the time I've invested getting to know members, the business meetings and social events are can't-miss occasions! I will say that I've been a member for 3.5 years, so it definitely took time for me to get to know so many members--volunteering has certainly sped up that process!

**What would people be most surprised to learn about you?**

My undergraduate degree is in African & African-American Studies from the University of Chicago. I double-majored in Anthropology, and spent most of my time studying South Africa, but did my thesis on the Africa exhibit at the Field Museum in Chicago. The backstory is that during a social studies class in high school, we were nearing the end of the term and the teacher told us that with limited time left, we'd be skipping Africa because "nothing important happened there anyway." I knew that my teacher was wrong and was determined to rectify the omission when I got to college. Once I was there, I considered focusing on math, but it simply wasn't as interesting!

**How (or which) books influenced your childhood?**

My favorite childhood book was *Miss Rumphius*, which I think was secretly the subliminal message that made me a librarian. I already have the red hair for it! My other favorite book from much later childhood was *The Autobiography of Malcolm X*. I also read a lot of historical romances for fun, and have an enduring love of British castles and manor homes as a result!

**What was the last book you read that you really enjoyed and why?**

One of my favorites of the last 5 years is *A Discovery of Witches*. The novel takes place from Sept 18th to Nov 1st, and I participated in this year's read-along, which was a tremendous amount of fun. Normally I gorge myself on novels in 24-48 hours, so it was really neat to read it "as it happened." Maybe in the future I could read it while visiting the Bodleian, where the first half of the book takes place!

## NOCALL BUSINESS MEETING MINUTES

September 23, 2018 - 11:00am-2:00pm

Downey Brand LLP, 621 Capitol Mall, 18th Floor,  
SAC CA

**Attendees:** Jessica Brasch, Tina Dumas, Jen Fell, Hilary Hardcastle, Nancy McEnroe, Elisabeth McKechnie, Erin Murphy, Alice O'Neil, Jocelyn Stilwell-Tong, Angelia Wilson

**1. Approval of minutes from the last business meeting (May 2019)**

Nancy McEnroe suggested including the names of the new NOCALL officers and their respective offices in Section 8 of the minutes. A motion to approve the minutes with the proposed edits was made and seconded. The motion was approved by a majority vote.

**2. Status updates from clusters and committees**

**AALL Liaison:** Holly Riccio has stepped forward as AALL Liaison.

**Nominations:** Jocelyn Stilwell-Tong is hoping to fill the position of Nominations Chair. There is a Nominations Committee, but we need someone to volunteer to lead it. If anyone is interested, please contact Jocelyn.

**Wiki:** Our organization wiki has been run by Jaye Lapachet for a number of years. Some effort was made to transition to Google Drive, but it's been cumbersome because it requires phone verification. As a result, we are continuing to use the wiki that Jaye set up on PBWiki. Sarah and Jocelyn are looking at other options out of concern that PBWiki won't continue to be available.

**Archives:** We are still looking for someone to chair the Archives Committee. At this point, we're willing to move the Archives away from Stanford if we need to do so. They've been quite busy and haven't had time to volunteer.

**Audit:** The Audit and Budget Committee has finished its audit and distributed it.

**Education Committee:** The Education Committee reports that the committee is working on an educational program for the fall of 2020. They are

modeling it after the “legal research day” held in Boston this year, aimed at new associates. Anyone who would like to help with planning is encouraged to contact the committee.

The committee also mentioned that the AALL Continuing Education Grant is currently accepting proposals. Check the AALL website. It will also be posted to the NOCALL website.

**Spring Institute Committee:** The committee is looking for a firm librarian to join the Planning Committee. If you’d like to volunteer, contact Sarah Lin. The tentative date is March 20, 2020 and the tentative location is Davis. They are still working on the venue.

**Networking Committee:** They are looking for someone to organize the next Four Corners event in Sacramento. It was done in conjunction with SLA in the past. If you’re interested in helping, please reach out to Maribel Nash.

**Membership Committee:** Membership renewals went very smoothly.

**Outreach Committee:** The committee is continuing to do a great job.

**Grants Committee:** A grant awarded to Sarah Lin to attend the 2019 AALL Conference and Chapter Leadership Workshop in Washington, DC in July 2019. A second grant was awarded to Kristin Brandt to attend Internet Librarian in Monterey, CA in October 2019. The Grants Committee is offering one grant towards the registration fee (\$699) to attend the AALL Leadership Academy in Oak Brook, IL from March 27-28, 2020. The committee will send out a solicitation email in October.

### **3. Updates on activities at the AALL Annual Meeting**

The AALL Annual Meeting was very successful, with numerous NOCALL members presenting and participating.

**4. June Crossover Meeting was successful. The minutes will be available on the wiki.**

### **5. Business from AALL**

We send an annual report and some additional meeting information to AALL. They have a collection of these reports in print in Illinois. They would like to digitize them and provide access to NOCALL

members. Jocelyn thinks the information in the report is ambiguous enough that it shouldn’t be a problem. There are no treasurer reports or bank information. Jocelyn moved to direct AALL to proceed with the digitization; Jen Fell seconded. The motion was approved by a majority vote.

### **6. Grants**

The grants committee is looking for guidance on how to handle grant applications for non-AALL (or AALL affiliate) run programs. The board has given the following guidance on this issue:

NOCALL will distribute its grant funding in this order of priority:

1. NOCALL Events,
2. AALL Events,
3. Other AALL Branch Events, such as annual meetings,
4. Events sponsored, thrown, or created by non-profit entities, and
5. Continuing education events sponsored, thrown, or created by for-profit or corporate entities.

Grants should be used for professional continuing education that is clearly relevant to the applicant’s professional needs.

Elisabeth McKechnie commented on the standards. She is concerned that if you restrict the grant to AALL or AALL-affiliated organizations, you’re narrowing the pipeline of opportunities for librarians. For example, she thinks the Internet Librarian conference is a very valuable educational opportunity because it covers so much technical information. Because of the relative ease for getting money for NOCALL and AALL, the new standards narrow the funnel for librarians who want to step outside the box.

Jocelyn indicated that she’ll raise the issue with the Grants Committee. We will probably want the membership at large to weigh in on the standards. Jocelyn will ask for direct feedback and then summarize it for everyone.

### **7. Membership Drive Ad-Hoc Committee**

Jocelyn mentioned at the May Business Meeting that she’d like to organize an ad hoc membership drive committee to bring up the membership

numbers. She hasn't reached out to people yet, but stay tuned. One option is to pursue a reciprocal arrangement with AALL.

## **8. Wiki**

Sarah and Jocelyn would like to review all of our options for the NOCALL Wiki in the future; PB Wiki is a wonderful option, and we'll continue memorializing current NOCALL business on there until a new service is selected (or until we decide to continue with PB Wiki for the future).

Many thanks to Jaye Lapachet for her ongoing help with the maintenance of the Wiki and ensuring that future versions of NOCALL have our procedures memorialized. Jaye has given us one year's notice that she's planning to bow out of her Wiki Chair role, and Jocelyn would like to step in to that role once her Presidential year is over.

## **9. LinkedIn Page for NOCALL**

Sarah Lin and Courtney Nguyen (PR Chair) are looking into creating a NOCALL LinkedIn Page so it will be more efficient for us to link our volunteering experience.

## **10. State Bar Request for Comment**

Jocelyn drafted comments in response to the email from the State Bar requesting comments on the regulatory reforms aimed at increasing access to lower cost legal services supported by technology. Jocelyn reached out to the membership for input, as well as the California Council of County Law Libraries.

## **11. Technical Question: Do we want to put the board info behind a wall to prevent phishing?**

During Chapter Training at AALL, some of the chapters mentioned that by putting their board info and the email contact info in their "Membership" area, they've cut down on phishing attempts. How do we feel about taking this step? Jocelyn Stillwell-Tong moved that we place the names of our officers and committees behind a firewall so you can only see them after signing in as a member. Tina Dumas seconded and the motion was unanimously approved.

## **12. Nominations Chair**

Already discussed. Please volunteer.

## **13. Treasurer**

Nancy has assembled an extremely helpful report on our spending and income trends over the past few years - this gives us a picture of the "Life Cycle" of our budget year, and is very helpful to our planning process. It indicates that most of spending and intake happen around the same time, in conjunction with the Spring Institute.

## **14. Lifetime Membership**

Donna Williams, our Member at Large, has suggested exploring the idea of offering a "lifetime membership" for purchase to people as they retire, much like AALL does. Jocelyn proposed that we explore that idea. There is certainly interest. We already have an annual membership option for retirees. This would be a lifetime membership.

## **15. Other business**

Sarah Lin and Jocelyn have been looking into options for a fortieth anniversary celebration.