

NOCALL Board Meeting Agenda
January 18, 2018, 10:00am-11:00am
by conference call hosted UC Davis (using Zoom)

Members Present: Ramona Collins, Michael Ginsborg, Coral Henning, David Holt, Sarah Lin, Lori Ruth, Cindy Beck Weller

Greetings

Status Updates on Upcoming 2018 Events

Winter/Fall Workshop

Ramona Collins: The Winter Workshop was cancelled. However, NOCALL did co-host the [SLA Sierra Nevada Chapter's Fall Workshop: Generation Gap -- Benefits and Challenges of a Mixed Generation Workforce](#) in October 2017. Unfortunately, Holly Riccio needed to step down as Education Committee Chair, who is responsible for organizing the Workshop. Holly won a AALL award for her 2016 Fall Workshop programming and we thank her for her service. We hope to hold a 2018 Fall Workshop at the California Judicial Center, who are happy to host, on the topic of Supreme Courts – Federal and State if a volunteer steps forward. A notice was posted on the website that we are seeking a new Education Committee Chair.

Election

Ramona Collins: A notice went to the Board with the slate of candidates for the upcoming election. The slate will be published in NOCALL News shortly. A vote on the Chapter Mascot will also be included.

Spring Institute

David Holt: We are currently finalizing the keynote speaker, a professional advocacy trainer. There will be three tracks: 1) county law library funding led by the guest speaker; 2) metrics and assessment in law firm libraries; and 3) how to integrate library services into skills training. An announcement is currently being reviewed and will be published in the upcoming NOCALL News as well as the California County Council of Law Librarians newsletter. We hope that the Institute will get a good turn out from county law libraries. There was discussion about how to do outreach to the county law libraries as well as recruit volunteers. President Collins feels good about where we are in preparation for the Institute.

Master Calendar

Ramona Collins: We are currently using Google to host the NOCALL master calendar. Board members and committee chairs are encouraged to enter important dates and deadlines. So far, the Treasurer's deadlines have been entered. Using a master calendar is part of an effort to preserve institutional knowledge for future officers. The Master Calendar will be mentioned at the upcoming the Business Meeting.

NOCALL News

The September and January NOCALL News editions have been compiled and two more will be coming out in March and May. There was discussion about having a column in NOCALL News where committee activities would be promoted and volunteer solicitations made.

Deadlines:

~~9/8/17~~

~~11/3/17~~

~~1/5/18~~

3/9/18

5/4/18

Committee review

Administration cluster (Coordinator: David Holt)

-AALL Liaison (Chair, Coral Henning). No report given.

-Archives. Ramona Collins: Have not had time to give deep thought to that committee or how to use our archives and supplement them. Currently the archives are housed at Stanford and a Chair is needed.

-Audit and Budget. (Chair, Jean Willis). \$46,228.26 in Checking, \$6,399.90 in Savings, Total: \$52,628.16. Jocelyn Stilwell-Tong did a great job getting vendors to remit via paypal. Currently there is \$3,000 that needs to be transferred, increasing the total: \$55,228.16.

-Constitution and Bylaws. (Chair, Chuck Marcus). No report given.

-Nominations. Amy Wright is the new Chair!

Communication cluster (Coordinator: Lori Ruth)

-Newsletter (Chair, Mary Pinard-Johnson). See above report.

-Webpage (Chair, Julie Horst). No report given.

-Technology (Chair, David Holt). Ramona Collins: Materials created in the course of planning the Spring Institute should be scanned and put on the Google drive. There is a plan to move the material on the wiki to the Google drive, in order for there to be a single location for institutional knowledge. There is a plan to put the Election Procedures on the Google drive as a test case for working out procedures for preserving institutional knowledge.

David Holt: Goal for the next 12 months is to move the domain name from Network Solutions to Amazon. There is a billing issue that is in the process of being resolved. Once the domain

moves over, this expense will be negligible, about .50/month. The only other technology expense is \$70/month for Wild Apricot.

Education cluster (Coordinator: Cindy Beck Weller)

-Education. New Chair need. Ramona Collins put an announcement in NOCALL News. Need an Education Chair in order to make the Fall Workshop happen.

-Networking. Chair April Eudy has been coming up with great events, such as Four Corners.

-Spring Institute. Chair David Holt asked when online registration should launch. The event is planned for March 16. Logistical details were discussed involving sending vendors hotel information, where to hold the reception, and what registration for the reception would look like.

Membership cluster (Coordinator: Sarah Lin)

-Academic Relations. Kristina Chamorro is the new Chair!

-Membership. Chair, Jessica Brasch, is doing great job. Jessica compiled a list of lapsed NOCALL members. Ramona Collins has not been able to contact lapsed members. President Collins suggested that Board members review the list of lapsed members and provide feedback on which members would be good candidates for renewal.

-Placement. Chairs Robyn Moltzen and Judy Heier. Going well.

-Outreach cluster (Coordinator: Coral Henning)

-Government Relations. Chair Judy Janes' Report via email:

We are closely following the Net Neutrality issue and stand ready to participate as appropriate.

The FCC's vote to repeal the US government regulation requiring fair and equal access to digital data requires publication in the Federal Register which then allows Congress to introduce a resolution of disapproval. It appears this will happen. We continue to follow AALL's lead on this issue.

-Access to Justice. Chair, Michael Ginsborg, is still looking for additional members. He did receive a good response to his initial announcement and now has five new members. Member-at-Large, Sarah Lin, proposed a project to create a "toolkit" to assist pro se users in expunging their criminal records for past marijuana convictions. They will work together to research the requirements and create the toolkit. Eventually, the idea would be to provide the toolkit to County Law Libraries. President Collins suggested writing up the proposal in the NOCALL News to gauge interest among NOCALL members who might step up to help create the toolkit.

-Community Service. (Chair, Monica Stam). No report given.

-Public Relations. A new chair is needed.

-Recognition cluster (Coordinator: Michael Ginsborg).

-Awards. Chair, Michael Ginsborg, reported soliciting the membership for nominations

by email. One nomination has been received so far. He expects to continue making announcements until the deadline of March 16, 2018.

-Grants. Chairs Cathy Hardy and Sherry Takacs are doing a great job. There should be grant money for the upcoming Spring Institute.

-Memorials (Chairs, Leslie Hesdorfer and Jane Metz). No report given.

Treasurer's Report (Coral Henning). Refer to Audit & Budget report.