

NOCALL NEWS

Northern California Association of Law Libraries
A Chapter of the American Association of Law Libraries

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The 100% Participation Challenge: We Can't Succeed Without You

What? You didn't know that NOCALL needs YOU to meet our "100% Participation Challenge"? Holly Riccio began her 2011-12 term as NOCALL President by "half-jokingly" affirming a goal of 100% participation. She encouraged every member to become involved, whether by attending a Business Meeting, writing an article, or serving on a Committee. If you haven't explored opportunities to participate, the rewards of participation await you, and I will mention several opportunities in this column. Any NOCALL officer would be happy to match an activity with your interest and availability.

Our recent [Fall Workshop](#) gave over 40 NOCALLers opportunity to learn from fantastic speakers and moderators at three programs. The Workshop had a playful title, inspired by Billy Joel's "We Didn't Start the Fire," with program topics that were decidedly "hot," as any participant will confirm. Holly, our Education Committee Chair, organized the event with Jessica Brasch and Maureen Moran. Mark Mackler and Kathy Skinner served as moderators. Jessica also took participants on a tour of the California Judicial Center Library. We owe special thanks to the Library for hosting the Workshop at the California Judicial Conference Center, and to CEB for generously sponsoring the lunch.

NOCALLers continue to stand out for contributions to our professional community. At the 2016 AALL Annual Meeting, two of our members helped provide programs. Sarah Lin was coordinator of "Crowdsourcing a Skill Set to Manage the Legal Information of the Future"; and Kathy Skinner was a panelist for "Attorney Research Skills: Continuing the Conversation between Law Firm and Academic Law Librarians." Kathy and a colleague also offered a presentation, "Reimagining Summer Associate Training: A Case Study." At the Meeting's conclusion, Holly officially completed her AALL Executive Board service, as Vice President, then President, and Immediate Past President. Congratulations to Holly for her leadership! In addition, Jean Willis became AALL's Treasurer; Michele Finerty became Vice Chair of AALL's Government Relations Committee; and Prano Amjadi became Chair of AALL's Academic Law Libraries Committee. NOCALL also kept "popping up" at the Annual Meeting and otherwise attracting notice, thanks to the creative inspiration of Les Forrester,



In this Issue

Musings from Mark	4
Professional Reading in Review	4
Committee Corner	5
Spotlight on... Hadas Livnat	6
Tech Talk: Update on tools to prevent link rot	7
Ereader Librarian's Digital Book Review	7
NOCALL Board Meeting Minutes.....	8
NOCALL Business Meeting Minutes	10
NOCALL Board Meeting Minutes....	11
NOCALL Cross-Over Meeting Minutes	13

Robyn Moltzen, and Mary Pinard Johnson. Robyn and Mary designed our amazing poster board (with photos [here](#)). Les again designed our popular giveaway - a pop-up kite, themed as “the Sky’s the Limit.” Attendees followed [Twitter announcements](#) on when and where attendees could pick one up from Les, Coral Henning, and Shannon Burchard.

At our Fall Business Meeting, we were honored to engage our wonderful speaker, Catherine Blakemore. Catherine is Executive Director of Disability Rights California and Vice Chair of the State Bar’s California Commission on Access to Justice. She addressed “Closing the Justice Gap Chasm – A Legal Services Program Working to Achieve 100% Success” (PowerPoint available [here](#)). She shared examples of lives positively changed from her organization’s representation, and described the barriers to access, the work of the Commission, and proposed remedies.

The Business Meeting brought us news of a new interest group and of Committee activities. Sarah Lin has agreed to start an informal special interest group on technical services, with meetings or online chats among specialists in this rapidly changing field. Ramona Martinez, Spring Institute Committee Chair, has been leading the effort to organize our one-day Institute on state government information. The Institute will take place on April 1st at UC Davis’ Alumni Center. Ramona would love to hear from you if you can help with planning - especially if you have ideas for speakers on the topic of Regulatory Research in California; OR if you would like to design a logo and work on publicizing the event; OR if you are curious how else you might help in some small way. April Eudy, our Networking Committee Chair, has

restored our networking socials, starting with a get-together at the Pink Elephant in San Francisco. April has organized a “NOCALL Day at the SF Zoo” on November 5th, and has started planning our Four Corners receptions. Please become a point of contact in the corner closest to you - Sacramento, Fresno, San Francisco, or the Peninsula.

Our Academic Relations Committee Chair, Jodi Collova, has been exploring a role for NOCALL’s in SJSU’s fall career panel, and she has confirmed that NOCALL can distribute information on a student list serv. In addition, she and April prepared this beautiful [student brochure](#), using a photo taken by April.

Our Public Relations Committee seeks writers for the *Daily Journal*, in which NOCALL once had a monthly column. Committee Chair Emily Bergfeld invites you to write a Daily Journal article on behalf of NOCALL. We are also looking for ways to expand the Committee’s reach, including a restored “Beyond the Shelves” section in *The Recorder*.

Tina Dumas served as our Membership Committee Chair for several years until September. Thank you, Tina, for your indispensable contributions in this role! David Holt, her successor, continues to serve as our Technology Committee Chair. David initiated an automated reminder email to support membership renewals, and his initiative has already proven a success. David further enhanced our online registration system, and uploaded key Institute planning materials to NOCALL’s Google Drive.

Finally, our Government Relations Committee (GRC), led by Judy Janes, joined the [successful opposition](#)

NOCALL News

The NOCALL News is published five times a year by the Northern California Association of Law Libraries, a chapter of the American Association of Law Libraries, and is a benefit of membership.

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to AB 2880, which would have authorized state government to copyright its documents, undermining access to public records. The Board recently approved policies that GRC recommended to streamline its work and aid such joint initiatives.

Two of our Committees lack members - Community Service and Public Access. Our traditional community service project takes little time. Please consider supporting the [Sleep Train's Annual Secret Santa Toy Drive for Foster Kids](#). We need members to host the drive at each of NOCALL's Four Corners. In a past Sleep Train Drive, we not only raised funds, but also collected over 50 toys. It would be great if we could collect 100 toys - but we cannot reach that goal without your help!

I hope you will also consider joining Monica Stam and me at the [Prisoners' Literature Project](#) in Berkeley. The project collects and distributes books to prisoners throughout the U.S.. I have tentatively scheduled two-hour intervals in 2017, so I would be delighted to hear from you if you think the activity would interest you. Do you have another idea for community service? Don't keep it a secret! Please share your idea with Board Member Jessica Brasch.

We also need members to revitalize our commitment to public access. One new initiative originated with Past President Ellen Platt. It involves developing a digital platform, such as Google Drive, to donate legal serials to county law libraries when our libraries receive replacement issues. Many smaller county law libraries can't afford to buy relevant publications that our libraries dispose of, but disposed publications remain valuable, even if they are a year out-of-date. If the local county law library could not accept offered donations, participating law libraries could enter titles in a digital registry for other county law libraries to claim for shipment. Sarah Lin has begun to explore ways to advance this initiative.

The Business Meeting closed with a special tribute to a very special person. Judy Heier prepared a tribute to

Mary Staats, and I was privileged to read it. Mary is a charter member, having served NOCALL in many ways across more than 30 years, including as Placement Committee Chair for 20 years. Although she retires in December, her warmth and generosity will continue to inspire us:

As a pillar of our community, Mary exemplifies all the characteristics of what we should strive for in our careers and as a human being. She's giving, empathetic, kind-hearted, forever encouraging, brave and humble ... To know Mary is to love her, put quite simply.

We extend best wishes and congratulations to Mary on her retirement, and hope to see her at future events.

P.S. In February, we will host a "New NOCALL Connections" luncheon to encourage newer members and others to become more involved. More news will follow.

*--Michael Ginsborg
NOCALL President*

MUSINGS FROM MARK

Mark Mackler
California Department of Justice
San Francisco

ROBERT MORIN...worked for nearly 50 years as a cataloger at the University of New Hampshire's Dimond Library. His colleagues knew that he was a frugal man. He drove a 1992 Plymouth, rarely bought new clothes or went out, and ate frozen dinners. Mr. Morin died last year at 77, and it soon became clear what he had been doing with his money. The librarian had left all of his estate -- all \$4 million of it -- to the school. His life savings will be used to fund scholarships and renovations. "The feeling around here," said school spokeswoman Erika Mantz, "has been just kind of awe." (Notes from Musings: (1) What's so bad about frozen dinners? (2) This story would be perfect for 'Bluff the Listener' on NPR's "Wait-Wait Don't Tell Me.")

WHAT SKILLS DO NEW LAWYERS NEED?...The Institute for the Advancement of the American Legal System (<http://iaals.du.edu>) has released a comprehensive study on skills new lawyers need. More than 24,000 lawyers from all 50 states responded. The top 10 skills, in order, considered "necessary in the short term" are: (1) Keeping confidentiality (2) Arriving on time (3) Honoring commitments (4) Integrity and trustworthiness (5) Treating others with courtesy and respect (6) Listening attentively and respectfully (7) Responding promptly (8) Diligence (9) Having a strong work ethic (10) Paying attention to detail. (Note from Musings: All of this stuff sounds just like the qualities we have, doesn't it?)

ANOTHER LIBRARY SEASON...has begun. This might be a good time to take a few minutes and think about what services your Library offers that your users can do without. It's always good to add new services, but it can be just as valuable to call an end to services that might have been important in the past but are no longer important. These days, we all know (or should know) that "that's the way we've always done it" really doesn't matter too much.

PROFESSIONAL READING IN REVIEW

UC Davis School of Law, Mabie Law Library

"Be Safe, Not Sorry, Data Destruction Software for Librarians," by Avery Le, *Online Searcher*, Sept/Oct 2016, pp 10-13.

Simply deleting a file in your computer (*i.e.* putting it into a recycle bin) does not destroy it. Firm librarians' computers may contain sensitive client data as well as their own personal info (passwords, credit card numbers). Even handing off a work station to another co-worker creates the possibility for unauthorized access. For those who don't have savvy IT departments to wipe the drives of old computers, this article offers advice on data destroying software and reviews of software available for the task. The author compares this to shredding paper documents, a responsible way to clear sensitive data from the machine.

"How Banning Books Marginalizes Children," by Paul Ringel, *The Atlantic*, Culture, October 1, 2016.

Every librarian knows about book banning and the ALA's Banned Books Week. This article, in celebration of that week, goes into the history of the banning of children's books and its potential effect on the children themselves. The article notes that, in the past ten years, 52% of challenged books featured "diverse content," *i.e.*, issues like race, mental illness, religion, gender identity, sexual orientation, drug abuse and disability. All these are controversial issues in today's world and the absence of any discussion perpetuates a traditional ideal of childhood that never really existed by keeping kids ignorant of life's realities. Additionally, by banning these books as "inappropriate," the message to the children living these realities is that their particular home or experience is inappropriate as well.

"FAQs for some new features available in the Beta Wayback Machine," by Mark at *Internet Archive Blogs*, October 24, 2016, available at <http://blog.archive.org/2016/10/24/faqs-for-some-new-features-available-in-the-beta-wayback-machine/>.

Exciting news! The Wayback Machine is now partially keyword searchable. The description from the FAQs

says:

Site Search for the Wayback Machine will help you find the homepages of sites, based on words people have used to describe those sites, as opposed to words that appear on pages from sites.

The user isn't locked into a URL anymore. Full keyword searchability is on the horizon as well. The Internet Archive has also announced that online borrowing of materials is now available through the IA and not just the Open Library anymore, along with an increase in the number of modern books: <http://blog.archive.org/2016/10/25/lending-launches-on-archive-org/>. Open Library is debuting a new online book reader suitable for portable e-devices as well as various error fixes: <http://blog.archive.org/2016/10/24/open-library-new-features-and-fixes>.

COMMITTEE CORNER

Jourdan Corbitt
LibSource

In this installment, David Holt highlights the recent accomplishments and the broader goals of the Technology Committee. Have committee business you'd like to share with the community? Please email Jourdan.Corbitt@LibSource.com.

It has been an exciting year for NOCALL's Technology Committee! In an effort to both modernize NOCALL and reduce expenses, the committee has moved to Wild Apricot for NOCALL's membership management software. This software manages the organization's event registrations, membership dues, and membership directory. By moving to a new vendor, NOCALL is saving nearly \$3000 each fiscal year while improving functionality. Our colleagues can now pay membership dues or event registrations online via PayPal using a debit/credit card. These online payments are completely secure and encrypted, and they substantially reduce the amount of volunteer time spent on these essential organizational duties.

Additionally, NOCALL has been using Google Apps for our email forwarding, group discussions, and digital archives. By paying only \$5 per month, the committee was both able to eliminate a previous vendor that was handling NOCALL's email forwarding and also acquire access to Google's cloud storage network. The Technology Committee has already digitized the organization's previous Spring Institute materials and hopes that making these documents more accessible will improve our institutional memory, archival retention, and internal communications. David said that the committee is also hoping that the remainder of NOCALL's print archives, currently located at Stanford, will eventually be digitized and uploaded to the archive.

The Technology Committee not only plays a vital role in managing the technology tools needed for NOCALL's organizational management, but it also serves an advisory role in informing our colleagues about technology developments relevant to our profession.

The Technology Committee is constantly planning for the future and is presently exploring new ways to save time and money so that members can devote more energy to NOCALL's mission goal of contributing to law librarianship. While its finances have seemingly stabilized this fiscal year, the Technology Committee is always looking at ways to save costs and stretch your membership dues to serve our profession.

As for long-term goals, David said the Technology Committee is exploring how to better leverage its subscription to Google Apps. Right now, it is using Google Apps for the president's email account, email forwarding, and the digital archive. He is hoping that our membership will eventually adopt Google Docs to improve how we collaborate on documents.

David said to feel free to reach out and participate, noting that he would love to broaden the scope of this committee to increase the value of NOCALL membership to our colleagues. He can be reached at david_holt@lb9.uscourts.gov.

Spotlight on...

Hadas Livnat

How did you choose law librarianship as a career?

I earned my B.A. in English literature, and had no idea what to do with it. I debated between applying to law school or (ironically) library school, and chose law school for the more “useful” career. Fast forward 3 years later, graduated law school knowing that I didn’t want to be a lawyer, and after a bit of floundering went back to my original idea of a library career. I chose law librarianship since it made good use of my J.D. and have not regretted it since.

If you were not working as a law librarian, what would you most likely be doing?

I’d be:

1. A stressed-out, miserable lawyer
2. A translator (English into Native Language & vice-versa)
3. A storyboard animator like I wanted to be when I was 13, after camping out at Pixar and refusing to move until we work out a special deal.

If money was not an issue, what new library service would you offer your patrons (lawyers, students, the public etc.)?

I am a big advocate for student-friendly libraries. If money wasn’t an issue, I’d spend it to make library spaces as comfortable and friendly to students as possible. A coffee bar, updated upholstery and furniture, a leisure room, extensive study aid and bar study collections... you name it, I’ll spend on it.

How (or which) books influenced your childhood?

Like most librarians, I’m a bookworm. Here’s 3 books (or type of books) that I loved as a child:

1. Age 9-10: I was fascinated by difficult, realistic animal stories where the animal protagonists have a really rough life. The three that stuck in my head the most were Helen Griffith’s “The Wild Heart” – which has one of the most moving endings in a book that I have ever read; Joyce Stranger’s “Chia the Wildcat,” where the protagonist’s 5 kittens keep dying in different ways one after another until only one survived (yeah...), and Jack London’s “White Fang”, for reasons that I do not need to explain. I think it was the survival story aspect of these books that fascinated me, and I regret that I never found Gary Paulsen’s “Hatchet.”
2. Age 12: I discovered Tolkien’s “Lord of the Rings,” and it sustained me during a difficult transition. Still my favorite book.
3. Age 14: I read “Les Miserables” in an excellent though somewhat abridged translation into my native language, and loved its complex, often heart-wrenching story. Javert is one of the greatest literary villains ever.

TECH TALK: UPDATE ON TOOLS TO PREVENT LINK ROT

Ramona Martinez
Berkeley Law Library

Almost three years ago (time flies, doesn't it?!) I wrote about a couple of initiatives created to preserve online sources cited in SCOTUS opinions. You can read the column here (at p. 4): <https://nocalltechnology.files.wordpress.com/2012/01/2013novdec.pdf>. To summarize, I highlighted the [Perma.cc](#) service and an [in-house solution used by the Ninth Circuit Court of Appeals](#).

Another solution, now in development, automatically harvests links from Supreme Court opinions as they are issued. [The project](#), developed by Philip Ardery while at the Library of Congress, takes advantage of Perma.cc's [API](#). Now, if you're anything like me, a lot of the description of the project flies right over your head. Berkeley Law Library is working with Ardery to create a more user-friendly interface – that's the part that's still in development. You'll notice that the links [here](#) aren't live yet. However, the text on that prototype front page are our first attempt to explain how the tool works. What do you think? Feel free to email your comments and/or questions to [me](#).

Ardery describes the goals of the project as follows:

“Currently, many courts rely upon PDF copies and/or printed paper copies of web resources as their primary form of record keeping. In an ideal world, justices would create archival web captures, [cite those archival links along side the actual resource urls](#), and create PDF copies of the resource website (as it appeared to them) to attach to each docket. Hopefully our project, user-friendly archival services like Perma.cc, and exemplar courts like CA9 will inspire other courts and academic publishers to move in this direction.” Just another example of librarians using technology to further goals of information access and preservation.

EREADER LIBRARIAN'S DIGITAL BOOK REVIEW

Reviewing free and low cost digital books for Kindle, iPad, Nook and other tablets.

Elisabeth McKechnie
UC Davis School of Law, Mabie Law Library

Introduction: Since I was given my first e-reader (a Kindle Touch) four years ago, I have become addicted to this new format for reading. A natural cheapskate, I have discovered a variety of sites where it is possible to download e-books that are free or low cost. By low cost, I mean \$4.99 or less. Along the way, I have found self-published gems and forgotten classics that I would like to share with you. By the way, I am now up to 3 Kindles and two iPads!

I do have a blog about, no surprise, e-books and e-reading although this column isn't going to overlap. Come visit me at <http://www.ereaderlibrarian.com>! If you have any questions about e-books and how to locate low cost reading, e-mail me at: emckechnie@ucdavis.edu.

*Book prices will be listed where available; All prices are accurate as of writing date and may have changed by the time this column goes to press.

Ellie Jordan, Ghost Trapper, by JL Bryan
Published: Amazon Digital Services (self-published)
2014
Available at Amazon.com
Price: \$0.00

Self-published books can be dicey in quality, often with glaring editorial errors and poor writing. That isn't the case here. Bryan has written an entertaining series about Ellie, a driven worker with a traumatic ghostly history, who works for a ghost-removal service in Savannah, Georgia. Her boss has saddled her with a bright-eyed assistant, Stacey, who doesn't seem to take their job as seriously as Ellie does. Bryan has created an entire physics relating to spirits, explaining their appearance and how the violent ones can be combated with modern technology. It often seems

that Ellie and Stacey are merely another breed of exterminator...until the ghosts turn on them. FYI: The series currently is up to 7 volumes, but it's entertaining and inexpensive.

Emily Fox-Seton, by Frances Hodgson Burnett

Available at Project Gutenberg: <http://www.gutenberg.org/ebooks/17226>

Published: 1901

Price: Free

Formats: html, epub, kindle, plain text

Anyone who has read The Secret Garden or A Little Princess will recognize this author. However, this book isn't for children. It's a compilation of two connected books entitled The Making of a Marchioness and The Methods of Lady Walderhurst.

The first is a fairly classic Cinderella story. Emily Fox-Seton is very well bred, has relatives among the aristocracy and no money at all. She makes a living as a personal assistant to those ladies more flush than she, demonstrating the ability to find bargains and stretch a penny. She also has a cheerful disposition and (I'm afraid) is somewhat naive, taking every small favor given her with such unfeigned gratitude and humility that her employers can't help liking her. I had a similar reaction to Emily, a bit dim but still likeable. Emily is invited for the summer to a country house by one employer and happens to meet a decidedly not-dashing or sexy but most eligible bachelor. Think of her as the turnabout to Lily Bart in Wharton's The House of Mirth. In the second portion of this compilation, a pregnant Emily is left home while her husband is on a diplomatic mission abroad. Her husband's unpleasant former heir, soon to be displaced by Emily's child, is a house-guest along with his equally unpleasant India-born wife. As Emily's pregnancy progresses, a series of mysterious accidents threaten her life and she begins to wonder whether her guests mean her well after all...

The Corset and the Crinoline, a Book of Modes and Costumes From Remote Periods to the Present Time,

by William Barry Lloyd

Published: pre-1925 (probably Victorian)

Available at Project Gutenberg: <http://www.gutenberg.org/ebooks/53267>

Price: Free

It being the Halloween season, a costume book seemed relevant. This is especially entertaining since it traces the history of the corset from its invention by the precursors to the Greeks, Romans and Egyptians up to the "present day", *i.e.*, Victorian England. Included are a variety of illustrations giving pictures of ladies in corseted dress and of the corsets themselves. In some of the Elizabethan examples, the corset itself could double for armor. Mr. Lloyd has certainly done his homework and this book can be useful for the Renaissance Faire attendee as well as the amateur costumer.

NOCALL BOARD MEETING MINUTES

Wednesday, May 5, 2016

Offices of Arnold & Porter LLP

Attendees: Jean Willis, David Holt, Ellen Platt, Ramona Martinez, Coral Henning, Michael Ginsborg, Mary Johnson, Michele Finerty (via telephone)

President Ellen Platt called the meeting to order at 10:31 am.

OLD BUSINESS

1. Approval of Minutes

Secretary Mary Johnson provided proposed minutes from the 1/11/16 Board meeting. The minutes were approved as written.

NEW BUSINESS

1. Report from Treasurer and Audit/Budget Committee

Jean Willis and Coral Henning presented a spreadsheet of NOCALL's 2015-16 income and expenses. In an ongoing effort to increase transparency, they annotated the spreadsheet with descriptions of the sources of income and the expenditures.

Several cost-saving measures have been implemented this year, including moving from a PO Box at a UPS store to a less expensive USPS Box, hosting events at free locations, and reducing the number of grants awarded. The Spring Institute was also very profitable because the committee was able to keep costs low. The combination of costs savings and increased income has helped rebuild the Treasury, so NOCALL's financial situation is not as dire as it once was. However, Jean and Coral encouraged the board to continue to be cautious with our spending, and to continue to seek out ways to save money, including hosting events at free or low-cost locations, and limiting grants to registration costs only.

To facilitate reconciling registration payments for future business meetings, the Treasurer will take over handling online registration through Wild Apricot.

2. Spring Institute Task Force recommendations

The Board thanks the task force for its report. Coral Henning moved to adopt the recommendations; Ellen Platt seconded. The motion was approved by vote of all present.

3. Resolution on complimentary registration at Institutes.

The board briefly discussed this issue, and agreed that a formal policy should be written to address this issue for future Institute planners. Michele Finerty will draft a policy and email it to the Board for review. Further discussion of this issue is tabled until a future meeting.

4. Committee Chairs and open positions

Several changes have been made to committee chairs, and there are several open positions.

a. Academic Relations. Jodi Collova will be taking over as chair.

b. Website. Julie Horst has taken over as website administrator. Former administrator Mary Sexton has already provided Julie with training on the website.

c. Placement Committee. Robyn Moltzen, current committee member, will be taking over as chair.

d. Membership Committee. Tina Dumas would like to step down from this committee, but feels it makes more sense for her exit to happen later in the year (e.g., September). The beginning of the fiscal year is this committee's busiest time due to processing registrations. There is a steep learning curve for this position, so it would make sense for the incoming chair to begin in May, to observe the registration process. During the meeting, David Holt agreed to take over chairing this committee.

e. Nominations. There is a finite time commitment for this committee, with the work of identifying the slate occurring in November/December. Diane Rodriguez was proposed as a possible chair.

f. Education Committee. A chair is needed for this committee. It was suggested that Mary Staats may be interested, as she has had several ideas for workshops and speakers.

g. Archives. Marion Miller will become Chair of this committee.

5. Workshops

Judy Heier at Farella Braun has offered us the use of her conference room for the Fall workshop. Planners may also want to explore the possibility of hosting smaller events in other locations, such as Sacramento and Fresno.

6. NOCALL Twitter handle

Bernadette St. John has suggested NOCALL set up a Twitter account. The handle "NOCALL" has already been taken, so Bernadette will need to explore other options and report back to the board.

7. AALL Annual Meeting

This year, instead of a table, NOCALL will have a poster. Leslie Forrester will be working on this. NOCALL still has a \$300 grant available for AALL; members are encouraged to apply.

8. Protocols for obtaining NOCALL's support for advocacy

NOCALL is often asked to lend support to various issues and initiatives by having the President sign letters, often with a short turn-around time. Protocols may be necessary to ensure that NOCALL is able to provide its support by ensuring that the requests are timely received, and by creating procedures to be used when the President is unavailable. Further discussion of this issue is tabled until a future meeting.

President Ellen Platt adjourned the meeting at 11:05 am

Respectfully submitted,
Mary Johnson
NOCALL Secretary

NOCALL BUSINESS MEETING MINUTES

Wednesday, May 5, 2016
Offices of Arnold & Porter LLP

President Ellen Platt called the meeting to order at 12:00 PM

OLD BUSINESS

Secretary Mary Johnson provided proposed minutes from the 1/11/16 Business meeting. It was noted that David Holt's name is misspelled on the last page. Coral Henning moved to approve the minutes with that corrected; Tina Dumas seconded. The motion was approved by vote of all present.

NEW BUSINESS

1. Report from Treasurer and Audit/Budget Committee

Coral Henning and Jean Willis provided a spreadsheet which included detailed comments describing income and expenditures. Of particular note are the income received from the Spring Institute, and the savings realized by scaling back grants, moving to a USPS PO Box, and moving our membership system to Wild Apricot. Despite our somewhat improved financial

situation, NOCALL should continue to be mindful of its spending.

2. Committee Cluster Reports

Communication Cluster:

Wiki: Jaye Lapachet asks that NOCALL members remember to upload relevant documents to the Wiki.

Technology (David Holt):

- Julie Horst has taken over as website administrator.
- This is the second even for which we've used Wild Apricot for registration, and it is working well.
- We should make better use of Google Apps; archival material should be scanned into Google Drive rather than the wiki, so that everything is located in one place
- Bernadette St. John would like to develop a NOCALL Twitter handle, but "nocall" is already taken, so she is exploring other options

Recognition Cluster:

Grants: There is still a \$300 grant available for AALL; members are encouraged to apply.

3. Other Business

Committee annual reports. These are due by May 15; outgoing chairs, please post your reports to the wiki and email to the secretary by that date. This information is crucial for making next year's budget.

Call for committee chairs. Several key positions are needed.

- Tina Dumas is transitioning out as Membership Committee chair, but will stay on through the end of the first quarter to train her replacement, David Holt.
- Chairs are needed for the Nominations Committee and the Education Committee.

4. AALL Annual Meeting

- Given our improved financial situation, NOCALL will be participating in Joint Chapters Reception, which will be held off-site during AALL.
- AALL will not have an activities area at the convention this year, so there will not be a NOCALL table. Instead, we will have a bulletin board, and

possibly a pop-up “table” for a giveaway.

Spring Institute survey. The Spring Institute Task Force recently sent out a survey to gauge interest in possible venues and formats. The deadline to complete the survey is May 4th.

5. NOCALL Awards

The Award for Professional Achievement was presented to Leslie Forrester. Les Forrester has been a member of NOCALL for 30 years, and we hope she’ll continue for a few more!

She has contributed to NOCALL in many ways:

- As a supportive colleague and mentor to many, many members over the years.
- As a charter member of the Technology Committee, a group which created our first website.
- As an editor and contributor to legal newspaper columns and other publications representing NOCALL and our profession to the larger legal profession.
- Her most visible and enduring contribution without a doubt, has been coordinating our chapter public relations efforts at AALL, clearly establishing NOCALL as the chapter that is consistently a source of leadership and innovation, and has fun doing it!
- There is little doubt that she has generated national attention for NOCALL with her perennial selection and distribution of the famed NOCALL Tchotchkes.

The Advocacy Award was awarded to Marlene Harmon; Ramona Martinez accepted the award on Marlene’s behalf.

Marlene has been an advocate for law libraries and the public’s access to legal information on behalf of our organization for several years. She has been a member of the NOCALL CRG since 2015, and has been serving as a member of the AALL Government Relations Committee for a number of years.

With gentle urgings and non-judgmental recitations,

she continues to provide us firsthand information and assessment of actions, urging us to write our congressional or legislative leaders to take an opposing position, or to state an action of support. Marlene has been a constant advocate on behalf of law librarians everywhere, and for NOCALL especially, with her watchful eye on the pulse of government.

5. Installation of the 2016-17 Board.

Incoming Board members Ramona Martinez, Jessica Brasch, Leslie Hesdorfer, Michael Ginsborg, Coral Henning, and Mary Johnson were sworn in.

President Ellen Platt adjourned the meeting at 12:33 pm.

Respectfully submitted,
Mary Johnson
NOCALL Secretary

NOCALL BOARD MEETING MINUTES

June 24, 2016

10 am, via conference call

In attendance:

Michael Ginsborg, Michele Finerty, Ramona Martinez, Ellen Platt, Rachael Samberg, Leslie Hesdorfer, Jean Willis, Coral Henning, Mary Johnson, Jessica Brasch

President Michael Ginsborg called the meeting to order at 10:02 am.

OLD BUSINESS

Approval of 5/4/16 Board Meeting Minutes

Michael Ginsborg moved to approve the minutes as written, Coral Henning seconded. Minutes were adopted.

NEW BUSINESS

Presentation of proposed budget

Audit & Budget Committee Chair Jean Willis presented a proposed budget based on committee requests, past years’ expenditures, and other known expenses. Some specific budget lines were discussed and amounts adjusted, including increasing the

budget for Networking to cover the costs of WestPac event at the 2017 AALL Annual Meeting, budgeting \$0 each for Community Service and Public Access, and budgeting \$200 for office supplies. Michael Ginsborg will update these budget lines, and a draft will be provided to all board members and committee chairs prior to the Crossover Meeting, so that it may be discussed and finalized at that meeting.

Update on preparations for AALL Annual Meeting

Leslie Forrester has ordered giveaways, and is making plans for a popup table that will be advertised using Twitter. She will also participate in the CONELL marketplace. A reusable NOCALL poster is in the works. The Joint Reception will offer a full meal, and will be held at a nearby venue.

In the past, NOCALL has organized a fun networking event on the Tuesday night of the AALL Annual Meeting. This requires advanced organization by the networking committee, so it is not feasible this year. However, it is something to consider for future AALL Annual Meetings, when the budget permits.

Ellen Platt suggested that, in the future, the NOCALL Past President assume responsibility for planning the Joint Chapters Reception at the AALL Annual Meeting. All agreed that this is a good idea.

Spring Institute update

Ramona Martinez is looking at UC Davis for the location, and would like to hold the event in late March or early April, so it will not conflict with Sunshine Week activities. She will avoid scheduling the Institute near the SANDALL or SCALL institutes.

Ramona will be adopting the Spring Institute Task Force's recommendations of creating a kick-off committee (which includes the Members-at-Large) to start the planning process, holding the institute at an inexpensive venue, and using a one-day format.

Recommendation to review budget status at each board meeting

In an effort to increase transparency and to ensure

the members are aware of the budget, Michele Finerty recommends that the Chair of the Audit & Budget Committee and the Treasurer(s) attend each board meeting and provide details of NOCALL's current budget and finances. All agreed this was a good idea.

In an effort to further increase transparency, it was recommended that Board Meeting Minutes be posted to the NOCALL website, so that any interested member can easily access them. It was noted that minutes do appear in the NOCALL Newsletter, but these are not published immediately after each meeting. The issue of providing members earlier and easier access to meeting minutes will be discussed at a later date.

Policy regarding Spring Institute financial support

Michele Finerty presented a proposed policy for supporting Institute speakers who are NOCALL members and who have financial need to participate in the Institute. NOCALL Spring Institute planners may apply for an AALL/BNA Continuing Education Program grant which can be used, amongst other things, to cover the travel and housing costs of speakers who are not NOCALL members. Speakers who are NOCALL members may apply for a NOCALL grant to cover travel and housing costs, if they have a financial need. Michael Ginsborg moved to adopt this policy; Ellen Platt seconded. The policy is adopted.

President Michael Ginsborg adjourned the meeting at 10:48 am.

Respectfully submitted,
Mary Johnson
NOCALL Secretary

NOCALL CROSS-OVER MEETING MINUTES

June 30, 2016, 11 am - 1:30 pm

San Francisco County Law Library and via telephone

Participants:

Michael Ginsborg, President
 Mary Staats, Outgoing Placement Committee Chair
 Jackie Grossman, Outgoing Board Member-at-Large
 Jodi Collova, Academic Relations Chair
 April Eudy, Networking Chair
 Ramona Martinez, Vice-President
 Diane Rodriguez, Nominations Chair
 Tina Dumas, Outgoing Membership Chair
 Holly Riccio, Outgoing Networking Chair, Incoming Education Chair
 Leslie Hesdorfer, Board Member-at-Large
 Michele Finerty, Outgoing Awards Chair
 Jean Willis, Audit & Budget Chair
 Coral Henning, Co-Treasurer
 Mary Johnson, Secretary
 Robyn Moltzen, Incoming Placement Chair
 Ellen Platt, Past President
 Chuck Marcus, Constitution and Bylaws Chair
 Cathy Hardy, Grants Chair
 Sherry Takacs, Grants Committee
 Tricia Lee, Outgoing Community Service Chair
 Julie Horst, Website Administrator

President Michael Ginsborg called the meeting to order at 11:02 am.

1. Greetings and introductions

Michael Ginsborg gave a brief greeting, and then all participants introduced themselves.

2. Calendar of events*a) 2016 AALL Annual Meeting - Ellen's update*

Leslie Forrester is working on a popup giveaway booth, which will be advertised via Twitter. The Joint Chapters event will take place at a restaurant near the hotel, and will feature a full meal. NOCALL is responsible for organizing next year's Joint Chapters event; Ellen Platt will be the point person for this project.

b) September Board/Business Meeting in Sacramento - Michael's update

The Board meeting will be held one hour before the business meeting. Both meetings will be held at Downey Brand in Sacramento, most likely on Sept 21. Michael Ginsborg is looking for a speaker.

c) Fall Workshop in San Francisco - Update of New Chair (to be introduced)

Holly Riccio has agreed to become the Education Chair. She is planning a half-day event with panelists discussing topics such as artificial intelligence, criminal justice court reform, and cannabis law. The workshop will likely be held October 14 or 21 in San Francisco.

d) Holiday 4 Corners event in early December - Update of New Networking Committee Co-Chair (to be introduced)

April Eudy has agreed to serve as Networking Chair, and will be organizing these events.

e) January Board/Business Meeting in Palo Alto or Menlo Park - Michael's update

No venue or date has been selected yet; Michael Ginsborg is looking for law firms that may be able to host.

f) Spring Institute - Ramona's update

The Spring Institute will be held late March or early April at UC Davis. To avoid conflict with SCALL, SANDALL and the AALL Board meeting, the Institute will probably be held April 1. Topics will include government information, copyright issues, advances in publishing and technology, and related access issues.

g) Pacific Coast Chapters' Social Reception at 2017 AALL Annual Meeting (NOCALL will serve as coordinator) - Ellen's update

Ellen Platt will take the lead on this project. In the future, she recommends that the Past President's duties include serving as the coordinator of the Joint Chapters event.

3. NOCALL News deadlines

9/10/16
11/5/16
1/7/17
3/11/17
5/6/17

Jourdan Corbitt is now writing a column spotlighting on one or more committees, in an effort to bring awareness to the members. Committee chairs are encouraged to contact Jourdan with information for her column.

4. NOCALL Committee Chairs

a) *Responsibilities of Committee Cluster Coordinators*

Cluster leaders should check in with committee chairs monthly about their activities, upcoming deadlines, and budget issues.

b) *Recommendation to bring a Vice Chair/Chair structure to at least the Membership and Government Relations Committees- Ellen*

Some of NOCALL's committee positions have a steep learning curve for chairs. In order to facilitate easier transitions in leadership, these committees may implement a chair/vice-chair arrangement. This will allow the vice-chair to be trained before assuming leadership of the committee.

c) *Chairs needed for Community Services, Public Relations, and Public Access Committees*

It may be easier to fill these positions if possible volunteers are provided with ideas of what projects the board would like them to work on during the year.

d) *Comments on goals or plans from attending Committee Chairs or Board members*

i. *Education - New Chair*

Holly Riccio is the new chair; she is looking for a group to work with her in planning the Fall Workshop.

ii. *Grants and Grant Deadlines – Cathy*
The criteria for awarding grants has not changed, and is posted on the NOCALL website, along with the deadlines. The committee tries to award grants prior to early-bird registration deadlines, so that awardees can take advantage of discounted rates.

iii. *Networking – Michael*
April Eudy has stepped in as Chair of this Committee.

iv. *Technology - David/Julie*
Julie Horst has taken over as website administrator. She is open to suggestions for changes and improvements.

v. *Academic Relations – Jodi*
Jodi Collova will be contacting SJSU, to see if a NOCALL representative can attend any of the library school's events to share information about law librarianship.

vi. *Audit & Budget – Jean*
Jean Willis presented a draft of the proposed budget for review.

vii. *Archives – Michael*
Stanford is willing to let NOCALL use its archival software, at no cost to NOCALL.

viii. *Placement - Mary Staats/Robyn*
Robyn Moltzen will take over as Chair.

ix. *Nominations – Diane*
Diane Rodriguez is looking for committee members.

x. *Government Relations – Diane*
Judy Janes will continue as Chair of this Committee.

5. Proposed Budget and Treasurer's Report - Jean and Coral

a) *Proposed budget – Jean*
Committee Chairs to review budget allocations and recommend changes by the end of

July; Board to adopt budget no later than by September Board/Business Meeting. Committee chairs may still submit budget requests directly to Jean Willis.

b) Treasurer's report – Coral

Michael Ginsborg and Rachael Samberg are now signatories on the bank account, and Coral Henning is setting up online access for both of them. She is also working on a procedures manual for the Treasurer position.

Lunch break called at 12:15 pm

Meeting resumed at 1:00 pm

6. 2016-17 Goals For NOCALL

a) Fill committee chair vacancies

The term "Chair" may be daunting for some potential volunteers; calling the position a coordinator or liaison may make the position seem more feasible. Committee projects may need to be tailored to people's talents, interests, and availability.

b) Restore 4 corners - three cheers to April Eudy!

In addition to the 4 corners events, the networking committee will also investigate a networking event at the 2017 AALL Annual Meeting

c) Expand membership

Although membership is down, we are still adding new members. Suggestions for increasing membership included:

1. Offering free membership to students, but student memberships are only \$10, which is not a deterrent.
2. Opening the listserv to non-members, in an effort to increase awareness of NOCALL, but the listserv is considered a "perk" of membership, and opening it to non-members devalues membership.
3. Writing articles, etc. for the SJSU library program newsletter, if one exists.
4. Advertising in relevant publications, such

as legal journals and newspapers.

d) Expand outreach to legal community - e.g., restore NOCALL column in Daily Journal
Anyone interested in writing an article for the *Daily Journal* should contact Emily Bergfeld.

e) Streamline communication - review of our digital resources
The board will be discussing the relative benefits of the wiki versus Google Documents.

f) Streamline administration - e.g., use of a master calendar
The board will be discussing creating a master calendar and master budget to ensure that committees and board members can keep on top of tasks and within their budgets.

g) Increase transparency - e.g., post Board minutes as soon as proposed version available
The board will be discussing the best method of providing early access to proposed minutes.

h) Expand fundraising
NOCALL is currently in a good financial position, but we should be looking for other sources of funding, in case we have trouble securing sponsorships in the future. Some suggestions included:

1. NOCALL members have specialized knowledge of legal research methods and resources. Members could write subject guides to sell to other libraries and librarians.
2. Advertise our Fall Workshop to non-librarians, possibly offering CLE credit for the programs.

7. Other business or news - open forum

NOCALL may be ready for a branding refresh – not a total rebranding, but a redesign of the logo, etc.

Meeting adjourned at 1:25 pm.

Respectfully submitted,
Mary Johnson
NOCALL Secretary

NOCALL OFFICERS 2016 - 2017

President • Michael Ginsborg • Arnold & Porter LLP • president@nocall.org
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NOCALL COMMITTEES AND CHAIRS

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OUTREACH

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Public Relations • Emily Bergfeld, Alameda County Law Library • publicrelations@nocall.org

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Grants • Cathy Hardy, Hanson Bridgett LLP and Sherry Takacs, Skadden Arps, et al. LLP • grants@nocall.org
Memorials • Mark Mackler, California Office of the Attorney General • memorials@nocall.org

UPCOMING EVENTS

For more details, see <http://www.nocall.org/>