

Northern California Association of Law Libraries Constitution

Article I. Name.

The name of this organization shall be the NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES, a chapter of the American Association of Law Libraries. (Adopted December 5, 1980)

Article II. Object.

This Chapter is established as a nonprofit organization to promote law librarianship and information services, to develop and increase the usefulness of law libraries, to foster a spirit of cooperation among members of the law library profession, and to promote the exchange of information and ideas among those law libraries in California north of the northern boundaries of Kern, San Bernardino, and San Luis Obispo Counties. (Adopted December 5, 1980)

Article III. Membership.

Any person interested in law libraries may become a member of the Association by complying with the provisions of the Bylaws. (Adopted December 5, 1980)

Article IV. Meetings.

Meetings shall be held as provided in the Bylaws. (Adopted December 5, 1980)

Article V. Officers and Committees.

Section 1. Officers. The Officers of this Association shall be a President, who must be a member of the American Association of Law Libraries; a Vice-President/President-elect, who must be a member of the American Association of Law Libraries; a Secretary; and a Treasurer. (Adopted December 5, 1980)

Section 2. Duties. The Officers shall perform the duties usually pertaining to their respective offices as defined in the latest edition of Robert's Rules of Order and such other duties as may be assigned by the Executive Board. (Adopted December 5, 1980)

Section 3. Term of office. The Vice-President/President-elect shall be elected annually by the Association. The Vice-President/President-elect shall succeed to the presidency at the end of the year in which he or she serves as Vice-President/President-elect. The Secretary and the Treasurer shall each be elected biannually by the Association. (Adopted December 5, 1980; amended January 27, 1994; amended May 15, 1996)

Section 4. Succession. If the office of the President becomes vacant for any reason, the title, duties and obligations of the office shall be assumed by the immediate Past President. The Past President shall serve as President until a special election of a

successor (the “special election”) to fill the office of the President for the unexpired term. The Executive Board shall notify the membership that the office of the President has become vacant when the Board learns of the vacancy, and shall provide for the special election. The Secretary shall subsequently announce the candidate(s), and the date and method of the special election, which shall take place within 15-30 calendar days of the announcement. The elected President shall take office immediately upon election. (Adopted May 18, 2017)

Section 5. Committees. There shall be such committees as the Executive Board shall create or as shall be created by a majority vote of those present and voting at any meeting of the Association. (Adopted December 5, 1980)

Section 6. Appointments. The President shall appoint all chairs of the committees unless provided for in the Bylaws. Committee members shall be appointed by the committee chairs with the advice of the President. (Adopted December 5, 1980)

Article VI. Executive Board.

Section 1. There shall be an Executive Board consisting of the officers named in Article V of the Constitution, the immediate past President, and elected members as set forth in Article V of the Bylaws. The Executive Board shall have general supervision of the affairs of the Association between its business meetings, fix the time and place of the meetings, make recommendations to the Association, and perform such other duties as are usually assigned to such committees in similar associations. (Adopted December 5, 1980; amended September 21, 1995)

Section 2. The Executive Board shall have power to fill any vacancy of the Executive Board except that of President and Vice-President/President-Elect, the person so appointed by the Executive Board to serve the unexpired term.

Article VII. Amendments.

Section 1. This Constitution may be amended in the following manner: proposed amendments, supported by signatures of five (5) members, shall be filed with the Secretary, in writing, at least forty (40) days prior to a business meeting. Notice thereof shall be sent to all members at least thirty (30) days prior to such meeting. The proposed amendments shall become effective when approved by two-thirds majority of those present and voting at the business meeting. (Adopted December 5, 1980; amended May 23, 1985)

Section 2. Amendments to this Constitution shall be submitted to the American Association of Law Libraries Committee on Constitution and Bylaws by the President upon adoption by the membership of the Association. (Adopted May 23, 1985)

Article VIII. Bylaws.

Section 1. Any Bylaw may be adopted, repealed, amended or suspended by a majority vote of those present and voting at any meeting of the Association, unless the Executive Board votes to submit amendments to the membership by a distributed ballot. (Adopted December 5, 1980, amended May 20, 2015)

Section 2. Amendments submitted for approval by a distributed ballot shall be adopted upon approval by a simple majority of the members voting. The Executive Board shall specify the time for closing the balloting, but in no case shall it be less than 15 days after the distribution of the ballot. (Adopted May, 20, 2015)

Section 3. Amendments to the Bylaws shall be submitted to the American Association of Law Libraries Committee on Constitution and Bylaws by the President upon adoption by the membership of the Association. (Adopted May 23, 1985, amended May 20, 2015)

Article IX. Antidiscrimination.

Neither membership, nor full participation in the activities of this Association shall be denied to any person on account of race, color, religion, sex, age, national origin, sexual orientation, gender identity or disability. (Adopted May 23, 1985; amended January 27, 1989; amended January 20, 1998; amended May 18, 2017)

Adopted December 5, 1980
Amended September 23, 1983
Amended May 23, 1985
Amended January 27, 1989
Amended January 27, 1994
Amended September 21, 1995
Amended January 30, 1998
Amended May 20, 2015
Amended May 18, 2017