

# NOCALL NEWS

Northern California Association of Law Libraries  
A Chapter of the American Association of Law Libraries

January - February 2016

Volume 36, Issue 3

## EDITOR'S NOTE

The newsletter committee is pleased to bring you this issue of the *NOCALL News*. In addition to many of your favorite columns, this issue includes details about the upcoming NOCALL Spring Institute, which looks like it will be a great event!

Be sure to check out pages 8-11, where you will find biographies of the candidates in the upcoming NOCALL Election. The election will be held electronically, with polls open March 1- March 22. Stay tuned for more details...

Please remember, the *NOCALL News* needs your news! If you or your staff members have attended a seminar, published an article, received an award, been elected to an office, or done anything else interesting, please let us know! We'd love for you to share information about special projects you're working on, new or exciting services your library is offering, or anything else you think would be of interest to NOCALL members. Deadlines for the upcoming issues are March 12 and May 7.

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### NOCALL News

The NOCALL News is published five times a year by the Northern California Association of Law Libraries, a chapter of the American Association of Law Libraries, and is a benefit of membership.

The Northern California Association of Law Libraries assumes no responsibility for the statements and opinions advanced by the contributors to the association's publications. Editorial views do not necessarily represent the official position of the Northern California Association of Law Libraries.



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**MUSINGS FROM MARK****Mark Mackler****California Department of Justice, San Francisco****THE MENTAL HEALTH OF LAW STUDENTS...**

The December issue of *The Bar Examiner* highlights the first scientific study, since 1991, to assess alcohol and drug use among law students. It's also the first survey, ever, to assess prescription drug use and abuse, mental health issues, and attitudes about seeking help. I know, I know. You're probably thinking that you don't have to go any further because you already know the results - and you'd be right. Over 50% of the respondents reported drinking enough to get drunk at least once in the prior 90 days. 43% reported binge drinking two or more times in the prior two weeks. Use of marijuana and cocaine has increased since the 1991 survey. Between 9%-15% reported using one or more categories of prescription drugs (with a prescription) in the prior year, with fairly similar results for those who took prescription drugs without a prescription.

The survey included screens for depression and anxiety. 17% of the respondents screened positive for depression, 23% reported mild to moderate anxiety and 14% screened positive for severe anxiety.

To me, the most disturbing part of the survey was the students' attitude toward seeking help. Again, no surprise. 81% of the students indicated that they would be very likely to seek help from a health professional for an alcohol/drug problem, and 79% for a mental health problem. Yet, *only 4%* of the respondents indicated that they had ever used a health professional for alcohol or drug issues, and *fewer than 50%* of respondents had received counseling from a mental health professional. Why the reluctance on the part of the students? The reasons included potential threats to bar admission, potential threats to job or academic status, social stigma, concerns about privacy, and not having the time. "There are many anecdotes from law students saying that they failed to disclose something on their law school applications because they were advised

by a lawyer not to do so. While this is frequently bad advice, the point is that many law students are sensitized, even before getting to law school, to think carefully about disclosing information and to be wary of how disclosure might be perceived by law schools or by state boards of bar examiners." Add to this the competitive environment in which any vulnerability is discouraged, and students may conclude that they are better off not seeking help and instead try to handle their problems on their own.

**ACTIVE SHOOTER TRAINING...**I had planned to conclude this "Musings" on an upbeat note, but I came across this story in *American Libraries*. Many institutions in America have taken precautions to minimize the possibility of violence. Schools are locked, churches and synagogues sometimes utilize guards to screen visitors, airports, sports venues and concert halls require citizens to go through x-ray machines. Libraries are one of the few public places where anyone can walk in, unimpeded. Last year, the New Jersey State Library hired a private security company to conduct "Run. Hide. Fight." staff training at four public libraries in the Garden State. Every class was filled. Similar classes and staff training sessions have been held in many other states, including Michigan, Kentucky, and Florida.

**PROFESSIONAL READING IN REVIEW****Elisabeth McKechnie and Susan Llano,****U.C. Davis Law Library**

"Finding the Keys to Library Prosperity," by Brendan Howley, *Information Today*, p. 14, December 2015, available at EBSCO Host for subscribers: <http://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=111720027&site=ehost-live>

In this article, the author discusses the work and theories of Christian Lauersen, affiliated with the Data Scientist Training for Librarians (DST4L) curriculum created at the Harvard-Smithsonian Center for Astrophysics' Wolbach Library. The class, a 3 day, toolkit-driven course in data archiving, sharing, and

analytics, is intended to teach librarians to manage big data and teach the skill to others. Libraries are usually the first to lose in a budget cut, largely because they cannot point to the reasons behind a rise or drop in circulation or foot traffic. To become meaningful and produce a valued product, librarians themselves need to become acquainted with data collection, management, and interpretation as a means of retooling their libraries into service providers focused on the immediate information needs of their communities. As a result, librarians will be able to provide targeted information to local users and defend library practice with hard data.

**“Connection, Not Collection, Using iBeacons to Engage Library Users,”** by Sidney Eng, *Computers in Libraries*, December 2015, vol. 35, issue 10, p. 12-16.

The increased prevalence of smartphones, tablets and other mobile electronic devices has changed the environment for academic and college libraries as librarians struggle to deliver services in the new environment. The author’s library, which supports the Borough of Manhattan Community College, an urban commuter school, has found that students use commute time on mass transit to do academic work via their devices, yet were unaware of the many services that the library offered. When the college dedicated a new building with three floors designated “library study space” with iPads but wouldn’t allow a librarian presence, the librarians knew that they had to take action. They designed a pilot project, placing beacons in six library areas, designed to market library services. For example, in the Quiet Study room, the beacon advertises the 24/7 Librarian information chat service. The project is well described, including a description of iBeacons and how to deploy them, but is not yet completed.

**“Going Beyond Cost-Per-Use; Assessing the Value of Purchased Resources,”** by Richard Huffine, *Online Searcher*, Nov/Dec 2015, vol. 39, issue 6, p. 54-58.

Library materials costs are increasing and budgets aren’t matching them. Librarians are forced to evaluate their collections with an eye to current uses as well as future needs within increasingly tighter budgetary constraints. In addition to introducing variants of the cost-per-use method of evaluating a collection, the author also suggests methods for finding the value of your own institution’s research, then using that data to enhance the value of the pieces of your collection used by these researchers. By doing this, the librarian can defend the role of the library as a supporter of research. He closes with a discussion of the use of altmetrics to enhance and defend library value.

**“Developments in the Library E-Content Marketplace,”** by Sue Polanka, *Library Technology Reports*, Nov/Dec 2015, vol. 51, No. 8, p. 5-7. Available at: <https://journals.ala.org/ltr/article/view/5832/7342>

The author refers back to a similar article from 2011 and describes changes in the e-book market since then. In the intervening time, publishers like EBSCO, ProQuest and Gale have experimented with pricing plans and options while new publishers like Spain’s Odilo and Israel’s Total BooX have entered the market. While the article discusses public library materials primarily, the needs of academic libraries are also addressed. She gives a wide-ranging description of the options now available to subscribers from metered-use to repackaged open source materials to long trial-period subscriptions. She ends her report with references to other articles contained within this issue of Library Technology Reports discussing the continuing shift to digital materials. As of this writing, access is free to this issue at: <https://journals.ala.org/ltr/issue/view/530>.

## TECH TALK: REVIEW, UPDATES AND SOMETHING NEW!

Ramona Martinez

Berkeley Law Library, University of California

As I look back at the Tech Talk columns for 2015 I see that I focused on various tools for working with primary materials in electronic format. Last year in January/February I mentioned Ravel and PacerPro. As it happens, there have been recent blog posts on both those tools highlighting improvements and added features. Thanks to Jean Willis for her recent email pointing to this post announcing full coverage of California cases in Ravel: <http://bit.ly/1SmbUji>. Also, PacerPro has added useful new features as explained here: <http://www.legalproductivity.com/technology/pacerpro-litigant-profiling/>.

In Spring 2015, I dove into the new interface of the legislative document archive of the California State Assembly. While it is wonderful to have online access to these historical documents that are so essential to legislative history research, I continue to wish the PDF files were a little quicker to load and navigate. In Fall and Winter 2015 I highlighted free sources of primary law: [CourtListener](#) from the Free Law Project and the Ravel/Harvard digitization effort called [Free the Law](#).

Both CourtListener and Ravel/Harvard are providing free online access to primary case law. But what about a citator? Legal researchers need assurance that when they cite a case they are citing to good law. CourtListener lists the cases that cite to a decision as

well as the cases cited IN that decision but thus far it does not indicate the treatment of a citation, i.e., whether it's negative/positive/etc. Michael Lissner, the lead developer of the [Free Law Project](#) says there is "an ongoing project that aims to identify cases that have been overruled or that are otherwise bad law" that he hopes will be available soon.

Enter [Casetext](#) – the project of a "collaborative team of attorneys, engineers, and designers working to make all the world's laws free and understandable." In our most recent reference meeting, Pablo Arredondo from Casetext explained how their team is working from two different angles to produce tools to analyze cases. [WeCite](#) is a game that leverages law students' competitive spirit and love of prizes to crowd-source a citator. At the same time, [wellsettled.com](#) is a search engine that lets researchers find statements of settled legal principles from within the text of judicial opinions. The algorithm works on the idea that "some of the best summaries of judicial opinions are those written by the courts themselves" and those summaries usually start with a phrase like "It is well settled that ..." I'm intrigued to see how this project grows. Do explore the links I've inserted above for more details.

Meanwhile, also on the topic of free sources of primary law, Sarah Glassmeyer prepared a thoroughly researched report on the quality of primary legal resources published by states on the web. It is well worth reading in its entirety but there is a good post on Dewey B. Strategic here: <http://bit.ly/1OSOpvP>.

## Northern California Association of Law Libraries 2016 Spring Institute New Challenges, New Opportunities



March 18, 2016  
Santa Clara University  
Benson Memorial Center

Let's get a "jump start" a few days before Spring's arrival by attending NOCALL's 2016 Spring Institute themed *New Challenges, New Opportunities* at Santa Clara University on Friday, March 18th. The day will be filled with many programs encompassing the multi-faceted areas of law librarianship.

Beginning our day with a keynote address is Melanie D. Heller, Esq., Vice-President & General Manager, Bloomberg Law.

The morning session has two concurrent courses to choose from dealing with topics of research & analytics. Susan Nevelow Mart reviews her findings on how algorithms affect search performance based on a study of six research groups on six legal information databases. Sarah Lin discusses best practices using Google Analytics when gathering data on library usage.

The midday set of sessions concentrates on personal growth or the unique challenges of California's county law libraries. In Part I, Deb Hunt's "Career Agility" points out the value of a librarian's knowledge & expertise into traditional & non-traditional legal career paths. In Part II, Ed Hosey offers sage advice on writing an effective cover letter.

A three-person panel of County Law Librarians identifies the "trials" & tribulations of California's law libraries & innovative solutions to these challenges.

The afternoon presentations are still in the development stages, but a sneak peak of possible coming attractions:

*Hidden Jewels: Business, Science and Technology Resources at the SFPL*  
*How Digital Design Innovations Can Improve Delivery of Legal Services*



To wrap-up the day, Professor Tim Iglesias explains mindfulness in our work places & leads us in a mindfulness session.

mind·ful·ness 'mīn(d)f(ə)lnəs/ *noun*

*a mental state achieved by focusing one's awareness on the present moment, while calmly acknowledging and accepting one's feelings, thoughts, and bodily sensations, used as a therapeutic technique.*

In-between all these activities will be time to visit with vendors, hear announcements from Ellen Platt, NOCALL President, & comments from Holly Riccio, Past Pres. AALL & NOCALL, a Raffle & Reception.

Full details: registration form/online option, hotel reservations, public transit, parking PLUS program content, speakers, exhibitors, sponsors, @ <http://nocall.org/spring-institute-2016/>

**HOTEL deadline for guaranteed rate is: February 17th [here](#)**

GRANT APPLICATION: available [here](#)

**General Registration must be postmarked by Feb. 18th; Late Registration closes on March 4th. Registration is not accepted on-site/day of event.**

**We are looking for a volunteer (or two?) to develop & distribute the post-Institute members & vendors surveys.** Please contact Michael Ginsborg [Michael.Ginsborg@aporter.com](mailto:Michael.Ginsborg@aporter.com).

*Spotlight on...***Ellen Platt****How did I choose law librarianship as a career?**

It was a happy melding of the influence of my parents and long held interests and affinities. Both my parents were teachers - my mother taught grades 1-3 and my father was law professor - so education and teaching were highly esteemed in our home. In addition, my parents' closest friends were my junior high school librarian and another law faculty member, add that with a fascination with learning, libraries and teaching, and voila! After undergrad degree and some time off, I looked at masters programs and saw law as a strong option. But I wasn't really interested in practice, so my father suggested I meet with his law librarian colleague to learn more about law librarianship. I was sold and worked in the library all through law school, took the bar, then attended the UW law librarianship program in Seattle.

**What have I enjoyed the most about being involved with NOCALL?**

All my fabulous law library colleagues, you are simply the best! I'm always learning something new about our profession when we get together, and I've met so many interesting people and made such great friends in the nearly 20 years I've been a NOCALL member. Everyone is always willing to share their experiences and help solve challenges; I love the generous spirit of our chapter and profession.

**Which books most influenced my childhood?**

I am pleased to say that thanks to my mother, we read all the Doctor Seuss books. No doubt she found them infinitely more entertaining than Dick & Jane too. I leave it to you all to decide if the Cat in the Hat is my inspiration for NOCALL meeting and activity planning.

**EIGHTH ANNUAL MORRIS L. COHEN STUDENT ESSAY COMPETITION**

The Legal History and Rare Books (LH&RB) Section of the American Association of Law Libraries (AALL), in cooperation with Cengage Learning, announces the

**Eighth Annual Morris L. Cohen Student Essay Competition.**

The competition is named in honor of Morris L. Cohen, late Professor Emeritus of Law at Yale Law School.

The competition is designed to encourage scholarship and to acquaint students with the AALL and law librarianship, and is open to students currently enrolled in accredited graduate programs in library science, law, history, and related fields. Essays may be on any topic related to legal history, rare law books, or legal archives. The winner will receive a \$500.00 prize from Cengage Learning and up to \$1,000 for expenses to attend the AALL Annual Meeting.

The entry form and instructions are available at the LH&RB website:

<http://www.aallnet.org/sections/lhrb/awards>

Entries must be submitted by 11:59 p.m., April 18, 2016 (EST).

## 2016 NOCALL ELECTION - CANDIDATE BIOGRAPHIES

### CANDIDATE FOR PRESIDENT

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#### **Ramona Martinez**

- Librarian, Berkeley Law Library, 2002-present
- MIMS, 2002, UC Berkeley School of Information
- Paralegal Certificate, 1991, St. Mary's College

I have been participating in NOCALL since 2002 and I am thrilled to have grown in the law librarian profession alongside such a hard-working, dedicated and fun group of colleagues. My first Spring Institute was when I was still in library school and I've gone every year since. Continuing education is one of the key benefits of NOCALL membership, and I will work to make the 2017 Institute a great event. I became immersed in NOCALL committee work when Ellen Platt invited me to chair the Membership committee, a position I held from 2004-2011. I am proud to have been integral in making the membership directory available online.

Over the course of my career I have worked in quite a variety of environments. I've been a legal secretary and then a paralegal and now a librarian. I've worked for sole practitioners, small and medium-sized firms, and now a huge educational institution. I've learned so much and made many valuable professional connections. Running Boalt Express for 13 years gave me the opportunity to learn something new every day and to work with librarians across the country and overseas. Now in my new position as Head of Circulation I am gaining experience in hiring and training student employees to keep a busy desk staffed for about 150 hours a week. I am also processing and maintaining our course reserves collection. There is still so much to learn!

I will stay mindful of the fact that NOCALL is a diverse group of professionals with a variety of wants and needs. I will work to bring us together to achieve our collective goals while helping our members achieve their individual goals.



**CANDIDATE FOR TREASURER****Rachael G. Samberg*****Experience:***

- Stanford Law School (Palo Alto, CA): Head of Reference & Instructional Services; Lecturer in Law (2015 – Present); Reference Librarian & Lecturer in Law (2010 – 2015)
- Fenwick & West LLP (San Francisco, CA): Attorney, Litigation (2002 – 2009)

***Education:***

- M.L.I.S., University of Washington (2014)
- J.D., Duke University School of Law (2002)
- B.S., Tufts University (1998)

***Professional Activities:***

- Northern California Association of Law Libraries, Archives Committee Chair (2011 – Present); Networking Committee Member (2012 – 2015)
- Member of the State Bar of California

***Selected Articles & Presentations:***

- Rachael G. Samberg & Erika V. Wayne, “The Pivoted Classroom: Inspiring Legal Research Skill Development Through Personalized ‘2:1 Sessions’ With Librarians,” Western Regional Legal Writing Conference, September 19, 2014.
- Rachael G. Samberg, “Preserving Legal History in State Trial Court Records: Institutional Opportunities and the Stanford Law School Library Collection,” 7 Cal. Legal Hist. 321 (2012).
- Rachael G. Samberg, “Collecting State Court Files: How Law Schools and Libraries Can Preserve History (and Use Technology to Do It),” CALI Conference, June 2012, <http://conference.cali.org/2012/sessions/collecting-state-court-files-how-law-schools-and-libraries-can-preserve-history-and-use-tec>.
- Rachael G. Samberg, “California’s Proposition 8 in Federal Court: Key Timeline Leading to Hollingsworth v. Perry,” Legal Research Plus Blog, Aug. 14, 2012, [http://legalresearchplus.files.wordpress.com/2012/08/hollingsworth-v-perry-cert-petition\\_prop-8-timeline.pdf](http://legalresearchplus.files.wordpress.com/2012/08/hollingsworth-v-perry-cert-petition_prop-8-timeline.pdf).

I am thrilled to have been nominated to serve as NOCALL’s Treasurer. Since becoming a law librarian in 2010 after seven years practicing law, I’ve had the opportunity to learn a great deal about professional principles from NOCALL colleagues and friends. NOCALL’s ethos has helped inspire and propel my commitment to this engaging and challenging profession even more. As the Head of Reference & Instructional Services at Stanford Law School, I am deeply dedicated to the highest level of service, development of innovative and effective educational and research opportunities, and the expansion of access to and understanding of legal information. I will apply these same energies and goals in service as Treasurer for NOCALL, for which I have served as Archives Chair since 2011, and on the networking committee from 2012-2015. I look forward to contributing to an organization that facilitates professional development through networking and education.

**CANDIDATE FOR MEMBER-AT-LARGE**

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**Jessica Brasch**

- Assistant to the Director/Reference Librarian, California Judicial Center Library, 2009 to present
- M.L.I.S., 2011, San Jose State University
- J.D., 2005, Boston College Law School

***Professional Activities:***

NOCALL Co-Chair, Community Service Committee, 2011-2012

I am happy to accept the nomination to run for NOCALL Member-at-Large. I joined NOCALL in 2009 while a student in San Jose State's SLIS program. I was in the process of a career change (from lawyer to law librarian) and I was excited to learn what a smart, interesting, and fun group of people law librarians are. After graduating in 2011 I enjoyed getting involved in NOCALL by attending business meetings, socials, Spring Institutes, and serving as co-chair of the Community Service Committee. Although the demands of small children (a 3 year old boy and 10 month old girl) have kept me busy for the last couple of years, I now look forward to jumping back in and am excited for the opportunity to serve. If elected Member-at-Large I will work hard to represent the membership and serve the Executive Board in any capacity that is needed. In both my life at work and my life at home I wear many hats; I hope to bring this experience to NOCALL and be *your* representative on the board. Thank you for your consideration and support.

**CANDIDATE FOR MEMBER-AT-LARGE**

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**Leslie Hesdorfer*****Experience:***

- Library Services Manager, Kirkland & Ellis, 10.5 years
- Librarian, Paul Hastings, 3.5 years
- Head Librarian, Hancock Rothert & Bunshoft, 15.5 years

***Education:***

- BA English, Colorado College
- MLIS, University of California, Berkeley

***Professional Activities:***

- NOCALL, member 1986 - present; Chair, Grants Committee, 1988-89; Audit and Budget Committee, 1989-1990; Education Committee, 1991-92; Memorials Committee, 2015-
- American Association of Law Libraries, member 1986 - present
- Special Libraries Association, member, 1986-2006, 2015- present
- Patent Information Users Group, member 2015 - present

Browsing old issues of NOCALL News in order to confirm my dates of prior NOCALL service was quite a trip down memory lane. I recalled the many helpful workshops and institutes I've attended and saw the names of numerous past and present NOCALL members from whom I've learned so much over the course of my career. It reinforced for me what a worthwhile organization NOCALL is. I have taken a break from being actively involved as I raised my children and took on a couple of new jobs, but I'm at a point where I have the time and energy to do more. These are particularly challenging times, both for our profession and for our professional organizations. I would like to see NOCALL remain an active and vital organization, so that future generations of law librarians will benefit from it the same way I have. I welcome the opportunity to work toward this goal.

**NOCALL BOARD MEETING MINUTES**

Tuesday, September 29, 2015

1:00 pm, via Conference Call

Past President Michele Finerty called the meeting to order at 1:03 pm.

Participants: Michele Finerty, Jackie Grossman, Emily Bergfeld, Jean Willis, Coral Henning, Mary Johnson

**1. Executive Board Transitions.**

Tara Crabtree has resigned as President effective Sept. 25, 2015.

**2. Procedure to be followed.**

Due to Tara Crabtree's resignation, Michele Finerty appointed an ad hoc committee to nominate a replacement candidate for NOCALL President. The committee (Jaye Lapachet, Cynthia Berglez, David Holt and Mark Mackler) will nominate Ellen Platt to serve the remainder of the present term as NOCALL president and the subsequent term as NOCALL Past President.

At the October 6, 2015 Business Meeting, Michele Finerty will propose a resolution to suspend Article V, Section 4., of the NOCALL Bylaws (which states that the Vice President/President Elect shall assume the duties and office of President) in the interest of transitioning leadership in a timely manner, and nominate Ellen Platt to assume the office.

If this resolution is passed, a special election for the office of President will be held immediately, using SurveyMonkey.

**3. Treasurer and Audit & Budget report:****a. Report from Coral Henning, Treasurer:**

i. Appropriate documents have been filed with the Secretary of State, setting up our agent for service of process. This was formerly Jean Willis, and in the interest of filing this in a timely manner (since it was already late), this information was carried over. This registration must be filed every other year, on the odd years, and costs \$20.

ii. Form 990 (E-Postcard) for small tax-exempt organizations was filed with the IRS. This must be filed annually.

iii. FTB 199N (E-Postcard) was filed with California Franchise Tax Board. This must be filed annually.

iv. We have no documentation indicating if the Secretary of State, IRS or FTB filings were done last year. Coral will follow up with the appropriate agencies to ensure that we are in compliance.

v. Next up is payment of the AALL general liability insurance. The cost is \$1 per member; current membership is 263. Paperwork and payment are due by October 26, 2015. This must be filed annually.

vi. Coral has moved forward with setting up online banking. She will work with the bank to remove Tara Crabtree from the accounts, leaving only Coral and Michael Ginsborg on the accounts. The AALL webinar on financial management recommends having only two people on an account, so this should be fine.

vii. There is a fee to allow additional people to have read-only access to the online banking account, so we will not set that up. However, Coral has uploaded all 2015 bank statements to the wiki, and will begin uploading 2014 shortly.

viii. In the future, Coral will be very careful about deposits, only grouping together like sources (e.g., registrations, sponsors, etc.), so that the bank statements will be clear.

ix. Coral will be investigating a cloud-based service such as QuickBooks for bookkeeping purposes.

x. Coral has been obtaining passwords to the various services NOCALL uses (e.g., Memberclicks, Network Solutions) so that she can update the credit card information.

xi. The website committee has been asked to investigate billing options, to see if Network Solutions

offers discounts if we pay annually rather than monthly.

xii. Coral and Jaye Lapachet are investigating creating a master calendar for the wiki, on which committees can list milestone dates (e.g., when IRS filings are due, when the awards committee needs to order plaques, etc.). This will ensure that nothing falls through the cracks. Coral has been given administrative privileges on the Wiki, and will be cleaning it up, with a particular eye toward ensuring that the proper people have access.

***b. Report from Jean Willis, Audit and Budget Committee***

i. Jean sent a proposed budget to the Board in June, which was based on committee requests. The board will need to review this budget, as adjustments may be needed due to NOCALL's financial condition. This may need to wait until all committee chairs are appointed. Jean will re-send the budget and post it on the wiki.

**4. Spring Institute update.**

a. Michael Ginsborg and the Spring Institute Committee have made progress with plans; most of the speakers have been selected. Michele will ask Michael to provide information about the speakers, budget, etc., to the Board and to post the information on the wiki.

b. Michael asked for guidance from the Board on the registration fee for this year's institute. Coral and Jean reported that last year we charged \$50, and based on the information and budget provided by Michael, recommended charging \$75 this year. This would cover food and speakers' fees. This amount may need to be adjusted as we get closer to the event and all costs are known.

**5. Task Force recommendations to the Board.**

Michele asked if Jackie Grossman and Emily Bergfeld would work with her on a subcommittee to review the task force's report and recommendations for how

the Spring Institute is planned. Both agreed to work on this project.

**6. Proposal to have more than three Executive Board conference calls a year in order to facilitate appropriate oversight and coordination.**

Michele proposed that the Executive Board schedule conference calls every other month instead of only three times a year for greater communication and oversight of chapter business. The board agreed that having a conference call every other month would be beneficial. Calls need not last a full hour; sometime a 15-30 minute "huddle" may be all that is needed.

**7. Proposal to add language to Executive Board duties to clarify the requirement for collaboration and communication between Board members and the Audit & Budget Committee.**

This requirement is not known to all board members, which has affected NOCALL's transparency. The board approved Michele's proposal for working on language to add to the position descriptions.

**8. Other business.**

**a. Fall Business Meeting.** Currently have 25 people registered. The caterer needs the final orders by October 1; Mary Johnson will email Michele the current list of attendees.

**b. Mailbox.** The NOCALL mailbox is currently housed at a third-party facility, costing approximately \$300/year. We can get a USPS mailbox for half the cost. Coral will look into transitioning to a USPS box when our lease is up. NOCALL must continue to have a PO Box, so that we have an address.

**c. Notifying the members about changes to the board.** Michele will send an email to the members about the transitions on the Board

**d. Fall Workshop.** NOCALL may apply for more than one Bloomberg Grant each year, and considered doing so to cover the proposed speaker's honorarium for the fall workshop. However, this speaker will

present at the Spring Institute instead. There may still be time to schedule a Fall Workshop.

***e. Posting agendas online prior to meetings.*** A recommendation was made that these could be posted on the wiki. The general membership does not have access to the wiki, though, so the website may be a better fit for allowing members to review the agenda prior to the meeting.

Past President Michele Finerty adjourned the meeting at 1:48 pm.

Respectfully submitted,

Mary Pinard Johnson  
NOCALL Secretary

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## NOCALL BUSINESS MEETING MINUTES

Tuesday, October 6, 2015  
Stanley Mosk Library and Courts Building  
Sacramento, California  
11:00 am – 2:00 pm

Past President Michele Finerty called the meeting to order at 12:45 pm.

### Old Business

Members approved the Minutes of the May 20, 2015, Business Meeting as written.

### New Business

#### ***a. Vote on Proposed Suspension of Article V Section 4 of the Constitution on Succession to President or Vice President***

In order to ensure a smooth transition in leadership, and to prevent disruption of Spring Institute planning, the Board recommended suspending Article V, Section 4 of the Constitution and holding a special election to fill the vacant President position.

Vice President/President Elect Michael Ginsborg read the following resolution:

WHEREAS, Tara Crabtree resigned her position as President of NOCALL on September, 25, 2015

WHEREAS, The NOCALL Constitution provides for Presidential Succession in the following manner:

Article V., Section 4. Succession. In the event of the disability, absence or withdrawal of the President, the title, duties and obligations of the office shall be assumed by the Vice-President/President-elect, who shall then serve until the end of his or her own term as President. A special election shall be held to fill the office of Vice-President/President-elect upon the assumption of the office of President by the Vice-President/President-elect or any other reason of vacancy. (Adopted December 5, 1980; amended September 23, 1983)

WHEREAS, The NOCALL Constitution provides for the Association to suspend a bylaw in the best interests of the organization under Article VIII, Section 1:

Article VIII., Section 1. Any Bylaw may be adopted, repealed, amended or suspended by a majority vote of those present and voting at any meeting of the Association, unless the Executive Board votes to submit amendments to the membership by a distributed ballot. (Adopted December 5, 1980, amended May 20, 2015)

RESOLVED, that the NOCALL Membership, in order to transition its leadership in a timely manner, will suspend Article V, Section 4 of the NOCALL Constitution and nominate Ellen Platt to assume the remainder of the present term of NOCALL President and subsequent term as NOCALL Past President, subject to approval by the majority of the membership present here today.

David Holt moved to vote on this resolution; Jean Willis seconded the motion. Members present voted and the resolution was passed.

#### ***b. Ad Hoc Nominating Committee Report***

In anticipation of this resolution being passed,



Michele Finerty appointed an ad hoc committee, comprised of Jaye Lapachet, Cynthia Berglez, David Holt and Mark Mackler, to identify a candidate to fill the President position. The committee nominated Ellen Platt; the Board and Ellen both accepted this nomination. An electronic election will be held shortly.

#### **c. Executive Board Transparency**

The Board has approved Michele Finerty's proposal to increase transparency by adding language to the Board positions descriptions about collaboration and communication between Board members and the Audit & Budget Committee; holding conference calls every other month; putting conference call agendas and minutes on the NOCALL website; and providing links to the Treasurer's reports in the Board meeting minutes.

#### **d. Treasurer's Report/Budget Status**

Coral Henning, Treasurer, has filed the required paperwork with the Secretary of State, IRS, and Franchise Tax Board. She will be paying for the AALL liability insurance later this week. We have approximately \$9500 in revenue this year, mostly from membership dues.

#### **e. Audit and Budget Committee Report**

Jean Willis provided copies of the 2014-15 year-end income and expenditures, as well as the 2015-16 year-to-date figures. She made an effort to make these spreadsheets clearer. Jean noted that we have been working on reducing some of our costs, especially our technology costs, and will be switching from a private PO box to a less expensive USPS PO box in the spring. In the past, the Board typically approved all committee budget requests. NOCALL's income has been reduced, largely because of a drop in membership. Given the state of NOCALL's treasury, the Board will need to review all budget requests and make adjustments.

#### **f. 2016 Institute**

Michael Ginsborg reported that the Spring Institute will be a full day event held at Santa Clara University.

There will be six concurrent sessions on a wide range of topics. David Perla, President of Bloomberg/BNA, will give the keynote address. Any NOCALL members who are interested in helping the committee with the Spring Institute are asked to contact Michael Ginsborg.

#### **g. Grants Committee Report**

Sherry Takacs reported that the committee is aware of NOCALL's financial constraints, and will work to reduce or eliminate grants as necessary. Available grant funds will be used first to assist members in attending the Spring Institute and and/or other NOCALL Workshops. Additional money would go towards assisting members in attending the AALL Annual Meeting.

#### **h. Technology Report**

David Holt reported on several changes that have been made to NOCALL's technology.

1. The transition from ADDR to Google for our email forwarding service is complete, and will result in a significant cost savings. Google also offers additional features.
2. Migration from Memberclicks to WildApricot is now complete. The member directory is now up on the NOCALL website; users may need to reset their password for access.
3. The technology committee is looking into options for offering online payment of dues and event registration. There is a merchant fee, which would probably be incorporated into the price of the event.
4. We have been paying for a premium WordPress account, but not making use of the premium features, so the technology committee will investigate the possibility of reducing our account level.
5. We have been paying Network Solutions for an email address that we have never used; Network Solutions has agreed to refund the entire amount.

#### **i. Government Relations Committee Report**

NOCALL's efforts have assisted in opposing HR2250,

which proposed cutting funding for the GPO, and in passing SB711, which adds public law libraries to the Education Code as one of the many types of libraries considered public libraries, paving the way for public law libraries to obtain grants reserved for public libraries. This bill also formally allows public libraries to charge for room rentals, memberships, etc.

#### **j. Awards Committee Seeking Nominees**

The Awards Committee is seeking nominees for the NOCALL Award for Professional Achievement and Legislative Advocacy.

Meeting adjourned at 1:08 pm.

Respectfully Submitted,  
Mary Johnson  
NOCALL Secretary

## **NOCALL BOARD MEETING MINUTES**

Wednesday, October 14, 2015

1:00 pm, via Conference Call

Attendees: Ellen Platt, Michael Ginsborg, Michele Finerty, Jackie Grossman, Emily Bergfeld, Mary Johnson, Coral Henning, Jean Willis

Meeting called to order at 1:03 pm.

### **1. Committee Chairs**

Several committees do not have chairs: Education, Networking, Public Access, Academic Relations, and Nominations. Members present at this meeting attempted to identify NOCALL members who may be available and interested.

- Education: Tony Pelczynski (who served in this capacity last year), Hillary Hardcastle, Jody Collova, Hadi Amjadi
- Public Access: Marguerite Beveridge, who served in this capacity last year
- Academic Relations: Jackie Grossman, who is currently doing this type of work on NOCALL's behalf

- Jocelyn Stillwell has expressed interest in chairing a committee, so she may be available to fill one of the open positions.

Ellen Platt will contact the recommended individuals to gauge interest. Any other recommendations would be welcome.

### **2. Assigning Board Liaisons to Committee Clusters**

This year, we will assign clusters that closely match the board member's roles. Board members are asked to think about their role on the board and which committee(s) would be a good match. Assignments will be made once all Committee Chairs are appointed.

### **3. Committee tasks for the upcoming year**

The board discussed ideas for committee tasks for the upcoming year, including:

- Education Committee: Explore other formats and look for ways to reduce spending. Contact other chapters for feedback on the types of educational programs they provide.
- Membership Committee: Explore options for making new members feel welcome and encouraged to join committees. Possible ideas include:
  1. Having a program or lunch-time discussion at the Spring Institute for new members, where officers/chairs meet with newer members to provide info about NOCALL, the different committees, etc.
  2. Having a NOCALL member contact new members prior to meetings or events, offering to travel together or meet at the event to provide introductions to other members.
  3. Reviewing past membership lists to identify those who have not renewed the membership, and contacting them personally to encourage them to renew.

### **4. Upcoming workshops and meetings**

- Fall Workshop: Not holding this year, since it is already too late to plan it. The previously discussed topic, writing cover letters, has been included in the Spring Institute. There is interest in a program on interviewing techniques, which

may be covered at an upcoming business meeting instead.

- January Business Meeting: To be held somewhere on the Peninsula. Ellen will contact librarians in the area to see if any are available to host.
- May Business Meeting: To be held in San Francisco, possibly in the Embarcadero area, which is convenient to freeways. Michael Ginsborg will explore the possibility of hosting at his library, and will ask at the Midsized Firm Librarian meeting if any other libraries may have space available.
- Spring Institute: Planning is going well. Michael wanted to note that AALL does not consider possible income from an event when reviewing grant applications.

#### **5. Budget Allocations for 2015-16**

The board reviewed the committee budget requests and spreadsheet prepared by Jean Willis, and made adjustments as necessary.

- Election budget raised to \$60 to cover the Special Election
- Awards reduced by \$200, because Ellen Platt has declined to receive a plaque
- Fall Workshop will not be held, so no money will be budgeted
- \$400 will be budgeted for the holiday social (\$100 per corner)
- The board questioned whether the Nominations Committee should budget for a lunch meeting, as no other committees have such a budget. Ellen will discuss the issue with the Holly, the incoming chair.
- Public Relations will not host a table at AALL with giveaways, so no money will be budgeted for that.

Mary Johnson and Coral Henning will update the budget amounts in the spreadsheet, and post to the wiki.

Meeting was adjourned at 2:07 pm

Respectfully submitted,  
Mary Johnson  
NOCALL Secretary

## **PROPOSED**

### **NOCALL BOARD MEETING MINUTES**

Monday, January 11, 2016

Offices of McDermott, Will & Emery, Menlo Park

Attendees: Coral Henning, Ellen Platt, Jackie Grossman, Michael Ginsborg, Michele Finerty, Mary Johnson, Jean Willis, David Holt

President Ellen Platt called the meeting to order at 10:25 am

#### **1. Budget Approval**

Audit and Budget chair Jean Willis presented a proposed NOCALL budget to the Board, and recommended that the Board carefully review committee requests and adjust as necessary. To this end, a new column has been added to the budget spreadsheet to reflect the Board's approved amounts. Many of these amounts had been discussed during the 10/14/15 Board conference call; the remaining lines were discussed at this meeting: January and May Business Meetings, which were allotted \$500 each; Government Relations, which was reduced to \$300 because our Sunshine Week event will be combined with SLA and thus incur less expense; Grants, which was reduced to \$1000, because NOCALL will only provide grants to the Spring Institute this year, and possibly help cover travel expenses for the incoming VP to attend the AALL Chapters Summit; and Memorials for which \$75 was budgeted.

Michele Finerty moved to approve the budget with these amounts; Coral Henning seconded. The motion was approved by vote of all present.

#### **2. Approval of Minutes**

Mary Johnson presented proposed minutes from the October 14, 2015 conference call. It was noted that the names of attendees were not included; Mary will add these.

Coral Henning moved to approve these minutes with names included; Michele Finerty seconded. The motion was approved by vote of all present.

### 3. Approval of Nominations Slate

The Nominations Committee provided a slate of candidates for the upcoming NOCALL election:

**Vice President/President-Elect:** Ramona Martinez, University of California School of Law Library

**Treasurer:** Rachael Samberg, Stanford University

**Members-at-Large:** Jessica Brasch, California Judicial Center Library, and Leslie Hesdorfer, Kirkland & Ellis LLP.

Michele Finerty moved to approve the slate; Michael Ginsborg seconded. The motion was approved by vote of all present.

The Board discussed the process the Nominations Committee uses to obtain Board approval of the slate, and the complications that often arise. Ellen will work with the current Nominations Committee to improve the process for the future.

### 4. Committee Cluster Assignments

Ellen Platt proposed the following committee cluster assignments:

- Administration: Ellen and/or Coral
- Communication: Mary
- Education: Michael
- Membership: Jackie
- Outreach: Emily
- Recognition: Michele

The Board approved these assignments as suggested. Ellen noted that we still need chairs for the Networking and Academic Relations committees. She will put out a call for volunteers at the Business Meeting.

### 5. May Business meeting agenda preparation

The May Business meeting will be held May 11, 2016, at Arnold & Porter in the Embarcadero. The agenda will include the presentation of awards and the installation of the new Board, so no additional speakers will be scheduled.

### 6. Other Business

#### ***Sprint Institute Task Force***

Jackie Grossman and Michele Finerty will continue

working on the task force recommendations for how the Spring Institute is planned.

#### ***Fall 2016 Workshop***

Daniel Lewis at Ravel has expressed interest in giving a presentation to NOCALL members. We may consider a panel discussion with several vendors for the Fall 2016 workshop.

Michele Finerty moved to adjourn the meeting, Coral Henning seconded.

Meeting was adjourned at 10:55 am.

Respectfully submitted,

Mary Johnson

NOCALL Secretary

## PROPOSED

### NOCALL BUSINESS MEETING MINUTES

Monday, January 11, 2016

Offices of McDermott, Will & Emery, Menlo Park

President Ellen Platt called the meeting to order at 12:45 pm.

Ellen expressed her thanks to Eric Montes for hosting this meeting.

#### **Old Business**

Members approved the minutes of the October 6, 2015, Business Meeting as written.

#### **New Business**

##### **1. NOCALL Budget**

The Board has reviewed and approved the proposed budget presented by Audit and Budget chair Jean Willis. In light of NOCALL's financial situation, some committees were not budgeted their full requested amount, most notably the Grants committee. This year, NOCALL will only offer grants to attend the Spring Institute. Additionally, NOCALL will be trying to do low-cost events this year, and will be attempting to break even on all events.

## 2. Candidates for the 2016 NOCALL Election

The Nominations Committee has presented, and the Board has approved, the following slate of candidates for the 2016 election:

### ***Vice President/President-Elect***

Ramona Martinez, Librarian, University of California School of Law Library

### ***Treasurer***

Rachael Samberg, Head of Reference and Instructional Services, Stanford University

### ***Members-at-Large***

Jessica Brasch, Assistant to the Director, California Judicial Center Library

Leslie Hesdorfer, Library Services Manager, Kirkland & Ellis LLP

The election will be held electronically in March. Secretary Mary Johnson will send out additional information to the listserv.

## 3. Call for Committee Chairs

Two NOCALL committees, Networking and Academic Relations, need chairs. Volunteers should contact Ellen Platt. At the meeting, Bernadette St. John volunteered to chair the Networking Committee.

## 4. Committee Reports

### ***Treasurer***

NOCALL is now using online banking, and has set up paperless statements. Coral Henning is working on annotating the transaction history in the account, so that it is very clear where money is coming from, and what payments are being made. The CD has been cashed out, so all NOCALL funds are in the account (roughly \$21,000). She is also looking into moving our PO box to a less expensive USPS box, rather than the private box we are currently using.

### ***Technology***

The transition to Wild Apricot is complete, and online event registration is now possible. The PayPal fee is added on to the registrant's cost, so this option does not incur a cost for NOCALL. Although Wild Apricot

does offer a very nice online directory, it does not automatically create a nice print directory. Member information can be exported, and Prano Amjadi is working on a way to create a print directory using this information.

### ***Spring Institute***

This year's institute offers a wonderful slate of programs and great speakers on various topics that will appeal to a range of member interests. There will be 7 programs, with 3 sets of 2 concurrent programs. The institute will be held March 18 at Santa Clara University, in a room that plenty of space for exhibitors. Registration information will go out on the listserv and to the website shortly; additional speaker information may be added when available. If you are planning to spend the night, Michael recommends booking soon, because rooms may fill up fast. Although the institute planning is going well, they are looking for a volunteer to put together a post-institute survey. If you are interested, contact Michael Ginsborg.

Looking forward, Michael hopes to form an exploratory committee to investigate the possibility of doing a Joint Institute in 2017 with SLA. This committee will gauge SLA's interest in a joint institute, determine if each organization can meet their educational objections with a joint institute, and assess how well NOCALL can work with the San Francisco, Silicon Valley, and/or Sierra chapters of SLA. Contact Michael Ginsborg if you are interested in working on this project.

### ***AALL Liaison***

David Holt making arrangements to have AALL Immediate Past President Holly Riccio be NOCALL's VIP guest at the Spring Institute.

### ***Budget and Audit Committee***

Jean Willis is working with Coral Henning to accurately track income and expenses. The budget spreadsheet has been modified to make it easier to use and understand.

### ***Nominations***

The Nominations Committee has presented their slate to the Board for approval. Ellen Platt will work with

Holly Riccio on ways to streamline the process in the future.

### **Website**

Mary Sexton has been keeping the upcoming events area of the website up to day, and is working with Michael Ginsborg to get the Spring Institute information onto the website. She has not received any input from committee chairs for the Publications and Resources pages for a long time, so feedback would be welcome.

### **Wiki**

The Wiki is still underpopulated; committee chairs are asked to input their members' names and information about the committee's relevant activities into the wiki.

### **Education Committee**

The committee has been focused mainly on Spring Institute planning. They plan on discussing the Fall Workshop after the Institute.

### **Academic Relations**

The San Jose State University event attended by Holly Riccio was successful. The committee will be working on other ways NOCALL can partner with SJSU.

### **Membership**

Tina Dumas and Prano Amjadi are preparing Wild Apricot for membership renewals. As of this meeting date, we have 272 members.

### **Government Relations**

Judy Janes is working with SLA on a Sunshine Week event.

### **Public Relations**

The Daily Journal is interested in NOCALL writing a regular column. If you are interested in writing an article, please contact Emily Bergfeld.

### **Awards**

The Awards Committee needs nominations for two awards: The Professional Achievement Award and the

Award for Advocacy. The deadline for nominations is March 15, 2016. The nomination form is available on the NOCALL website.

### **Memorials**

NOCALL sent money to an ovarian cancer organization in Kathryn Bates Turner's name.

### **5. Other Business**

Bernadette St. John suggested setting up a Twitter handle as a way to get our name out and to connect with people. Michael and Bernadette will discuss this idea more fully. Michael Ginsborg will also talk to the Spring Institute committee member who is doing publicity, to see if this is feasible, and with David Hold about any technological concerns we may face.

Ellen Platt adjourned the meeting at 1:13 pm.

Respectfully Submitted,  
Mary Johnson  
NOCALL Secretary



## NOCALL OFFICERS 2015 - 2016

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## UPCOMING EVENTS

For more details, see <http://www.nocall.org/>