

ATTACHMENT II

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AGREEMENT BETWEEN

Stanford University

and the

Northern California Association of Law Libraries

regarding the storage of

CHAPTER ARCHIVES

Stanford University (hereinafter the INSTITUTION) agrees to provide, without charge, to the NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES, a chapter of the American Association of Law Libraries (hereinafter the CHAPTER), for a period of three years, space to be used to house the archives of the CHAPTER subject to the following conditions:

- (1) The CHAPTER will be responsible for providing securable physical housing for the archives. [Such housing is subject to the approval of the INSTITUTION.]
- (2) The location of the floor space will be determined by the INSTITUTION [and will be subject to change should such space be required for the INSTITUTION'S use.] The CHAPTER retains the right to withdraw the archives from the INSTITUTION during the term of this agreement should a changed location not be approved by the CHAPTER.
- (3) The CHAPTER retains ownership of the archives and agrees to provide any additional insurance agreed by both parties as necessary to cover damage or loss of the archives.
- (4) The INSTITUTION shall not be liable for any loss or damage to the archives during the time that they are housed by the INSTITUTION except for such loss or damage as may result from willful or gross negligence of the INSTITUTION, its employees or agents.

- (5) The CHAPTER will be responsible for the organization and maintenance of the archives and for preparation and maintenance of any access tools or finding aids necessary to service the archives.
- (6) The INSTITUTION agrees to allow in-building use of the archives to persons authorized by the CHAPTER to have access to the files.
- (7) The CHAPTER agrees to provide identification for persons authorized to have access to the archives and to provide the INSTITUTION prior notification of persons so authorized. [In addition, the CHAPTER agrees to provide the INSTITUTION with forms for submission to the CHAPTER for use by students or others seeking use of the archives.]

Both parties agree to the terms of this agreement for the three year period commencing June 1, 1986 and ending June 1, 1989. Prior to the termination date, the agreement will be reviewed by both parties and may, by mutual consent, be continued, amended or terminated. Should no notice of intent to continue, amend, or terminate be given by either party by June 1, 1989 [[the termination date]], the agreement will automatically continue under the terms of this agreement on a month to month basis. In the event this agreement is terminated, the CHAPTER agrees to remove the archives and housing from the INSTITUTION'S space within sixty (60) days after official notification of the termination to the NOCALL Executive Board. Should the archives and housing not be removed by the CHAPTER within the stipulated time period, ownership of the archives and housing will automatically transfer to the INSTITUTION.

May 7, 1986, J. M. Motzler, Prof. of Law & Law Services  
 (Date) (Name) (Title)

Stanford University

May 7, 1986, Alicia McKenzie, Librarian  
 (Date) (Name) (Title)

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