



NOCALL News

By Susanne Pierce Dyer

NOCALL President

Bernard E. Witkin Alameda County Law Library

President's Message

Navigating the Seven Plus C's

Tina Dumas and her intrepid Spring Institute Committee have charted an outstanding program for us, "Navigating the Seven Seas/C's." I am borrowing Tina's Spring Institute theme for a voyage through recent and upcoming NOCALL events:

Companionship – The January business meeting and luncheon have become an annual NOCALL tradition. We were the guests of Thomson-West at the Marines' Memorial Club in San Francisco on Tuesday, 13 January 2004. Members enjoyed the opportunity to see one another and get caught up on the news as well as enjoying the delicious lunch. More than one person commented on how nice it was to get together and enjoy the companionship of colleagues after the stress of the holidays. During the business meeting, members also got a chance to learn about recent chapter and committee activities.

Co-Director – NOCALL members were privileged to hear John Hanft, Co-Director of the Witkin Legal Institute, during lunch at the January meeting. He described how the late Bernie Witkin set up the Witkin Legal Institute to carry on his work. He also described how the staff goes about updating and revising the Witkin Library in a thorough, unbiased manner. As an example, he pointed out the Witkin books refer readers to any and all relevant material, not just titles from their own publisher. I have heard attorneys say that anything Witkin said acquired the force of law, and we have all seen Witkin's works cited as authority by the courts – now we know the process that makes the Witkin Library magisterial!

Candidates - As you know, the Nominations Committee has proposed a terrific slate of candidates. They are: President, Jane Metz (running unopposed); Treasurer, Julie Horst and Kurt Shuck; and Member at Large (two seats), Karen Lutke, Mary Staats, and Leslie Forrester. Thank you all for agreeing to run.

A big thank you also to Donna Williams who chaired the committee and to committee members Todd Bennett and Sue Welsh for all their hard work and for persuading such outstanding candidates to run.

Colleagues - Now is the time for you to recognize that special colleague who has made an outstanding contribution to the chapter and to the profession! Ellen Platt, chair of the Awards Committee, has asked for nominations for the 2004 NOCALL Professional Achievement Award. As Ellen wrote in the e-mail she posted on the list serve in January, "The purpose of the Award is to recognize a member for notable and enduring contributions to the Chapter and the profession. The Award represents a cumulative evaluation of an individual's career and emphasizes local activity and leadership of an exemplary nature." Click on the Awards Committee on the NOCALL web site for additional information about eligibility, etc as well as the nomination form.

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Special this issue:

- ◆ *News on the NOCALL Spring Institute 2004— See Calendar of Events on page 14*
- ◆ *Information on applying for grants to attend AALL in Boston*

President's message (cont'd.)

Continuing Education I - As I noted above, Tina Dumas has chosen "Navigating the Seven Seas / C's" as the theme for the 2004 Spring Institute. It will be held Friday, March 19 and Saturday, March 20 at San Francisco's Holiday Inn Golden Gateway at 1500 Van Ness. Tina and her committee are lining up great speakers and fascinating programs, and I hope that you will be able to attend. The Daily Journal has generously contributed two grants, so get in touch with Lille Koski and the Grants Committee if you are interested in applying.

Continuing Education II - The Daily Journal Legal Works 2004 is scheduled for April 15 and 16 at the Hyatt Regency in San Francisco. The Workshop for law librarians will be held at 8:30 a.m. on the sixteenth. The topic is "Who are the New Law Librarians? What Do They Do?" Our own Coral Henning, Chief Marketing Officer / Public Services Librarian at the Sacramento County Public Law Library, and Linda Will, a firm librarian from Minneapolis, will be the speakers. Special pricing will be available to NOCALL members. The other topics sound interesting and relevant as well - they include Competitive Intelligence, Cyber-Sleuthing 2004, and Minding and Grinding your Data. I hope that you will be able to come, hear your colleagues on the morning

panel, and enjoy some of the other speakers as well.

Camaraderie - Don't forget the spring meeting and installation of officers. Last May's lunch meeting in Sacramento was a great success and a wonderful opportunity for members, especially members outside the Bay Area, to get together. It was so successful, in fact, that the Board has decided to do something similar this year. The date and exact location in Sacramento have not been decided yet, so watch the NOCALL list serve and web site for more detailed information. Generously, the Daily Journal has again agreed to defray the expense of the lunch

Cross Over Meeting - At least since I have been on the Board, the Board has held a business meeting in June. The outgoing, incoming, and continuing committee chairs are encouraged to attend. It is an excellent way to preserve continuity on the committees and for members to learn what the committees have done and what they plan for the following year. Details will be posted.

California - Once again, the three California chapters are combining to

organize an event at the AALL Annual Meeting. Thomson-West is generously underwriting the festivities, and we are inviting our colleagues in the WESTPAC (Western Pacific) and LLOPS (Puget Sound) chapters. This is always a great chance to see fellow NOCALL members you don't see regularly as well as your West Coast colleagues you may only see rarely. Liz Carroll, president of the San Diego Area Law Librarians (SANDALL) is organizing this year's party. We are getting together Sunday evening, 11 July 2004 from 6:30 - 8:00 p.m. The opening reception which begins at 8:30 will be desserts only, so swing by the West Coast Roundup for something a little more solid first.

Well, I came up with 7+ C's and barely scratched the surface. Perhaps I can include some of the other C's on my list in a future column... Meanwhile, I hope each of you can make to at least some of the events mentioned above. Have a great late winter / early spring!



NOCALL News

The NOCALL News is published five times a year by the Northern California Association of Law Libraries, a chapter of the American Association of Law Libraries, and is a benefit of membership.

The Northern California Association of Law Libraries assumes no responsibility for the statements and opinions advanced by the contributors to the association's publications. Editorial views do not necessarily represent the official position of the Northern California Association of Law Libraries

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Submission Deadlines*:

September/October issue:

September 9

November/December issue:

November 10

January/February issue:

January 12

March/April issue: **March 8**

May/June issue: **May 10**

*Submissions should be sent to the editor in electronic format, via email attachment or 3.5" floppy disk.

Musings from Mark

By Mark Mackler, Folger, Levin and Kahn

Three Bucks Short...In December, the First District Court of Appeal affirmed a San Francisco Superior Court ruling that threw out a lawsuit because the plaintiff's attorney was \$3 short when he paid the court's filing fee. The attorney had waited until two days before the filing deadline in the medical malpractice lawsuit involving the death of a baby. Unfortunately, by the time the attorney learned that the filing fee was \$206 and corrected the mistake, the statute of limitations had run. Counsel for one of the defendants pointed out something that applies to *all* of us: Why wait until the last minute when you've known for quite some time that you need to do something?

"We are ... at times guilty of allowing ourselves to become fixated on the tools of technology. In the process we lose sight of what we stand for as a profession."

Librarians and Technology...I recently came across an article entitled "Balancing Technology with Professional Values." Although it dates back to the July/August 1995 "American Libraries," I think its message is still relevant. Richard Dougherty from the University of Michigan's Information School wrote: While the new tools are broadening the horizons of our information universe, and thus providing new and exciting opportunities for librarians to serve as information providers, I'm afraid we are also at times guilty of allowing ourselves to become fixated on the tools of technology. In the process we lose sight of what we stand for as a profession. During this period of turbulent change, it is more important than ever that we as professionals remember that it is essential to stay close to those we serve and always be accountable for our actions.

Psst...Who's That Sitting Over There? The Carnelian Room was the site of the annual West/Thomson Holiday Lunch. As I sat at my table, I found myself looking around the room and asking my table-mates "Who's that over there?" and "Who's that

sitting over there?" Later, I learned that I wasn't the only one who didn't know a significant number of the attendees. Although this particular function wasn't a NOCALL event, I would imagine that it would not have made a difference. Just wondering aloud: Is there some way that we could facilitate more interaction among NOCALL members (especially between the "old-timers" and the newer members) beyond the customary "Membership News" items in the NOCALL News?

And Finally...Because we believe that it is important to have some method to honor our NOCALL members who have passed away, NOCALL has a new Memorials Committee. You'll be hearing more about the Committee, so please stay tuned.



Supporting New Professionals: the AALL Annual Meeting Grants

The AALL Grants Program provides financial assistance to law librarians or graduate students who hold promise of future involvement in AALL and the law library profession. Funds are provided by vendors, AALL, and AALL individual members. Grants are awarded to cover the Annual Meeting registration fee or the registration fee for workshops presented at the Annual Meeting. Preference is given to applicants who are new to the profession and active in AALL or one of its chapters.

The AALL Grants Program began in 1952 and is one of the oldest and most successful AALL programs. More than 1,000 librarians have received funding to assist them in attending

AALL educational activities. Many of those recipients are leaders in the profession today. For additional information, check out the application on the Association's web site. <http://www.aallnet.org/committee/grants/grants.asp>

In 2001, the Minority Leadership Development Award was created to assure that AALL's leadership remains vital, relevant and representative of the Association's diverse membership. The Award provides up to \$1,500.00 toward the cost of attending the Annual Meeting, an experienced AALL leader to serve as the recipient's mentor, and an opportunity to serve on an AALL committee during the year following the

monetary award. For additional information, check out the application on the Association's web site.

Applications for both AALL Grants Programs must be received at the Association's headquarters by April 1, 2004.

Iris Lee,
AALL Grants Committee Chair



Professional Reading in Review

Susan Llano and Erin Murphy

UC Davis Law Library

“Unusual Power Web Searching Commands” by Greg R. Notess, *Online*, v.27, no.26, Nov/Dec 2003, <http://www.infotoday.com/online/nov03/OnTheNet.shtml>

Greg Notess offers examples of some of the more unusual search commands from some leading search engines. One of those commands is the synonym operator of a tilde (~) on Google and the asterisk that can be used for standard truncation on Altavista (but not yet available on Google or AlltheWeb). Google does offer the capability to search for wild cards within a phrase. These wild cards may replace one or more words within a phrase and it is easy to see how this feature would make quotation searching easier since many times the patron may not have the exact wording of a quote. You will have to read the article to learn about the other commands he discusses, and he warns that with the ever-changing nature of the Internet, some of these features may disappear, so take advantage of them while you can!

“Privacy, Porn, and Public Access in 2004” by Andrew Richard Albanese et al., *Library Journal*, v.128, no.20, Dec. 2003, p.68, <http://www.libraryjournal.com/article/CA339632>

The editors of *Library Journal* discuss the challenges facing libraries in the coming year. Among the topics discussed are virtual reference and its continued development and maturation, continuing budget pressures, promising technologies such as metasearch software and RFID tags, and the evolution of LIS programs (more new librarians will come from cyberspace this year!). Despite the challenges that are ahead, the authors feel confident that libraries will remain vital as places both physical and virtual.

“A Comparison of Four Premier Academic Law Libraries in the United States and the United Kingdom: The Findings of a Valuable International Placement” by David Gee, *International Journal of Legal Information*, v.31, Winter 2003, p.520-534.

The author is the Reader Services Man-

ager at the Institute of Advanced Legal Studies Library in England; in this article, he compares his library to the law libraries at NYU, Yale and Columbia. During a 2-week placement in New York, he was able to visit and observe the above law libraries and learn more about their reader services programs and also study U.S. law library operations and management.

It's interesting to read an outsider's view of law libraries in the U.S. The author noticed some similarities between all four libraries (flexible staff structures, use of Millennium Innopac, and building/space issues). One of the differences he noted was that the three U.S. libraries do not rotate reference duties among its technical services staff, whereas the IALS library aims to train law librarians with transferable skills. Some of the other differences he noticed can be explained by the smaller budget and the different clientele of the IALS library. The author concludes by observing that all four libraries have similar goals and that it is valuable and useful to continue to share skills and experience with our colleagues into the future.

“Webmastery: What Google Teaches Us that Has Nothing to do with Searching,” by Gary Price, *Searcher*, v.11, no.10, November/December 2003, <http://www.infotoday.com/searcher/no03/price.shtml>

In the world A.G. (after Google), librarians increasingly bump into the assumption that if it's not on Google, then it doesn't exist. The corollary of this, that what Google locates is the best information available, is also common. Gary Price exhorts us to speak out against this “Googlefication” and use every available opportunity to educate our audience about the information that our libraries have that go beyond just a collection of links. He outlines eight starting points to help us define our role in the Web age.

“The Power of Information Bumps into Diminishing Returns,” by Marydee Ojala, *Online*, v.27, no.6, November/December 2003, <http://www.infotoday.com/online/nov03/homepage.shtml>

[3/homepage.shtml](http://www.infotoday.com/online/nov03/homepage.shtml)

Ms. Ojala focuses on the fact that, with access to electronic data more affordable and thus more ubiquitous than twenty years ago, the emphasis now is on the analysis of the retrieved data. Not only do we need to continue our evaluation of the sources of the information but we also need to examine our “proficiency in analyzing and interpreting what we retrieve.” Data does not inform without this intervening step.

“Model Behavior,” by Renee Deger, *The Recorder*, November 13, 2003, pg. 1.

“Labor Pains,” by Claudie Rosenbaum, *California Lawyer*, v.24, no. 1, January 2004, pg. 14.

Ms. Rosenbaum's article caught my attention first when I was looking at the table of contents of *California Lawyer* and saw an article on law firms slashing their costs. They are going after the biggest part of any organization's budget: salaries. Both law firms and in-house counsel are starting to outsource more than just word processing and IT. Ms. Deger examines DuPont's plan called “Legal Model” that has saved the company \$8.8 million in legal bills in 2002. DuPont has begun sending tasks like discovery and document review to companies within the United States and sending basic patent research projects to India. The major concerns are, of course, quality, control, and confidentiality but these worries can be assuaged by communication and having a continuing relationship with whatever agency is used. What effect this will have on legal personnel is uncertain: Ms. Rosenbaum mentions that Fireman's Fund laid off a substantial number of legal secretaries in March and then outsourced the work to a company in India!



Providing Online Legal Reference: An Insider's View

Bill Ketchum, Reference Librarian
Law Library for San Bernardino County

Editor's Note:

This article originally appeared in the January 2004 SCALL newsletter, available at <http://www.aallnet.org/chapter/scall/newsletter/Newsletterjan04.pdf>. Reprinted here with the author's permission.

I am one of several SCALL, SANDALL, NOCALL, and CCCLL (Council of California County Law Libraries) members who participate in the "24/7" program, providing legal reference service to patrons who make their requests online. Most of us work in county law libraries. Each of us has received classroom and online training for this work. The 24/7 team members are collegial and often substitute for each other.

Each of us typically accepts questions during two one hour sessions a week. We log onto the web at the appointed times and indicate readiness to accept patrons. If a patron has hit the "Ask a Law Librarian" button on a participating local law library's web page and typed a question, the question and some identifying information about the patron appear on our screen. We greet the patron and try to guide them to the information they need. Many of us try to include online sources in our answers because those are the sources the online patrons will be able to use immediately from wherever they are, and because they have implied that preference simply by asking their question online.

We refer online patrons to court and other legal websites or specific books in their local law library or bookstore.

We tell them about lawyer referral services. For those who have "interactive" connections, we even display web pages to them such as the Judicial Council's <http://www.courtinfo.ca.gov> and show them how to search the California codes or find the Judicial Council Forms or the self-help information there. We display <http://www.cccll.org>, with its directory of county law libraries in California. If a patron's connection is "basic," we tell them how to find these resources online

by giving them the web address and telling them what to click on when they get there. If we are already online with a patron or if one or more are already waiting, the program gives any new patron an estimate of waiting time and the option to submit the question for an answer later by email.

Online legal reference enables us to serve some patrons who may be too shy to ask their questions in person, or who may be unaware that there are law libraries open to the public, or who may live far from a law library. Most of our public patrons find us through an icon on the Judicial Council's self-help website. Some are referred to the

online legal reference team by public librarians doing similar work, when they recognize a question as legal in nature.

This work is more difficult in some ways than face-to-face reference. We feel hindered at first by the absence of non-verbal clues, such as body language and tone of voice, by our inability to see whatever documents, notes, or books a patron would show us in person, and their inability to see the library materials we would hand them. Also, online patrons cannot see us working, so we must respond quickly or they will disconnect while we are preparing an answer. We let them know we understand the question and are preparing an answer, or we give a partial answer and say that further explanations or suggestions will follow. The temptation to give legal advice is the same online as it is in person, when a patron asks what sounds like a simple question and we think we know the answer. Many online patrons ask "What form do I use...;" "What is the statute of limitations for...;" or some variation on "What should I

do..." or "How can I..." We often have to tell them that we may guide them to where they may find their own answers, but that a direct answer to their question would constitute giving legal advice, and we may not do that. With a little experience, we learn to probe appropriately and let the online patrons know what we may and may not do for them. Just as in face-to-face or telephone legal reference, this system enables us to succeed much of the time in providing the service it is our mission to provide – giving patrons access to legal information – and it is gratifying in the same way. We see patrons getting help they need, and some of them even thank us.

"Online legal reference enables us to serve some patrons who may be too shy to ask their questions in person, or who may be unaware that there are law libraries open to the public..."

For further information about the program, feel free to contact me at williamk@sblawlibrary.org.

You may also contact one of the program's coordinators, Shirley David, Director of the Sacramento County Public Law Library, at sdavid@saclaw.lib.ca.us.

Your Plain English Guide to the New Plain English Jury Instructions

By Sara A. Fox, MLS, Librarian,
Severson & Werson, PC

Editor's Note: This article originally appeared in the San Francisco Daily Journal's NOCALL UPDATE column, available at <http://www.nocall.org/update.html> Reprinted here with the author's permission

Adopted in July 2003 by the Judicial Council, the new "plain English" jury instructions, popularly known as CACI ("Kay-Cee"), will impact your library's collection. A few basics and some comparisons with BAJI:

Are the CACI instructions the official civil instructions in California?

Yes. CRC 855 states in part (emphasis added):

"The California jury instructions approved by the Judicial Council are the **official instructions** for use in the state of California. . . . Use of the Judicial Council instructions is strongly encouraged."

See also CRC 6.58, "Advisory Committee on Civil Jury Instructions" (See, http://www.courtinfo.ca.gov/jury/civiljuryinstructions/rule_of_court.htm for the full text of Rules 855 and 6.58).

How many new instructions are there?

The Judicial Council has adopted appropriately 800 new instructions. You can tell that you are looking at a CACI instruction, and not a BAJI, because BAJI is numbered as a single digit with a decimal (1.10, 1.20) while CACI is numbered in a series' of 100 (100, 200).

Who is publishing CACI?

BAJI is a product of the LA Superior Court, published by West Group Publishing, which holds the copyright. CACI was the result of a Judicial Council task force and is being officially published by LexisNexis. A significant difference is that CACI is not copyrighted. LexisNexis acts as the

Judicial Council's publisher of choice in this matter, however, any printer is free to propagate the instructions. As a result, CACI has been published in book and electronic form by LexisNexis, Westgroup, AccessLaw, and is even available COMPLETE and FREE on the California courts website at

<http://www.courtinfo.ca.gov/reference/documents/civiljuryinst.pdf>.

A few weeks ago I received a two-volume, blue covered set from LexisNexis and one volume, red covered book from West Group and both were claiming to be the new CACI instructions. What does this mean?

As stated above, currently both vendors are publishing the instructions, and what you noticed were differences in printing styles. LexisNexis choose to publish the instructions in two volumes, while Westgroup came up with a formatting scheme that allowed the instructions to be printed as a handy one volume. The content is identical (minus typographical and other printing errors), so either version will suit your needs. Choose the one that you like best.

Should I discard BAJI, 9th edition?

No! Well, I wouldn't. Rule 855(e) leaves room for the use of other instructions, as necessary and appropriate. "...[I]t is recommended that the judge use the Judicial Council instruction unless he or she finds that a different instruction would more accurately state the law and be understood by jurors." Also, the lengthy appeals process in California virtually assures that litigators

in your firm will be debating issues arising out of cases where BAJI was used for many years to come.

We have been using Westgroup's BAJI Jury Instruction Selector product to generate instructions and verdict forms. Will I need to switch to another product?

No. BAJI Jury Instruction Selector is currently a misnomer, as the latest update to Selector actually includes CACI. If you received this update and have loaded it, then simply open Selector and scroll down. After BAJI ends, the CACI instructions are listed.

LexisNexis does have a competing product, using their Hot Docs template software. Hot Docs for jury instructions generates CACI forms only (Westgroup still holds the copyright to BAJI, remember). Do not confuse the software with the content. No matter which product you use, BAJI Selector or LexisNexis Hot Docs, you will be able to generate CACI instructions and verdict forms. Which software product you use to is up to you. I recommend evaluating both.

For more information about the new jury instructions and the software products mentioned here, see:

<http://www.courtinfo.ca.gov/jury/civiljuryinstructions/index.htm>
<http://west.thomson.com/>
(search for CACI)
<http://www.lexisnexis.com/hotdocs/>
<http://bookstore.lexis.com/bookstore/catalog>
(search for CACI)
<http://www.accesslaw.com/pdf/CACIOrder.pdf>



AALL MENTOR PROJECT WANTS YOU!

The AALL Mentor Project:

- Provides an informal, personal source of information for newer members
- Provides an avenue by which experienced law librarians may meet promising new members of the profession
- Provides a network for members who are contemplating a move to another type of library
- Who should participate?
- All experienced law librarians willing to share their time and wisdom
- All enthusiastic newer members
- AALL members considering a move to another type of library

Comments from the mentor project participants 2003:

- *My experience with my mentor has been great. We are both in similar situations and I know that I can always turn to her for advice and encouragement Sarah Mauldin, Director of Library Services, Lionel Sawyer & Collins*
- *Working as a mentor provides an opportunity for reflection and analysis about what is going on in law libraries and it makes you appreciate how much you have learned in your own career path. Suzanne Thorpe, Associate Director for Faculty, Research, and Instructional Services, University of Minnesota Law Library*

NOCALL member Monica Donovan participated as a mentee in 2003:

- *While I have yet to meet a law librarian who wasn't willing to offer advice when asked, it is great to have someone who specifically wants to be asked. My mentor was also great fun to be around at the conference. She has continued to help me since, providing local introductions when I moved to San Francisco. – Monica Donovan, Information Specialist, Jackson Lewis LLP.*

How can you join the Mentor Project?

To learn more about the AALL Mentor Project and to become a mentor or mentee, visit our website at:

http://www.aallnet.org/committee/mentoring/mentor_project.html

Mentors and mentees will be matched as closely as possible based on submitted applications.

AALL Travel Grant Offered by SR-SIS: Now Available!

The AALL Social Responsibilities Special Interest Section's Standing Committee on Lesbian & Gay Issues is offering a grant to travel to the 2004 AALL Annual Meeting in Boston. The grant is funded by a special bequest to the Standing Committee from former Ohio State University Law Library

Director Alan Holoch, who died in 1991. The Alan Holoch Memorial Travel Grant is to assist individuals

with travel expenses for the purpose of attending the Annual Meeting. An applicant must be a member of the Social Responsibilities Special Interest Section at the time of the submission and review of the application. Completed applications must be post-marked, faxed or e-mailed by May 1, 2004.

To obtain a copy of the application form, please visit the Standing Committee on Lesbian & Gay Issues' web site,

www.aallnet.org/sis/srsis/lgbt/ or contact the Chair of the Standing Committee, Scott Fisher at 732-855-6160 or sfisher@wilentz.com.



NOCALL Business Meeting Minutes

Wednesday, September 17, 2003
One Market, San Francisco, California

Present: Susanne Pierce Dyer called the meeting to order at 1:50 pm.

1. Susanne Pierce Dyer thanked Global Securities for sponsoring the lunch and business meeting.
2. Diane Rodriguez gave a brief description of past meeting minutes and reminded the attendees to look for the full text in the NOCALL News.
3. Jackie Grossman reported the following general NOCALL budget figures as of May 2003: the account began with \$30,000 and had expenses of approx. \$2,800 leaving a current balance of \$27,285.
4. Susanne Pierce Dyer reported on actions of the Executive Board:
 - Bylaws changes regarding nominations.
 - Adoption of the Conflict of Interest Statement.
 - Union List issues and Pati Traktman looking into alternative options. Susanne emphasized the Board's concern regarding this valuable tool.
 - Karen Zilla is organizing the Fall Workshop at the PLI Center. PLI is waiving the rent for us.
5. Susanne reminded everyone of the change in the listserv and advised everyone to check their subscriber status.
6. Susanne explained Carolina Rose's proposal for new legislation regarding the California Administrative Code archives. Anyone interested in joining the taskforce should contact Carolina or Susanne.
7. Susanne announced that the Board is looking for members to join a multi-type library consortium task force. Interested persons should contact Janet Fisher at Golden Gate Law Library. This task force will look at ways libraries of multiple types can join together to seek mutual agreements with vendors to share information.
8. Susanne Pierce Dyer adjourned the meeting at 1:57 p.m.

Respectfully submitted,

Diane Rodriguez
NOCALL Secretary

NOCALL Board Meeting Minutes
 Wednesday, September 17, 2003, 10:00-12:00pm
 Townsend & Townsend & Crew, San Francisco

Present: Susanne Pierce Dyer, Jackie Grossman, Tina Dumas, Ellen Platt, Wynne Dobyms, Diane Rodriguez, Eric Wade. Susanne Pierce Dyer called the meeting to order at 10:15am.

1. Acceptance of June meeting minutes - The minutes were accepted as written.
2. Conflict of interest policy:
 - Discussion regarding SCALL's experience with a conflict of interest.
 - Reviewed Draft Conflict of Interest Statement. Policy adopted by 4 aye votes. Policy will be forwarded to the Bylaws Committee.
3. Bylaws changes regarding nominations and other issues:
 - Discussion included what percentage of Associate members are in the organization and the belief that the top two posts should be held by "Active Members". The top leadership should reflect the largest portion of the membership.
 - Other Bylaw changes include presenting slates with some officers running unopposed. Also, adding addendum to make sure everyone knows there is an option to nominate others (item #3 in Art. IV).
 - All attendees agree in the principle of these changes. Susanne Pierce Dyer will pass the ideas along to the Constitution & Bylaws Committee to develop the appropriate language and we hope to have the language available for members by the January Business Meeting.
 - Susanne Pierce Dyer would like to see an overall Bylaws cleanup. Susanne also proposes an incremental dues increase graduated over 3 years from \$25.00 to \$40.00 in \$5.00 increments. 2004 = \$30.00, 2005 = \$35.00, 2006 = \$40.00. Self employed members are entitled to half-price membership. A single vote could be taken to make these changes.
 - Wynne Dobyms commented that the problem with a voice vote is not enough members are at the meetings. We will get better representation of members through a mail vote. We don't want to disenfranchise Librarians in outer areas that cannot attend the meetings.
4. Should we consider buying more space on the web site? This item was tabled for a future meeting.
5. Commercial logo on NOCALL web sites: Is it ever appropriate to have a commercial logo on the NOCALL web site?
 - Wynne Dobyms discussed corporate logos as "corporate identity." It is okay to display the logo as long as it is done tastefully and not larger than the NOCALL logo. Part of corporate recognition and our appreciation is to display the logo. The logo issue should be included in drafting "vendor guidelines."
6. Commercial Sponsorship of NOCALL events such as the West luncheon, Global Securities luncheon, etc.: Do we want written guidelines setting out the parameters, appropriate extent of their advertising their event versus our meeting, etc?
 - Yes, we should prepare guidelines for vendors interested in sponsoring events.
 - We should begin an advertisement or "thank you notes" column in the newsletter where we thank our vendors for sponsorship of events and donations of grants, etc.
 - Committee chairs must be reminded that they need to report "thank you" to the Board and the Newsletter Editor.
 - Tina Dumas commented on the extraordinary amount of time required to deal with advertising in the newsletter and that she feels the money is better steered toward grants or events.

(Continued on page 10)

7. Union List:

- Pati Traktman submitted the Union List Committee Report dated 9/16/03 which was the source of discussion.
- The Board suggests it is optimal to either 1) continue to have GRC/AT&T continue to maintain our data and produce the list if it is economically feasible or 2) purchase a copy of our files in ASCII format from GRC and work with another vendor to mount a web based Union List on our NOCALL web page. It may also be possible to do a combination of these two ideas.
- The AALL Chapter Relations Liaison should be contacted to find out what our options are with AALL in this respect.
- Wynne Dobyms suggested putting the data into an Excel/ Access/ Filemaker Pro database and putting it on a server that everyone will have access to with a web based interface. This could possibly allow users to update their holdings.
- We need to start by getting the following quotes from GRC without the benefit of state sponsorship: 1) ASCII download and 2) GRC maintenance without the state underwriting.
- Other information to find out:
 - Who does the SCALL Union List?
 - Would Lexis or Westlaw provide such a service? Get quotes.
 - Will we still need to produce a print copy?
 - Any interest in combining the NOCALL and SCALL holdings?
 - Would we want to include Stanford and Boalt holdings if it goes online?
 - The Board authorizes Pati Traktman to compare other options if GRC's prices are prohibitive.
 - The Board takes the position that we value the Union List want to maintain it for the organization.

8. Government Relations Part II – Record keeping for California state agency administrative rule making:

- Carolina Rose's proposal entails more public information on the legislative history of the California Administrative Code along the lines of the California statutes.
- The OAL(Office of Administrative Law) lost funding including librarian services (Mike Ibold)
- Carolina proposes a subcommittee to investigate who should work on the task. The Government Relations Chair, Michele Finerty, does not feel this is a task for the GR Committee.
- NOCALL should create an Ad Hoc committee to investigate and contact Mike Ibold.
- The Board authorizes Carolina to chair the Task Force and Susanne Pierce Dyer will co-chair.
- Ellen Platt suggested we might apply for a grant to fund this work. She also reports that Carolina has offered to underwrite the expenses of conference calls, etc.
- The Task Force will follow up with the Board with recommendations on how the above should be accomplished.

The meeting was adjourned at 11:55 pm.

Respectfully submitted,

Diane Rodriguez
NOCALL Secretary

Membership News

The names of members who have joined NOCALL since publication of the 2003-2004 NOCALL Directory and since the last newsletter are listed below, as well as changes and corrections for continuing members. Any corrections, changes, or additions to the Directory should be sent to:

Ramona Martinez
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Continuing Members

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Congratulations on your retirement!

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Members Missing in Action

We no longer have current contact information for the following people. If you know anyone on this list and they want to renew their membership and receive the directory, please have them contact me.

Judith Darnell
Constance De Martino
Diane Eddington
Michelle Gallimore
Suzanne Glab
Julie Jackson
Susan Lopez
Loretta Mak
Alexis Manheim
Debi Mazor
Jill Nesbitt
Evelyn Posamentier
Satwinder Sandhu
Caleb Tucker-Raymond

**SCALL Institute
at the
San Diego
Doubletree Hotel**

SCALL has announced that their annual Institute will be held in sunny **San Diego on Feb. 27 and 28, 2004** at the Doubletree Hotel in Mission Valley.

Free programs, to be held on Friday Feb. 27 will be offered to both SCALL and SANDALL members.

For additional programming and registration details, see the [online newsletter](http://www.aallnet.org/chapter/scall/newsletter.htm) at <http://www.aallnet.org/chapter/scall/newsletter.htm>

Looking for a JOB?

**Check Out NOCALL's
Employment Listings.**

Be sure to check the JOBS portion of our web page <http://www.nocall.org/jobs.htm>. Positions are usually posted within 24 hours of receipt.

NOCALL OFFICERS 2002-2003

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Web Page Leslie Ann Forrester, Murphy Sheneman Julian & Rogers (415) 398-4700 lafsmwb@well.com

Calendar of Events

For more details, see <http://www.NOCALL.org/calendar.html>

NOCALL Spring Institute 2004

Navigating the Seven "Cs"

March 19-20

Holiday Inn Golden Gateway

1500 Van Ness Avenue
San Francisco, CA 94109

Topics include:

Contract Negotiation/Licensing Agreements,
CACI, Career Development, Consortia.

For registration materials, see the listserv
and the NOCALL web site.

You can reserve a room at the Holiday Inn for a great price of \$105. Rates are good 3/16/2004 through 3/24/2004, but reservations must be made by 2/17/2004.

Please contact Tina Dumas if the block fills up.

The Daily Journal is sponsoring two grants for this Institute and is graciously underwriting printing and mailing costs of registration.



Tina Dumas, M.L.S.

NOCALL
Vice President/President Elect 2003-2004

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