



NOCALL NEWS

*Newsletter of the Northern California Association of Law Libraries
A Chapter of the American Association of Law Libraries*

Volume 14 Number 2 September/October 1993

FROM THE PRESIDENT

**by Lauri Flynn,
NOCALL President**

"I'm impressed!" That's what one of our members told me at the business meeting on September 29. No, she wasn't talking about my debonair leadership style, she was talking about YOU and all of the NOCALL activities which are underway. And after a brief moment of stepping back and reflecting on the reports we had heard at the meeting, I realized that she was very right. We *are* doing a lot of things. It was good to see at least 40 people at the Fall Business Meeting and welcome a few new members. A few thoughts about the many projects we're working on follows.

Have you noticed the Internet has become a very *hot* news item lately? Not only in library/academic circles but in The Chronicle, Business Week, Newsweek and other general readership publications. In their great wisdom Linda Weir, Debbie Kearny and the Education Committee decided to focus the fall workshop on this very topic. This should appeal to all--those who are current users and want to learn more as well as those who still want to know what the excitement is about. The Association of Legal Administrators' (Golden Gate Chapter) Law Office Support Organizations Committee will be planning programs at high school career days this year on the theme of careers in the "business of law" beyond being a lawyer. Robin Jackson will be working with them on this project. Coral Henning will be

directing the Public Access program to network with a newly formed group of prison law librarians. Our Internet Coordinator, Joan Loftus, is setting up a buddy system for those who want to receive/offer direction in exploring the Net. Government Relations continues to monitor legislation at the local, state and federal level and keep us informed of developments. The Membership Committee is planning a new member packet and ways to connect new members with those who have been in the region or professional awhile.

This is only a sampling of what was reported and discussed. Looking at these and all of the other activities I am even more impressed when I realize that most of us do not have enough time during the workday to accomplish our own job responsibilities let alone get involved in association work. Thanks to all who are giving that extra effort and time!

I'll be at the Western Pacific Chapter meeting in Portland near the end of October sharing ideas with Westpac colleagues, inviting them to our Workshop and letting them know all of the interesting things our membership is doing.

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EDITOR'S BOX

Submissions made to the Editor must be in Wordperfect 5.1 on a 3.5" disk and be received by:

November/December issue:

December 8, 1993

All disks will be returned. Submissions made to Committee, Membership and Placement Editors should be made earlier so they can submit their items by that date. Check with the individual editor.

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Special thanks to GGU Law Library staff members Monica Fong, Georgiane Lansing and Kathleen Shambaugh for their help with the mailing and proofreading.

Feature Article

CALIFORNIA PASSES LEGISLATION TO CONFORM TO THE FEDERAL FAMILY AND MEDICAL LEAVE ACT OF 1993

**by Janet F. Bentley, Esq., Partner,
Thelen, Marrin, Johnson & Bridges**

In good news for California employers, on October 4, 1993, Governor Wilson signed into law AB 1460, amending California's recently enacted Family Rights Act ("CFRA") to bring it into substantial conformity with the Federal Family and Medical Leave Act of 1993 ("FMLA"). Since August, California employers have been faced with two different and difficult to reconcile laws governing family and medical leave. Under former California law, an eligible employee was entitled to a 4-month "family care" leave in a 24-month period. Under Federal law, the same eligible employee was entitled to a 12-week leave, not only for "family care" but also for his or her own serious health condition. Since the FMLA did not preempt or displace California law, many California employers were left to devise and implement policies which conformed to both statutes.

The amended CFRA legislation will reduce considerably the confusion which now exists concerning the leaves to which employees are entitled. Now, under both Federal and California law, an eligible employee of an employer with 50 or more employees is entitled to an unpaid leave of 12 work weeks in any 12-month period for family care and medical leave. Family care and medical leave may be taken for (1) the birth, adoption or placement of a foster child; (2) the care of a parent, spouse or child with a serious health condition; or (3) the employee's own serious health condition that makes the employee unable to perform the functions of the position. The California leave is deemed to run concurrently with the FMLA leave. The new legislation goes into effect immediately as emergency legislation. Notwithstanding these fundamental similarities, there remain significant differences to which California employers should be alerted. Among the differences are the following:

Pregnancy Leave

Pregnancy leave is excluded under the amended CFRA but is covered by the California pregnancy disability statute which provides for up to four months of pregnancy-related disability leave. Thus, a California employer will be required to provide more pregnancy disability leave than is required by the FMLA.

Maintenance of Benefits

The new California legislation provides rights similar to FMLA. The employer is required to maintain health care coverage under any group health plan for the duration of the leave under the same terms and conditions as if the employee had continued in employment. However, the California legislation purports to extend FMLA to provide not only for health care coverage during a leave, but also for coverage under all employee benefit plans. The extension of employee benefit plan coverage beyond FMLA appears to be preempted by ERISA, except for its application to plans maintained by governments or charities.

Medical Certificates

Under both Federal and California law, the employer may require that a request for leave be supported by medical certificates. However, certification under the new California legislation is less onerous than the certification which an employer may require under the FMLA. California employers

will have to comply with the California certification requirement.

Return to Work

The new California law states that leave granted pursuant to the new legislation "shall not be deemed to have been granted unless the employer provides the employee, upon granting the leave request, a guarantee of employment in the same or a comparable position upon the termination of the leave." The FMLA has no similar provision.

Remedies

Under California law, the remedies available to an employee are greater than those available under the FMLA.

This new legislation will require many California employers to modify existing policies and procedures, to review their benefit plans, to publicize the availability of leaves, to prepare written leave of absence applications and accompanying forms and to develop a record keeping system which preserves the confidentiality of employee records. For multi-state employers, there remain sufficiently significant differences between the California and Federal legislation to warrant a review of the procedures to be followed in different states.

WORKSHOPS OFFERED FOR RECORDS MANAGERS

The Association of Records Managers and Administrators (ARMA), Golden Gate Chapter, is presenting a series of workshops covering basic records management principles. A different topic will be addressed each month in the following order:

Session 1:	Records Management Overview
Session 2:	Active Files-Organization and Indexing
Session 3:	Active Files-Equipment
Session 4:	Active Files-Supplies
Session 5:	Retention Schedules
Session 6:	Vital Records
Session 7:	Inactive Records: In-House or Commercial Records Centers
Session 8:	Records Disposition
Session 9:	Technology Overview

Workshops will be held 3:30-5:30 p.m. and cost \$15 for the entire series or \$3 per session (to cover the cost of materials). A certificate of completion will be issued by the Chapter to all registrants for the entire series. However, the first session has already been held in Concord and San Francisco. The first session will be held in Hayward on October 28.

Locations, dates and contact persons are as follows:

Concord: Chevron USA, 2005 Diamond Blvd.: 10/6, 11/3, 12/1, 1/5, 2/2, 3/2, 4/6, 5/4, 6/1. Call Victoria Wilson at (510) 674-8195 for reservations.

San Francisco: Orrick, Herrington & Sutcliffe, 400 Sansome, 2nd Floor: 10/14, 11/10, 12/9, 1/13, 2/10, 3/10, 4/14, 5/12, 6/9. Call Bill Cerf at (415) 392-5610, x180 for reservations.

Hayward: Filesafe, Inc., 2188 Winton Ave.: 10/28, 11/18, 12/9, 1/27, 2/24, 3/31, 4/28, 5/26, 6/30. Call Kimberly Salamanca at (415) 588-6880 for reservations.

CHAPTER NEWS

HIGHLIGHTS OF THE NOCALL EXECUTIVE BOARD MEETING

July 23, 1993

Submitted by Laura Peritore, Secretary

1. TREASURER'S REPORT

The Board approved the Quarterly Report of the Treasurer, Michael Jones, for the Fourth Quarter (June 1, 1992 - May 31, 1993).

NOCALL's balance at the end of the Fourth Quarter was \$26,904.42. The opening balance for the quarter was \$24,925.82. During the quarter, NOCALL received income of \$14,453.89 and incurred expenses of \$12,452.57. The treasurer also presented his Annual Report for Fiscal 1992-1993 (covering June 1, 1992 - May 31, 1993).

Mr. Marty Freiderich, C.P.A., will perform the outside audit for 1991-92, and will prepare NOCALL's sales taxes to the State Board of Equalization.

2. GOVERNMENT RELATIONS COMMITTEE REPORT

Procedures will be amended to facilitate direct communication between AALL GRC and NOCALL GRC. Details will be worked out with Shirley David, NOCALL liaison to AALL.

A MOTION WAS CARRIED to support the GRC sending a letter to Sen. Roberti, Chair of the Senate Rules Committee, urging passage of SB 1624 (the Bowen Bill).

S.B. 566 (Roberti) would permit local agencies which provide library services to levy an annual assessment for their services. A summary of the bill will appear in the newsletter with legislator's addresses, so members may write as individuals.

The Committee is tracking AB 2270 (Caldera) which requires the State Archivist and State Librarian to adopt and oversee regulations specifying which government records must be printed on permanent paper.

The Committee wrote in support of the proposed Amendment to Section 7.1.4 of MCLE Rules and Regulations requesting additional language that law library materials may be used to satisfy self-study requirements.

The Committee will continue to monitor AMB Circular A-130, H.R. 629 (Owens Bill) and H.R. 1757 (Boucher Bill).

3. OLD BUSINESS

- * A MOTION WAS CARRIED not to charge members for refreshments at the Fall & Spring Business meetings.
- * The Board will ask the Constitution and Bylaws Committee to amend NOCALL Constitution Article VI Section 2 to comply with AALL Constitution and Bylaws concerning a two year term for the Office of Treasurer.
- * The possibility of increasing the number of grants was discussed.
- * Whether to publish the Union List annually or biennially was discussed. Since it is a break-even project, frequency of publication will not affect the budget.
- * Lee Ryan is discussing with Bancroft Whitney the possibility of B-W helping with the publishing costs of the Membership Directory.
- * Raising rates for the membership mailing list was considered.

PRESIDENT'S ANNOUNCEMENTS

- * Committee chairs for 1993 were announced.
- * NOCALL has requested as AALL guest speaker at our Spring Institute, Treasurer Judith Meadows.
- * Lauri Flynn asked the membership committee to consider the establishment of a mentor program within the Chapter.
- * A list of names and addresses of U. C. Officials and State legislators to be printed in the July/August Newsletter for the convenience of members wanting to support saving the Library Program at U.C.L.A.
- * The possibility of offering membership renewal assistance for unemployed NOCALL members was discussed.
- * NOCALL is considering sponsoring a panel on Alternative Dispute Resolution with speaker Dean Jay Folberg, U.S.F., at the AALL convention in Seattle.
- * Board members reviewed AALL's list of strategies and tactics for education, outreach and cooperation with related organizations.
- * Past Presidents are in the process of forming a Task Force which will focus on evaluating our education programs.
- * The possibility of establishing a NOCALL library was discussed.

OTHER BUSINESS

Todd Bennett reported on activities being considered by the ALA Law Office Support Organizations Committee: presenting information on law related professions at local school Career Days; offering internships in law firms to minority students.

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INTERNET BUDDY PROJECT

by Joan Loftus,
NOCALL Internet Coordinator

AALL has recently created the AALL Task Force on the Internet. The charges of this Task Force are to: 1) identify the various options available to libraries and to individuals to access the Internet; 2) publicize through the AALL Newsletter and other appropriate methods, those options for access; and 3) explore the financial impediments to access by all AALL members and identify and describe solutions. The goal is to provide enough information and inspiration to the membership so that access to the Internet will be greatly increased.

AALL has asked each chapter to appoint a Chapter Internet Coordinator, and before I knew what was happening, I found myself volunteering. I am the Librarian at the law firm of Howard, Rice in San Francisco and have been using the Internet for about six months. Although I do not think of myself as an Internet expert, I must confess that I am quickly becoming something of an Internet "nut." (My friends might phrase it differently.)

The first thing that I would like to do is to ask all of you who are on the Internet to volunteer to be Internet Buddies to new users. This is an opportunity for current and new users to get together and share information, war stories, cheat sheets, tips, strategies, etc. Let me know if you would like to become a "Internet Buddy" and I will match you up with a new user. We need people from all different areas, since librarians are using different access providers and software. If you'd like some help or want to be an Internet Buddy, please take some time to fill out the form below. The Internet can be very overwhelming and anything that we can do to help each other will benefit us all.

What continues to astound me is that there are people out there who really want to help you and they do it for free! Here are a few examples of what you can find on the Internet, taken from the Law-Lib mailing list run by Judy Janes and from other resources on the Net:

- Publishers - Law-Lib has had a lot of discussion on Matthew Bender pricing changes. Messages were also posted re possible duplication in new ALR volumes. This allowed many of us to return the books before they were checked in.
- Health reform - Law-Lib gave several sources for the health reform report and a new mailing list was set up for health-reform announcements from the White House within a couple of days of the release of the report by the President.
- Copyright issues - An electronic archive of material from the Texaco copyright case is available to everyone for viewing and transfer of files.
- FedWorld - NTIS has set up this bulletin board to allow easy ordering and to allow access to over 100 government agency bulletin boards.
- Legislation - The Governor recently signed A.B. 1624 into law (1993 Stats. Ch. 1235) which will allow access to California bills, committee analysis, and status reports through the Internet.
- SEC Edgar filings - although not available yet, there is a strong movement to make Edgar filings available on the Internet and not just through expensive online services.

The AALL Task Force has asked us to be creative. Let me know what you would like to see in the future, perhaps an Internet corner in the newsletter, a list of buddies to call, a clearinghouse for cheat sheets, a list of the top 10 reasons you should sign up for the Internet. If you are on the Internet now, please e-mail me with your address so that we can develop a NOCALL Internet e-mail list.

In the meantime, please call me if you have any questions about Internet access or wonder why in the world you would even want to get on the system. I have set up a file of Internet access providers and would be happy to share it with you. You can e-mail me at loftus@netcom.com or howarlof@class.org or, do it the old fashioned way by calling me at (415) 399-3175. Hopefully by that time I will also have several mentors or buddies lined up to guide you as you take your first trip surfing the Internet!

INTERNET BUDDIES SIGN UP SHEET

Please fill out as much information as you can. If you are a beginner and none of this makes much sense, just fill in your name, telephone number, and institution. I'll call you to get the rest of the information.

Name _____

Institution _____

Telephone # _____ E-mail Address _____

Please send me a copy of the NOCALL e-mail list _____

Yes, I'd like to be an Internet Buddy! _____

Help, I need an Internet Buddy! _____

Access Provider (e.g., CLASS, Delphi, Netcom, Well, University Account):

Word Processing Software (e.g., WordPerfect, Word, etc.) _____

Please check off what services you feel comfortable with. If you want help on a particular service, just write in "help!" in the blank. (You can be an Internet Buddy and also have one at the same time)

E-mail: Pine _____ Unix Mail _____ Other _____

Usenet: Tin _____ Trn _____ Other _____ Gopher _____ Telnet _____

FTP _____ Archie _____ Veronica _____ WWW _____ WAIS _____ Other _____

Any other comments? _____

You can fax this to Joan Loftus at (415) 399-3041 or send an e-mail with the info to loftus@netcom.com. Thanks!

EXECUTIVE BOARD TAKES POSITION ON SF PLANNING DEPARTMENT PROPOSAL TO MERGE 14 CIVIC CENTER/DOWNTOWN LAW LIBRARIES

[Editor's Note: Following is the text of a letter to David Lindsay, Department of Planning, City and County of San Francisco, signed by the NOCALL Executive Board and the Government Relations Committee Chair. It is in response to the Preliminary Findings of a survey conducted by the Department and reprinted in the July/August NOCALL News at page 10.]

The Northern California Association of Law Libraries (NOCALL) is a professional association of law librarians who come from many different kinds of libraries - private law firm, public city and county, public and private academic, and court libraries. Some of the libraries exist by statutory mandate; others by organizational mandate, but each serves a unique group of patrons. And, while those patrons have certain research needs in common, they also have unique needs that have been addressed by the special collections, skills and services offered by their constituent libraries. As representatives of such an organization, we urge that the San Francisco City and County planners take into consideration the legal and practical difficulties associated with their proposal to consolidate Civic Center law libraries into one large law library.

Many of the law libraries in the downtown area are already investigating the feasibility of sharing resources, joint purchasing of specialized materials, and other ways to cut costs and save space. Participation by the City and County of San Francisco might prove mutually beneficial if some efforts could be made to network the city in such a way that mass storage of electronic information could be used equally and equitably by all members of the legal community. If that were to happen, NOCALL would strongly urge the participation of representatives of the law library community as well as law library patrons in those discussions, so that both common and specialized needs can be addressed. We commend the City and County planners for their vision of the future, but ask that efforts to make that vision a reality include partnership with the legal community who will be affected.

While it is certainly true that consolidation of many law libraries into one could eliminate some duplication in print resources, each of the law libraries mentioned in the plan have special circumstances which warrant some consideration. For instance, each law school must provide a law library as part of its facility to be fully accredited by the American Bar Association. County law libraries exist pursuant to state statute and must remain open to the public. San Francisco county's law library exists separated by mandate of the San Francisco charter and must be maintained in proximity to the San Francisco courts. Public law libraries usually provide more general law materials than private law firm, court or private academic law libraries in order to serve the pro per public - those who choose to represent themselves rather than hire an attorney. Law firm libraries carry practice materials that other public and private law libraries cannot afford since their constituents do not practice law in the same manner or area. The service staff in each of those libraries is trained to help the special needs of their own clientele- and those skills could not easily be duplicated by the reduced number of services staff in a consolidated library. Other issues could make consolidation quite problematic. For instance, electronic access to legal information can provide the opportunity to eliminate some copies of print materials, but care must be taken to provide access to the same number of users as the separate libraries currently provide along with the inevitable growth in numbers of users. Funding sources for many of the libraries are very different and quite often, these funds are made available to allow a library to purchase or access special materials that are only marginally useful for a majority of users, but are extremely useful for the minority who patronize that library. Chances are, these special collections would not be included in a large, consolidated law library.

These issues represent a few problem areas associated with consolidation of downtown law libraries. While it is the Commissioners' task to weigh the balance of the problems against the benefits,

presumably, the additional of informed and reasoned discussion among those parties impacted would assist the Commissioners in making a decision about whether to pursue the consolidation. We would reiterate that such a discussion should definitely include representatives from the impacted law libraries and their patrons. If NOCALL can facilitate such communication for the Commissioners, we would be happy to do so.

Thank you for your consideration.

QUARTERLY REPORT OF THE TREASURER

FISCAL YEAR 1993-94

June 1, 1993 - August 31, 1993

Submitted by Michael Jones, Treasurer

BALANCE, May 31, 1993

\$26,904.42

INCOME:

Membership Dues	\$ 7,470.00
Membership Labels	130.00
Newsletter Advertising	1,100.00
Union List Sales	1,570.00
Spring Institute	770.00
Business Meeting	189.00
Checking Account Interest	91.49

TOTAL INCOME

\$11,320.49

EXPENSES:

Membership Mailing	\$ 242.91
Newsletter	
Printing	2,042.34
Postage	921.75
Union List	725.88
AALL/SCALL Reception	150.00
Business Meeting	207.50
Government Relations	72.35
Grants	2,400.00
Insurance	800.00
Public Relations	187.69
Secretary of State	5.00
Miscellaneous	59.96

TOTAL EXPENSES

\$ 7,815.38

BALANCE, August 31, 1993

\$30,409.53

THREE ACADEMIC LIBRARIES JOIN FORCES TO FORM CONSORTIUM

by Virginia Kelsh,
University of San Francisco

The Deans and Law Librarians of Golden Gate University Law School, University of California, Hastings College of the Law, and the University of San Francisco Law School signed a Memorandum of Understanding on October 13, 1993, creating the Consortium of Academic Law Libraries - San Francisco (CALL-SF). This Consortium is organized to engage in cooperative library activities, such as collection development, electronic bibliographic access and resource sharing.

The goal of the Consortium is to enhance and benefit the research and educational missions of each institution. Members recognize that it is becoming increasingly difficult for individual law schools to maintain complete collections of important legal materials as library funds diminish and acquisition costs escalate. The Consortium seeks to address the rising costs of acquisitions and their upkeep, the rapid growth and interdisciplinary nature of legal information, physical space constraints, and the impact of technology. The Consortium will investigate the development of a resource-sharing plan to provide full access to a comprehensive regional collection of legal research materials.

Consortium members have agreed to some immediate activities, such as free priority interlibrary loan service for members; free, limited photocopy and/or fax service for library staff and faculty; shared acquisitions lists; online access to respective bibliographic records and holdings; coordinated communication of concerns to publishers; and the development of a consortium directory

listing policies, hours of operation, and staff. Directors and department heads of the three libraries plan to meet regularly to proceed with investigating other potential resource-sharing activities.

It is hoped that feasibility studies of other potential consortium activities may result in: future cooperative acquisitions; use of Internet to facilitate communication and interlibrary loan service; extension of direct borrowing privileges to law students of member schools; a united online catalog; the establishment of a shuttle delivery service; joint purchase and use of an imaging system; grant funding for consortium equipment purchases and service programs; a shared, networked CD-ROM database; and joint purchasing contracts with vendors for price discounts.

CALL-SF will now seek membership in the American Association of Law Libraries' Council of Law Library Consortia.

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Committee Reports

AUDIT AND BUDGET COMMITTEE

Debi Mazor, Chair

Leigh Donley of Fish & Neave, Palo Alto, and Ann E. Osborne of Murphy, Weir and Butler, San Francisco, have volunteered to serve on the committee.

EDUCATION COMMITTEE: NOCALL Workshop

Susanne Pierce Dyer,

Education Committee Member

By now, everyone should have received a flyer about the 1993 NOCALL Workshop *Legal Research 2001* and made plans to be at the Berkeley Conference Center on Friday, November 5.

Four distinguished speakers will share their expertise at the workshop. NOCALL's own Bob Berring will venture his predictions on the future of legal research. Frances Bufalo and Louis Drummond of the Library of Congress will discuss the Internet. A computer hookup will enable them to demonstrate using the Internet to access legal information and L.C. files. Win-Shin S. Chang, Senior Information Services Officer for the Research Libraries Group, will describe online document delivery and will demonstrate Eureka, RLG's new electronic interface.

The \$60.00 registration fee (\$70.00 for non-members) includes continental breakfast and lunch. The registration deadline is **November 1**. Send your completed form to: Mark Buchholz, Library, Crosby, Heafey, Roach & May, 1999 Harrison St., Oakland, CA 94612.

Members interested in applying for a grant should complete the grant application included with the workshop materials and submit by **October 22** to: Georgine O'Connor, Librarian, O'Melveny & Myers, 275 Battery St., Suite 2600, San Francisco, CA 94111.

GOVERNMENT RELATIONS COMMITTEE

Nancy Hoebelheinrich, Chair

The Government Relations Committee has assessed the results of the survey that was recently sent out to NOCALL membership. Return rate from the survey was low, i.e., less than 1 %; nevertheless, the committee found the results useful. Most of the respondents were from law firm and academic law libraries and by far the largest percentage were veterans of more than 10 years in libraries. Most preferred method of communication with the membership was through the NOCALL newsletter followed more distantly by a network of interested members connected via telephone, fax, pre-addressed postcard, or e-mail. The three most important tasks that respondents felt the committee should be performing for the membership included (in priority order) (1) monitoring state and federal legislation and reporting its status to the membership, (2) advocating for the membership before State governing bodies and advising AALL about issues relevant to Northern California law libraries, and (3) providing a mechanism for NOCALL members to communicate public policy concerns to the committee.

As a direct result of the survey plus other recent events, the committee has decided to try to develop a network of NOCALL members who can help the membership and the committee in ways not requiring a commitment to join the committee itself. We would like to develop the network as a means of providing **information** so that the committee can become more aware of issues to which NOCALL

might want to respond. To do this, we ask the membership to communicate with the committee by notifying us of issues which you think the committee should monitor and events in which the committee should participate.

As examples, several non-legislative issues have been brought recently to the attention of the GRC committee: the hearings taking place on the future of California courts, and a proposal by the City and County of San Francisco to consolidate 15 law libraries in the San Francisco Civic Center area. Both issues could impact law libraries, and should be monitored if not addressed by the GRC committee on behalf of the NOCALL membership. Without the assistance of concerned NOCALL members, the committee may not have known about these issues.

Another important source of information for the committee could be individuals who have taken on volunteer commitments with task forces, or other organizations external to their library that might address issues impacting law libraries. We would like to know who you are, and whether you would act as information contacts for the committee on those issues.

If any NOCALL member wishes to notify a committee member of an issue or volunteer as a contact person on an issue, please contact any committee member: Christine Henningfeld, California Research Bureau, Susan Van Syckel, McGeorge Law School Library, Ruth Nunez-Schaldach, Sacramento County Law Library, Peg Durkin, Kronick, Moscovitz, Tiedemann & Girard of Sacramento, Evie Posamentier, McGeorge Law School Library, Judy Janes, UC Davis Law School Library and Nancy Hoebelheinrich, University of San Francisco Law School Library.

FEDERAL LEGISLATION reported by Peg Durkin. Information is current as of 9/24/93.

INFORMATION INFRASTRUCTURE: H.R. 1757 (Boucher). High Performance Computing and High Speed Networking Applications Act of 1993 - Amends the High Performance Computing Act of 1991 to direct the Federal Coordinating Council for Science, Engineering and Technology to: (1) establish an interagency applications program to develop applications of computing and networking advances under the National High Performance Computing Program; and (2) develop a plan for computing and networking applications which shall identify application program goals and priorities and set forth specific Federal agency responsibilities.

Requires the plan to: (1) foster local network access programs and their connection with Internet; and (2) develop projects and technologies in the fields of education, health care, libraries, and government information access.

The bill was reported in the House, amended (H.Rpt. 103-173) on 7/13/93 and passed by the House on 7/26/93. Concurrence of the Senate was requested and the bill was referred to the Senate Labor and Human Resources Committee on 7/27/93.

S. 4 (Pell) Amends the National Science and Technology Policy, Organization, and Priorities Act of 1976 to require the Director of the Office of Science and Technology Policy, through the Federal

Coordinating Council for Science, Engineering, and Technology, to establish an Information Infrastructure Program and five-year implementation plan that shall provide a coordinated interagency effort to develop technologies needed to apply high performance computing and high speed networking in education, libraries, health

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care, manufacturing, and other appropriate fields. Authorizes appropriations.

The bill was reported in the Senate, with an amendment in the nature of a substitute (S. Rept. 103-113) on 7/28/93.

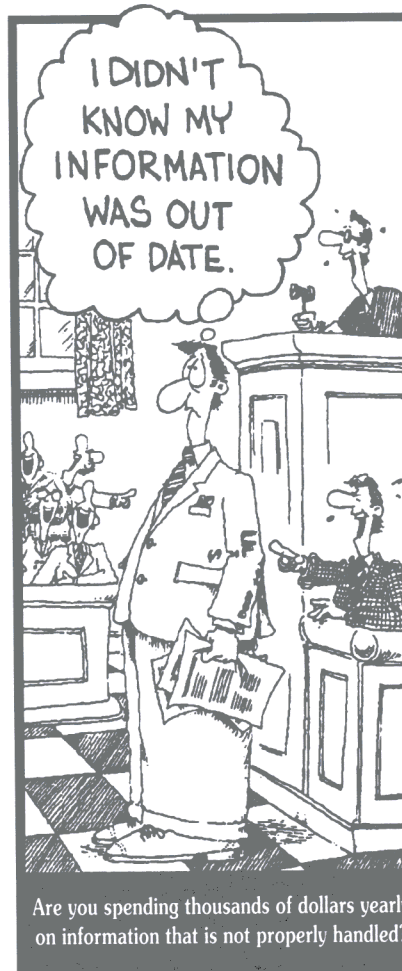
NATIONAL LIBRARY OF EDUCATION H.R. 858 (Owens). This bill would establish a National Library of Education to (1) provide a central location within the Federal Government for information about education and (2) provide that the Office for Educational Research and Improvement be administered by an Assistant Secretary for Educational Research and Improvement. The bill was reported and passed in the House, amended (H.Rpt. 103-209) on 8/2/93. It was referred to the Senate Labor and Human Resources Committee on 8/4/93.

STATE LEGISLATION reported by Christine Henningfeld. Information current as of October 1, 1993.

HIGHER EDUCATION EXPANSION BOND ACT OF 1994 AB 163 (Areias). This legislation would place a bond measure on the November 1994 ballot to provide 1 billion dollars for new buildings, classrooms and libraries for the UC, CSUC and community college systems within the state. It easily passed the Assembly Committee on Higher Education on April 19, 1993. It was referred to the Assembly Committee on Finance, Insurance and Public Investment. The bill has recently received its third reading in the Assembly, but the attachment of an urgency clause was rejected which would have made the bill effective immediately after the governor's action. This bill will probably roll over to next year in this legislative session.

PUBLIC ACCESS TO LEGISLATIVE INFORMATION AB 1624 (Bowen). This bill directs the Joint Rules Committee to make available on a daily basis electronic information including time, place and agenda for legislative meetings. In addition specified information concerning bills and committees of the legislature would be made available. The bill was enrolled on September 10th. The governor has until October 11th to veto the bill; otherwise, it will go into effect on January 1, 1994.

VOTER REGISTRATION AB 271 (Areias). The aim of the bill is to facilitate easier access to registration and increase the number of people voting in elections. This bill will provide for registration of voters for any federal, state or local elections to be done at any federal, state or local government office designated by the Secretary of State. It provides that the Secretary of State shall designate all public libraries as a voter registration agency. Libraries open to the public would then be involved in distributing voter registration



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cards, modifying library forms to include questions about registering to vote and providing assistance with filling out the voter registration. On June 10, the Assembly passed the measure 48-30. On September 10th, the Senate referred the bill back to the Assembly Election, Reapportionment and Constitutional Amendments Committee.

PERMANENT PAPER FOR STATE RECORDS AB 2270 (Caldera). This legislation requires the State Archivist and the State Librarian to adopt regulations defining which government records should be printed on permanent paper. In addition, the two offices named above would oversee the regulations for such paper and its purchase with a few state exemptions. The bill was enrolled and will take effect in January 1994 unless the governor vetoes it by October 11th.

LIBRARY BENEFIT ASSESSMENTS SB 566 (Roberti). This bill which is being followed closely by the library community would allow local agencies to establish benefit assessment districts to support library services. The legislation would provide further use of the special assessment district which has existed for decades as a means of local financing in California. The bill was enrolled September 11th and will take effect January 1994 unless the governor vetoes it by October 11th.

LOCAL/NON-LEGISLATIVE ISSUES reported by Nancy Hoebelheinrich


The City and County of San Francisco Planning Department has announced preliminary findings in support of a proposed consolidation of 15 Civic Center law libraries into the new Main Branch of the San Francisco Public Library. At the request of the Executive Board, GRC has written a letter noting some reasons that such a consolidation would be problematic and urging the Planning Commission to work with patrons and staff of those affected libraries to address the needs of all parties.

In November, 1991, Chief Justice Malcolm Lucas appointed a Commission on the Future of the Courts and charged it with creating a visionary plan to provide greater access to our courts, equal justice and more efficient dispute resolution in the 21st century, and recommending a long-range strategy for implementing that plan. The Commission retained nationally recognized scholars to conduct research on subjects including technology, alternative court structures, civil justice cases, criminal justice cases, and family relations and the courts. They retained a research firm to conduct a statewide survey to determine attitudes toward the court system and to measure public expectations for the system's future. In December 1992, they conducted a symposium at which papers were presented as well as the results from a poll of 100 experts on the California courts. The poll asked the experts to rank trends and issues impacting California courts in the future and to suggest strategies for coping with expected problems.

In late July 1993, the commission published selected preliminary proposals for the "2020 Vision Project" in anticipation of public hearings held around the state in August of this year. The Commission is expected to publish a final report by November 1993. GRC is consulting with the

Southern California Chapter of AALL's (SCALL) GRC members and representatives from the State and County Law Libraries association to formulate a response to the preliminary proposals which notes issues of concern to law libraries.

Copies of any of the papers commissioned for the project from the list below are available from the Judicial Council of California at (415) 396-9100. GRC member, Christine Henningfeld of the




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DOBBS FERRY, NY 10522
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California Research Bureau also can be contacted for further information or for copies at (916) 322-0294.

General Issues:

Expert Poll on the Future of the Courts. By Franklin Zweig, The George Washington University.
Survey of Public's Desires and Expectations of the Courts [Surveying the Future: Californians' Attitudes on the Court System]. By Yankelovich Skelly and White/Clancy Shulman, Inc.
Financing and Managing the Finances of the California Court System: Alternative Futures. By John K. Hudzik, Michigan State University.
Changes in the California Courts Since the 1960s: A Historical Perspective. By Harry N. Scheiber, University of California, Berkeley.
The Independence of the Judiciary and the Future. By J. Clark Kelso, University of the Pacific, Sacramento.

Alternative Court Structure:

Alternative Court Structures in the Future of the California Judiciary. By Lawrence Solum, Loyola Marymount University.

Civil Cases:

2020 Vision: A Future of the California Civil Courts. By Samuel Krislow, University of California, Berkeley, School of Law.
Access to the Civil Courts for Those of Low and Moderate Means, Projected to 2020. By John Dombink, and James Meeker, University of California, Irvine.
The Future Relationship of California's State and Federal Courts. By John Oakley, University of California, Davis.

Crime:

Gaining Public Trust in Criminal Justice System. By Rosann Greenspan, University of California, Berkeley.
From Sociological Trends of 1992 to the Criminal Courts of 2020. By Candace McCoy, Rutgers University, New Jersey.

Family Relations and the Courts:

Families and the Courts in the Twenty-First Century. By Gary Melton, University of Nebraska.

Technology:

The Impact of Information Technology on Judicial Administration: A Research Agenda for the Future.
By Stanford Law School/Fenwick & West Team.

GRANTS COMMITTEE

by Georgine O'Connor, Chair

Grant applications for members attending *Legal Research 2001*, the 1993 NOCALL Workshop, were included in a separate mailing. Members are reminded to submit the grant applications by **October 22** to the name and address indicated on the form.

[Editor's Note: The following is the text of a letter by grant recipient Gayle O'Connor to Marian Sawyer, last year's Grants Committee Chair. Ms. O'Connor is presently a Law Librarian at Weintraub, Genshlea & Sproul.]

Thanks to one and all at NOCALL for honoring me with a grant to attend the AALL Annual Meeting in Boston this year. Without the grant, the total cost would have been more than my firm could spend. I had a wonderful time and was totally exhausted once the conference was over, a clear indication of the frantic pace of the annual meeting.

Of course, one of the biggest benefits of the annual meeting is creating new friendships and renewing the old ones. As a result of the convention, I now have contacts from New York to Oregon. When I needed a statistical survey on ski resorts, the librarian I met from Colorado steered me to the correct source with one phone call. When I needed an investigator in Florida, I called the law librarian I sat with at the closing banquet. The direct benefits continues throughout the year, clearly a truly valuable reason for attending the annual meeting.

Additionally, the programs I attended were diverse and very rewarding. From copyright issues to speaking in front of a large group, from work retrieval products to in-house training for secretaries, the 1993 Annual meeting had it all. I attended numerous programs, one of which was the program on speaking before a group. This session was particularly helpful as I teach a class of 70 students Legal Research at a local law school and there were several ideas and points on how to be more effective. I recommend the tape on this program to anyone who speaks. Another program which was quite beneficial focused on librarian/administrator relationships. It allowed me a "behind the scenes" look at the library from the administrators point of view. I found it incredulous that the administrators at law firms actually don't rate the library as "the most important department" within the law firm. Amazing and quite hard for me to take. All kidding aside, I think it's important that we do

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Of course, no annual meeting would be complete without the social functions. The Boston Garden opening luncheon, the cruise sponsored by Superior On-Line Data, the Monday's party at the Zydeco, the Dancing SIS, the reception hosted by Bancroft Whitney, the delicious closing banquet and dance (Yes, I did get one dance with our outgoing president, Mark Estes, who, by the way, is one great guy and great dancer) and of course, the fabulous West party Monday night. I don't believe my weary feet have felt so much dancing since well...last years convention in San Francisco.

All in all, it was an exceptional annual meeting. I urge all NOCALL members to apply for a grant to attend next year's meeting in Seattle, my old home town. (Call me if you want personal info on the best places to go!!) I guarantee you will find the experience of an annual meeting very rewarding, both professionally and personally. Again, thank you NOCALL!!

INSTITUTE COMMITTEE

by Todd Bennett, Chair

The 1994 Spring Institute Committee has had its initial meeting and is now hard at work preparing for what we hope to be a very useful and exciting program. I'm honored to have the following people helping on this year's committee: Greg Fite from the Alameda County Law Library, South County Branch, Donna Hughes-Oldenburg of Golden Gate University Law School Library, Robin Imhoff from Carr, McClellan, et al., Bev Lipton of Brobeck, Phleger & Harrison in Palo Alto, Tom Martin from Levi Strauss & Co., Kathleen Vanden Huevel from the Boalt Hall Law Library, Eric Wade from the United States Ninth Circuit Court of Appeals Library and Lisa Whitehill of Carrol, Burdick & McDonough.

We have chosen intellectual property as the topic for this year's Institute. The response from the survey was clearly in favor of intellectual property as the topic. Many thanks to all of the members who responded. The committee is committed to creating an Institute that will give the participants a better understanding of the many aspects of intellectual property and a practical approach to researching the topic from a librarian's perspective.

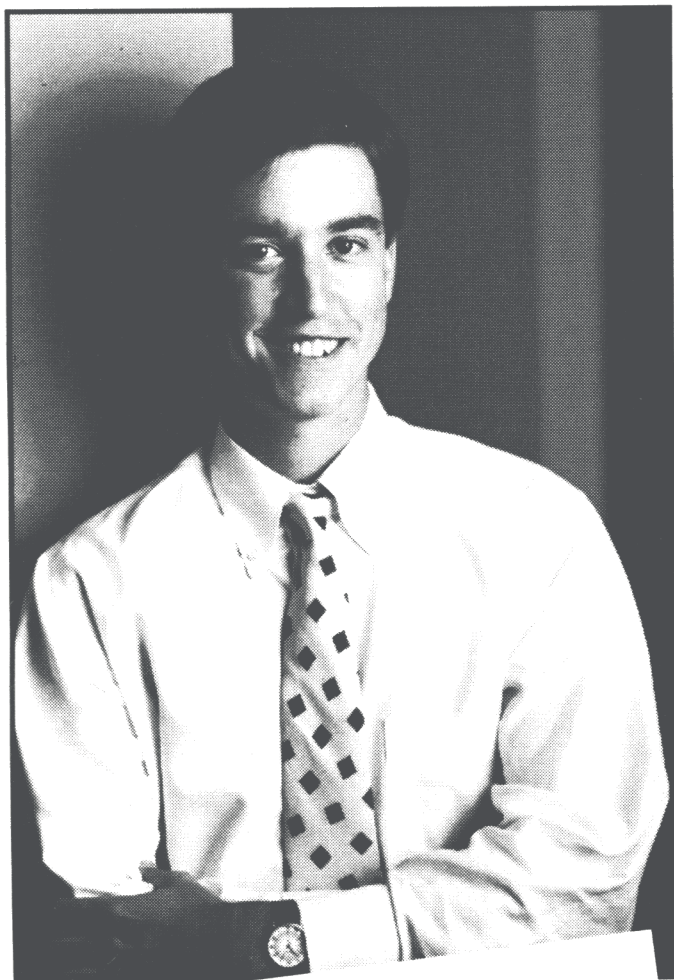
Mark your calendars! The date of the Institute will be April 15, 1994. The place is the Hyatt Regency San Francisco located in the Embarcadero Center. Hotel rooms will be available at the Hyatt for approximately \$129.00 per night and the Harbor Court Hotel, which is located near the Embarcadero Center, for approximately \$99.00 per night. The committee is further committed to presenting the Institute at an affordable price. Although many details need attention, we hope to offer this all-day Institute at the cost of approximately \$65.00 per participant.

NOMINATIONS COMMITTEE

by Marian Shostrom, Chair

The 1993-94 Nominations Committee consists of Jean Aronovitz, Mary Ann Parker, and Marian Shostrom, chair. The committee is actively seeking candidates for the positions of: Vice-President/President-Elect, Treasurer, and Secretary. Serving as a NOCALL officer is a great way to have an impact on the profession, and to get to know your colleagues. If you need more information, if you are interested in running for office, or if you would like to recommend someone, please call any committee member.

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BALIF SPONSORS RECEPTION FOR NON-ATTORNEYS WORKING IN THE LEGAL PROFESSION

The Bay Area Lawyers for Individual Freedom (BALIF), a bar association composed of over 500 lesbian, gay and bisexual attorneys, law students, judges and legal workers, has created a legal workers committee for everyone who works in the legal profession, who is not an attorney.

The group is sponsoring "A Gathering of Legal Professionals" on Thursday, October 21, 5:30-7:30 p.m., at Morrison & Foerster, 345 California St., 35th Floor. Hors d'oeuvres, beer, wine and nonalcoholic drinks will be served.

BALIF's purpose in creating a legal workers committee is to better serve its legal worker members through: (1) improved understanding among lawyers of what non-lawyer professionals can do as part of a legal team; (2) create opportunities for networking with lawyers and non-lawyers to learn about other work environments and possible job opportunities; and (3) create opportunities for legal workers to use their legal training and skills to contribute to the gay and lesbian community.

Call Gary Cann at (415) 677-7273 for further information.

TWO-YEAR TREASURER'S TERM AMENDMENT PROPOSED

The following constitutional amendment will be voted on at the next NOCALL business meeting, to be held in January. Publication of this announcement in this newsletter constitutes the required notice to all members.

The Constitution and By-Laws Committee has proposed the following amendment to Article V of the NOCALL Constitution.

Proposed additions are indicated in italics.

Article V. Officers and Committees.

Section 3. Term of office. The Officers, *except for Treasurer*, shall each serve a one (1) year term, and the Vice-President/President-elect shall succeed to the presidency at the end of the year in which he or she serves as Vice-President/President-elect. *The Treasurer shall serve a two (2) year term.*

MACCRATE CONFERENCE BRINGS TOGETHER ACADEMICS AND PRACTITIONERS TO DISCUSS THE LEGAL PROFESSION

Approximately 150 legal practitioners, deans, judges and law school educators came together in Minneapolis, recently, to discuss the findings of the report on *Legal Education and Professional Development--An Educational Continuum*, more commonly known as *The MacCrate Report*. This report, commissioned by the ABA and published in 1992, sets out objectives for training lawyers, and suggests ways to improve the education of new attorneys.

The focus of the conference was to look at legal education during the law school years and after the law school years. According to Program Co-Chair Dean Joseph Harbaugh, University of Richmond School of Law, the main point of the MacCrate Report is that "education of the lawyer takes place over a continuum. It takes place from the pre-law school years all the way through the profession."

Joanne Martin, Assistant Executive Director of the American Bar Foundation, presented a survey

of new lawyers which found that graduates ranked oral and written communication skills as most important to the practice of law.

Kathleen Ridder, Former Public Member of the ABA Accreditation Committee, presented a survey of public opinion on the subject of lawyers and the legal profession. Ridder said the public doesn't realize how deeply the law affects all Americans, but they believe that, in general, lawyers are greedy and not trustworthy. Of those polled, 60% said they had a "fair" or "poor" impression of lawyers. Ridder said most of the information about lawyers today comes from movies like "The Firm" and from advertising in local newspapers. In addition, Ridder said problems arise due to the fact that average Americans do not understand "legalese."

Other presentations looked at the necessary components for a complete legal education, from the classroom work to the extra-curricular activities. Many participants agreed that more skills education is needed, but a lack of funding is a major block to implementing new programs.

During Saturday's discussion on the future of the legal profession, Judge Joseph Bellacosa of the New York Court of appeals said, "The legal profession is currently on a search for its professional soul," and that the legal profession "needs to return to the practice of law as a service rather than as a mantra of billable hours."

During the final Saturday session, participants broke into small groups to discuss the future of the legal profession. The group reached a consensus that more discussion in forums like the MacCrate Conference will be necessary to initiate fundamental change in the legal profession. The MacCrate Conference participants expected more communication will take place at the state level to effect these changes.

GRANTS AVAILABLE FOR AALL PRESERVATION PLANNING INSTITUTE

Grants are available from the AALL Grants Committee to librarians who wish to attend the 1994 AALL Winter Institute on Preservation Planning, scheduled for January 18-22 at the University of Texas School of Law, Austin. Grant applications were included in the Institute packet of materials. The grant application and accompanying documentation must be submitted by November 15. In order to be eligible for an Institute grant, you must have applied for enrollment in the Institute. Institute enrollment applications are due November 1.

The 55 Institute participants and 15 alternates will be selected based on their experience with, and current responsibility for, preservation policy decision-making; and, as far as possible, to represent the three major types of law libraries, libraries of different sizes, as well as racial, sexual and geographic diversity. AALL members receive priority for registration until the deadline. The registration fee is \$480.

The goal of the Institute is to enable decision-makers in all types of law libraries to identify preservation issues within their own library, be aware of broader preservation issues and strategies which may affect planning for an individual library, develop a draft preservation policy for a library and develop a draft plan to implement the policy.

The collective effort of Institute participants should result in a set of publishable draft model preservation policies by type of library. These model policies should take into consideration the work of the AALL Standing Committee on Preservation, which, by the time of the Institute, should have completed a significant part of a master plan showing which types of legal material have been preserved, and how and which types have not been preserved, but need to be. The Institute will both facilitate and benefit from the work of the AALL Committee on Preservation.

The Institute is designed for those who hold decision-making responsibility not simply for preservation activities, but for broader library policies, as well. The Institute will not cover the details

of how to perform particular preservation tasks, but rather will focus on policy questions and the inter-connection of preservation problem-solving with collection development, space planning, delivery of information to patrons, staff training, bibliographic control and other essential library activities.

Participants will receive more than 20 hours of instruction and group discussion, as well as tours of facilities that perform preservation work.

AALL CALL FOR PAPERS

Purpose

The AALL Call for Papers Committee seeks submission of papers for its annual competition. The objectives of the contest are threefold: 1) to promote scholarship among practicing law libraries and in areas of interest to the profession; 2) to provide a creative outlet for law libraries and a forum for their scholarly activities; and 3) to recognize the scholarly efforts of established members, new members, and potential members of AALL.

The winners of the competition will receive a \$750.00 prize and will be recognized during awards ceremonies at the Opening Luncheon of the annual meeting. Co-authors of winning papers will split the award. Winners are given the opportunity to present the paper at the annual meeting of the Association. The paper will be forwarded to the Editor of the *Law Library Journal* for publication consideration.

Eligibility

Open Division: Current AALL members who have been members for five or more years. New Members Division: Current AALL members who have been members for fewer than five years. Student Division: Currently enrolled in library school or a law school. Students need not be members of AALL.

Substantive Requirements

Papers must be original works. Papers submitted for courses are acceptable provided they otherwise comply with the requirements of this contest. The papers may address any subject relevant to law librarianship. The papers may be scholarly or practical in substance and tone; the subject should be explored in depth with appropriate reference to sources and documentation of assertions. Submissions for the Student Division should also include a supporting letter from an instructor at the institution at which the student is enrolled (preferably the supervising faculty member for the paper).

Submission will only be accepted in one division. To encourage wider participation, authors may win only twice in the same division (different years).

Form Requirements

The papers must be double spaced with one inch margins. Citation and style must conform to the requirements outlined in *Law Library Journal*, "Authors Guide."

Each submission should be accompanied by a cover letter describing the purpose of the paper, research methodologies, a short abstract, and a completed Application Form.

Papers must be submitted in triplicate to the name and address noted on the Application Form.

Procedure

Submission deadline is postmark Friday, 29 April, 1994. Winning papers will be selected by Friday, 13 May 1994. A maximum of three awards may be given in one division or a combination of divisions: PREFERENCE will be given to awarding one prize in each division. Papers will be reviewed by the Call for Papers Committee: Arturo L. Torres, Gonzaga University (Chair), Lisa Moske, University of Southern California, and Susan Catterall, Minneapolis, MN.

For an application form, contact any member of the Committee or see page 46 of the September *AALL Newsletter*.

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Book Review

The National Directory of Process Servers

by Linda Will
Research and Libraries Consultant
Tampa, Florida

One of the unique aspects of the profession of librarianship is that librarians don't just "network" as other professionals do, but we **share**. We share ideas, thoughts, journals, books, search techniques, and resources. When I find a resource that I think is particularly useful, I alert my fellow librarians. The *National Directory of Process Servers*, published by the National Directory of Process Servers, Inc., Denver, Colorado (303-722-0308), is one such resource that I feel should be given wider exposure. Not only is it a valuable reference tool, but it is so popular with legal secretaries and legal assistants that your library will benefit by receiving added p.r. from the *Directory's* positive notoriety. I've had staff members at a firm come up and personally thank me for ordering this publication year after year (it is an annual). It not only efficiently assists them with their task at hand, but it makes them "look good." And they are always so excited about "looking good" to whichever attorney they are working with that they will almost always attribute the source that enabled them to accomplish their assignment as being from the library. The result is of course that now YOU "look good." But before I rattle on about how good everyone looks, permit me to return to the resource that is making everyone's life so pleasant.

The *National Directory of Process Servers* is designed to help you locate process servers throughout the United States. The Directory has a unique, easily managed index system organized alphabetically by state. There are three indexes by which you can track down a process server.

Index A is a listing by State. The user needs to turn to his state, go to the city, and peruse the listings. With luck, you will find several companies listed. Each company is coded with a number and a "bullet." If the processor has one "bullet" next to its number (e.g., FL-5), this process server can provide service throughout the state. However, if there are two "bullets" next to the processor's code (e.g., FL-21), then the processor can arrange for service nationwide.

If you need a process server for a city that does not appear in Index A, turn to the next listing for the state, which is in Index B. Index B is a City-County index that alphabetically lists the cities/towns and the counties in which they are located. You can then turn to Index C, which lists Process Servers By County, alphabetically. Under each county you will find a list of all process servers, identified by code number, who can serve that county. Now you can turn back to Index A and select one of the process servers that serves that particular county.

It's easy to see why this book is so popular. It gives you the information quickly and easily and it is updated as process servers are added or deleted. The material is housed in a quality three ring binder, for easy copying. The cost is reasonable, \$135.00 per binder plus \$6.50 for shipping and handling per directory. Large firms will need more than one, especially firms with multiple locations. It has been my experience to mark this as a reference book, as it tends to have legs and walk away.

That's my resource tip to all my fellow professionals. Now you too can "look good."

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MEMBERSHIP NEWS

Lee Ryan, Chair,
NOCALL Membership Committee

Directory Update

Now that all renewals have been processed, work has begun on the 1993-94 directory. With luck, the directory will be complete and in members' hands by late October or early November.

Name Changes

In the course of processing renewals, I have received the following changes to members' names:

Julie Ann Stoner is now Julie Ann Sih.

Correction

In a recent "Changes for Continuing Members" column, Coral Henning's current affiliation was omitted. Coral is now an independent information specialist with her own company, "Computerized Online Research Assistance Limitless."

New NOCALL Members

Since the last issue of the newsletter went to press, NOCALL has welcomed 26 new members. They are:

Hilary Burg
Folger & Levin
Embarcadero Center West
275 Battery Street, 23rd Floor
San Francisco, CA 94111
Phone: (415) 986-2800
Fax: (415) 986-2827
NOCALL Status: Active;
AALL Member? Yes

Kristine Byrne
217 Duncrest Avenue, #1
Monterey, CA 93940
Phone: (408) 373-3927
NOCALL Status: Student;
AALL Member? No

Joan Cassidy
President
Cassidy Cataloguing Services, Inc.
139 Fulton Street, Suite 804
New York, NY 10038

Phone: (212) 385-3575
Fax: (212) 406-0540
e-mail: 71410.433@compuserve.com
NOCALL Status: Associate;
AALL Member? Yes

Alana D'Attilio
Reference Assistant
Orrick, Herrington & Sutcliffe
Old Federal Reserve Bank Building
400 Sansome Street
San Francisco, CA 94111-3143
Phone: (415) 773-5929
Fax: (415) 773-5759
NOCALL Status: Active; AALL Member? No

Preston Dabney
640 Mason Street, #608
San Francisco, CA 94108
Phone: (415) 433-1136 or 666-5246
NOCALL Status: Student;
AALL Member? No

Susan Daves
Librarian I
Labat-Anderson, Inc.
Superfund Records Center, Mail Code H-7-4
75 Hawthorne Street
San Francisco, CA 94105
Phone: (415) 744-2154
NOCALL Status: Student;
AALL Member? No

Thomas Goward
1252 Linfield
Hayward, CA 94545
Phone: (510) 782-6774
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Changes in Directory Information for Continuing Members

Since the last issue of the newsletter went to press the committee has received the following changes for continuing members. Other members who need to update their membership information are encouraged to call me at (415) 666-2253.

Marilyn N. Earhart
247 N. Capitol Avenue, #190
San Jose, CA 95127
Phone: (415) 857-6867
Fax: (415) 857-9352
NOCALL Status: Active; AALL Member?
Yes
[Marilyn is now in the Legal Department
Library at Hewlett Packard Company.]

Donna K. Hughes-Oldenburg
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Placement News

PLACEMENT COMMITTEE

Alan MacDougall, Chair

If you are looking for a position, please send twelve copies of your resume to Alan MacDougall, Reference Librarian, Brobeck, Phleger & Harrison, Spear Street Tower, One Market Plaza, San Francisco, CA 94105 or call (415) 979-2715. If you are recruiting for a position, send a copy of the position description to Alan, and he will send you resumes of those looking for jobs.

Morrison & Foerster

San Francisco

Associate Law Librarian

Responsibilities: Provides legal and business reference research and reference service, including online searching, to library users. Coordinates library tours and training for attorneys, legal assistants and secretaries. Monitors newspapers for issues of current Firm interest. Acts as Walnut Creek office library liaison. Shelves books. Responsible for adhering to the firm's General Safety Practices and any unique safety practices for department. Performs other related duties as assigned by Law Librarian.

Qualifications: M.L.S. or equivalent experience required. Proficiency using LEXIS, Westlaw, Dialog and Dow Jones databases. Strong public service orientation and interpersonal skills. Excellent communication skills.

Contact (in writing): Sydney Rosener, Human Resources Dept., Morrison & Foerster, 345 California Street, San Francisco, CA 94104.

Pillsbury Madison & Sutro

San Francisco

Information Resources Manager

Responsibilities: Reporting to the Administrator, the IR manager will have overall responsibility for the library, calendar, conflicts and records departments for a 300-attorney office.

Position requirements: M.L.S. degree and significant experience in at least three of the following areas: law library management, records management, law firm MIS systems, law firm calendar and conflicts management and time & billing systems. Strong supervisory skills and experience are needed.

This is an exempt, salaried position. Benefits include medical, dental, vision, paid time off and 401(k) plan. Salary D.O.E.

Send resume to: Greg Benzon, Pillsbury Madison & Sutro Human Resources, P.O. Box 7880, San Francisco, CA 04120-7880. EOE.

University of California (two positions)

Davis

Head, Catalog Department

Responsibilities: The Head of Cataloging is responsible for the following functions: cataloging and classification, reclassification, cataloging support, and maintenance of the Law library's online catalog. The position supervises two support staff members and participates in the overall planning, development and implementation of procedures in the cataloging operations. The Law Library uses Library of Congress classification, and maintains its records in RLIN, MELVYL and the Law Library's online catalog. The position performs a substantial cataloging function and oversees all cataloging and classification activities.

Qualifications: MLS required. Substantial LC law cataloging experience is essential, as well as familiarity with Innovative's online catalog, and RLIN. Excellent communication skills, proven supervisory skills, and interpersonal skills are essential.

Salary: Commensurate with qualifications and experience, within salary range, Librarian - \$44,768 to \$65,340.

Available: November 1, 1993

Head of Public Services

Responsibilities: The Head of Public Services is responsible for the following functions: reference, circulation, interlibrary loan, documents, and stack maintenance. The position supervises one librarian and three support staff; and participates in program planning, problem solving, and integration of technology in all phases of the Public Services operation. The position staffs the reference office 8 a.m. to 5 p.m. weekdays and Thursday evening, 1-10 p.m., providing legal reference assistance to students, faculty and other patrons. Additional duties include participation in collection development activities; administration of the LEXIS and Westlaw online services; and miscellaneous services, as appropriate.

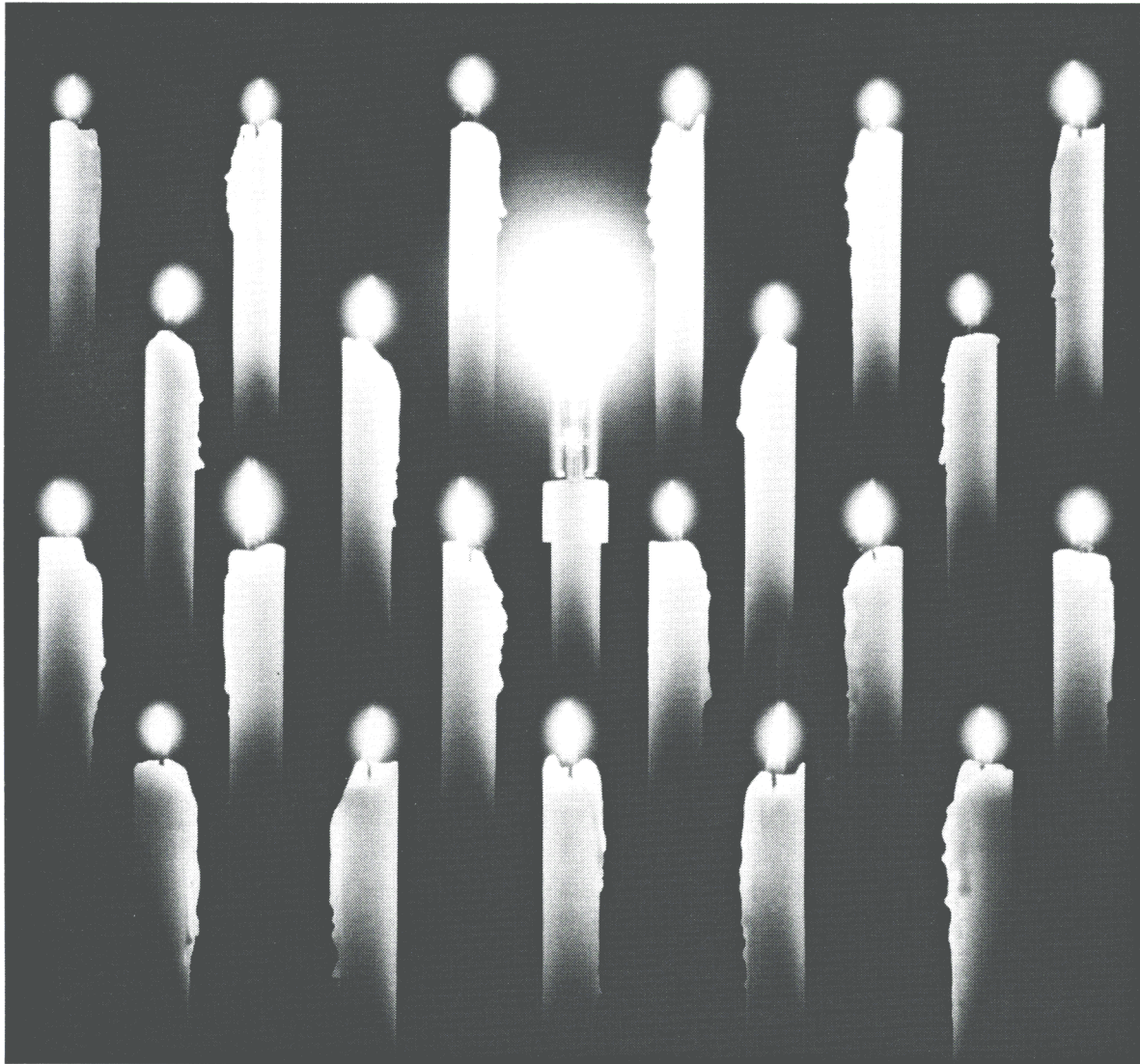
Qualifications: MLS required. JD and/or substantial professional law library experience in reference/public service work. Excellent communication skills, proven supervisory skills, strong service orientation and interpersonal skills are essential.

Salary: Commensurate with qualifications and experience, within salary range, Librarian - \$44,768 to \$65,340.

Available: November 1, 1993

To apply for either position: Send resume including the names and addresses of three references to: George Grossman, Director, Law Library, University of California, Davis, CA 95616-5103.

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Los Angeles

Library Acquisitions Assistant

Responsibilities: Order placement, receipt, distribution, verification and payment of library materials.

Qualifications: Bachelor's degree or equivalent work experience to include previous library and automated acquisitions, experience and familiarity with basic accounting principals. Must be detail oriented, organized and able to work at a fast pace.

Excellent salary and benefits package including a year-end bonus and a transportation allowance. For immediate consideration, send resume with salary history to: O'Melveny & Myers, 400 S. Hope St., Suite 248, Los Angeles, CA 90071.

Hastings College of the Law

San Francisco

Library Assistant

Responsibilities: Under the general supervision of the Public Services Librarian, the Library Assistant for Public Services independently performs a variety of duties in support of the Law Library's Public Services programs, concentrating primarily on interlibrary loan, graphics design and photography with only occasional instruction or assistance. Typical duties and responsibilities consist of, but are not necessarily limited to the following: uses the OCLC Interlibrary Loan Subsystem; determines the availability of requested items; photocopies articles for interlibrary loan transactions; prepares borrowed material for patron use; designs, executes, and maintains library signage, including stack guides and informational and educational announcements and posters; photographs and edits slides for legal research instruction and publicity purposes; takes photographs for inclusion in Law Library publications and exhibits; designs illustrated Library guides and handbooks which describe resources and services and include photographs and floorplan; deals with outside printers where necessary; designs, develops and prepares exhibits to carry out specific legal themes; assists the Public Services Librarian with special projects when required.

Minimum qualifications: At least three years of library experience involving related public services activities and programs; two years of college level coursework; additional college level courses may be substituted on a year-for-year basis for up to two years of the three year work experience requirement.

Salary: Appointment to this position will be made at the first step of an established monthly salary range (\$2,327-2,952 monthly). Progression through the salary range is taken in accordance with the College's established Merit Salary Adjustment Policy.

To Apply: Contact Hastings Personnel Office to obtain a Hastings College Staff Employment Application. By telephone (415) 565-4703. By mail: 200 McAllister Street. In Person: 198 McAllister Street, First Floor, Room 106, San Francisco, California.

**NOCALL New Member Application
1993/94**

To join NOCALL, please fill out this form and send it, with a check payable to "NOCALL" to:

Michael Jones, Senior Librarian
California Attorney General's Office
455 Golden Gate Avenue, Room 6248
San Francisco, CA 94102

Membership / Directory Information

First name: _____

Last name: _____

Title: _____

Firm/Organization: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Fax: _____

E-mail: _____

Are you a member of AALL? _____ Yes _____ No

___ NOCALL occasionally sells its mailing list to organizations related to law librarianship. Check here if you do *not* want your name to appear on such a list.

Membership Type / Dues Amount

(Please check one. Categories are defined in the NOCALL by-laws. Please call Lee Ryan, (415) 666-2253 with questions about categories.)

- _____ Active Member (dues: \$25.00)
- _____ Associate Member (dues: \$25.00)
- _____ Retired Member (dues: \$10.00)
- _____ Student Member (dues: \$7.50)
- _____ Total Enclosed