



NOCALL NEWS

*Newsletter of the Northern California Association of Law Libraries
A Chapter of the American Association of Law Libraries*

Volume 13 Number 6 May/June 1993

FROM THE PRESIDENT

Lauri Flynn
Bank of America Legal Department
(415) 622-2854

It's that time of year again when your thoughts turn to vacations, the annual convention and, of course, the incoming President's message. Even though I was unable to officially accept the gavel of President at the May 27th Business meeting, I am in the midst of planning for an active and successful year. And after recently reviewing my NOCALL newsletter collection (going back 5 years), I have gained renewed appreciation of our chapter's many and varied activities. By the time you read this all Committee chairs will have been contacted and any new appointments made.

A few thanks are in order at this time. First, I want to thank Judy Janes for her leadership over the last year as NOCALL President. I certainly appreciated her advice and counsel while I was planning the Institute, as well as the detailed notes she kept from the previous year. Judy will, of course, continue her Board involvement as Past President and work on the education task force she proposed last year. Second, I would like to thank the office of Bronson, Bronson & McKinnon for graciously letting us use their conference room and reception area for the Spring meeting. Thanks to Sandra Sawyer and Regina Baun of the Law

Library and Ronda Phillips of the administrative staff.

Two of the goals I have for this year are: 1) to make our educational and networking opportunities as affordable as possible and 2) to continue our outreach with other legal groups, i.e. the California State Bar and Association of Legal Administrators, as well as local chapters of records managers, legal assistants, legal secretaries, etc.

I will be attending the Council of Chapter President's meeting at AALL and getting ideas from other chapters as well as telling them about the great things we've done. I hope those of you who will be at AALL in Boston will be sure to attend the Monday evening reception for west coast chapters at the John Hancock Tower.

Yes, it's a new year and NOCALL needs you! Now that the San Francisco convention is but a faint, fond memory it is time to become more involved in chapter activities. Note the form included within the newsletter for volunteering for a committee or in some other capacity. Feel free to call me or fax the form, if you prefer.

I look forward to working with our new officer, Secretary Laura Peritore, our continuing Treasurer, Michael Jones, Judy Janes as Past President and as many of you as possible. I hope to see of you at our next meeting in September, if not before. Details will follow in the next newsletter.

NOCALL NEWS EDITORS

| | |
|--------------------|--|
| Ads | Mary Ann Parker Dept. of Water Resources (916) 653-8001 |
| Committee News | Marlene Harmon Boalt Hall (510) 642-0171 |
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| | |
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Laura Solancho, Director, California Office

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| | | |
|-----------------------|----------------------|----------------|
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| AUDIT & BUDGET | Jane Evans | (415) 396-9758 |
| CONSTITUTION & BYLAWS | Mary Hood | (408) 554-4452 |
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| EDUCATION | Mary Ann Parker | (916) 653-8001 |
| GOVERNMENT RELATIONS | Ruth Nunez-Schaldach | (916) 440-6012 |
| GRANTS | Marian Sawyer | (916) 324-5283 |
| MEMBERSHIP | Lee Ryan | (415) 666-2253 |
| NETWORK TASK FORCE | Nora Skrukrud | (510) 763-2000 |
| NEWSLETTER | Nancy Adams | (415) 434-4000 |
| NOMINATIONS | Marian Shostrum | (415) 666-2252 |
| PUBLIC ACCESS | Coral Henning | (209) 442-1150 |
| PLACEMENT | Emily Matteucci | (415) 813-5945 |
| PUBLIC RELATIONS | Bev Lipton | (415) 496-2805 |
| SPRING INSTITUTE | Lauri Flynn | (415) 662-2854 |
| UNION LIST | Mary Staats | (415) 954-4451 |
| | Jaye Lapachet | (415) 986-2800 |

EDITOR'S BOX

Copy deadline for the 1992-1993 issues are:

July/August

August 13, 1993

NOCALL NEWS is published six times a year by the Northern California Association of Law Libraries, a chapter of the American Association of Law Libraries. Membership is \$25 and includes a subscription to **NOCALL NEWS**.

Chapter News

HIGHLIGHTS OF THE NOCALL EXECUTIVE BOARD MEETING

April 20, 1993

The NOCALL Executive Board met at the University of California at Davis in King Hall. Present were: Judy Janes, Lauri Flynn, and Lee Ryan. Absent were: Michael Jones and Nora Skrukrud. Judy called the meeting to order at approximately 10:05 a.m.

MEETING HIGHLIGHTS

1. APPOINTMENT OF SECRETARY *PRO TEM*

A motion was carried, pursuant to Section 2 of Article VI of the NOCALL Constitution, appointing Lee Ryan as Secretary *pro tem*. Lee fills the vacancy left by Marci Hoffman, who has moved to Minnesota.

2. TREASURER'S REPORT

On behalf of Michael Jones, Judy presented the Quarterly Report of the Treasurer for the Third Quarter (covering December 1, 1992 to February 28, 1993). NOCALL's balance at the end of the Third Quarter was \$24,895.14. The opening balance for the quarter was \$28,658.66. During the quarter, NOCALL received income of \$3,726.96 and incurred expenses of \$7,490.48.

Judy explained that the expense line for the AALL/WESTPAC Reception was for expenses incurred during the 1992 AALL Convention. A motion was carried to approve the treasurer's report as submitted.

3. CO-SPONSORSHIP OF RECEPTION AT 1993 AALL CONVENTION

A motion was carried approving the expenditure of \$150 for co-sponsorship of the NOCALL/WESTPAC/SCALL/LLOPS Reception at the 1993 AALL Convention in Boston. These funds will cover NOCALL's share of renting an off-site room in which to hold the reception.

4. REPORT ON SPRING INSTITUTE

Lauri reported that she had not completed calculating the income and expenses from the Spring Institute, but that she expects that the Institute will come close to breaking even. The Board discussed procedures and timing for soliciting corporate donations for future Institutes and Workshops. It appears that the larger vendors, such as West and Mead, prefer to receive solicitations at least one year in advance of the event, so that they can more easily fit the requests into their budget cycle. One NOCALL member, Cynthia Papermaster, received a grant to attend the Institute.

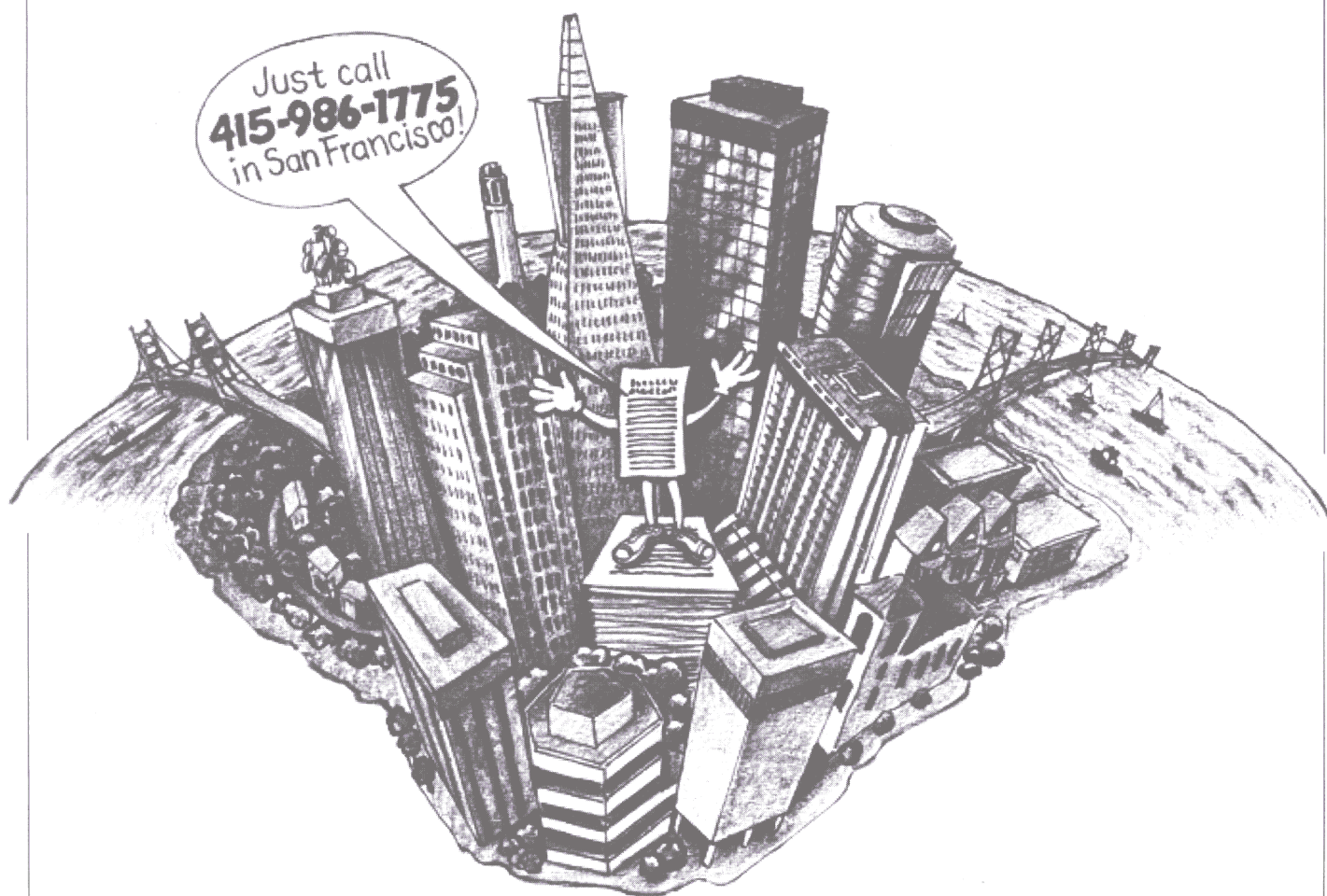
5. BUDGET COMMITTEE UPDATE--1993/94 PROPOSALS

Judy reported that the Audit & Budget Committee is preparing a proposed 1993-94 budget. She also reported that, as part of the budgeting process, she and Bev Lipton are working on a proposal to fund a traveling kit to use for NOCALL exhibits at conventions. This would be some sort of ship-able trunk that would contain all of the materials needed to stock a booth. Such a kit would save NOCALL from having to create a new exhibit each time it attended a convention.

6. NOCALL GRANTS FOR 1993 AALL MEETING

So far there have been three applications for NOCALL grants for the 1993 AALL Convention, and none for the pre-convention workshops. Judy reported that, because the convention materials were received so late from AALL headquarters, she and Marian Sawyer decided that the Grants Committee would extend the deadline for applications.

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7. BYLAWS COMMITTEE'S RECOMMENDATIONS ON EXTENDING TERM OF TREASURER TO TWO YEARS.

The Bylaws Committee is preparing a proposed amendment to the bylaws to extend the Treasurer's term to two years. The Committee has asked for the Board's advice on how the bylaws should provide for filling a vacancy in the Treasurer's office. The options under consideration were: (1) to maintain the status quo--appointing a Treasurer *pro tem* to serve for the entirety of the unexpired term (as provided for in Article VI of the NOCALL Constitution); (2) to appoint a Treasurer *pro tem* to serve only until the next election, at which time a new Treasurer would be elected to serve a new two-year term; or (3) to provide for a special election.

The Committee's specific concern was whether the membership would feel uncomfortable with the prospect of an appointed (versus elected) Treasurer serving as a Board member for what could amount to well over one year.

The Board acknowledged this concern, but felt that it was not sufficiently grave to warrant a departure from the status quo. The Board felt, first, that holding a special election would be cumbersome and time-consuming, given the lengthy notice requirements mandated by the bylaws. Second, the Board felt that the likelihood that a Treasurer would resign after serving only a very short time was slim. It would be more likely that a resignation would occur farther into the term, leaving less time to be filled by an appointed replacement. Finally, the Board felt that future Executive Boards would be unlikely to abuse their discretion by appointing a Treasurer *pro tem* who would be unacceptable to the membership.

8. AMICUS BRIEF IN THE TEXACO CASE.

AALL is preparing an *amicus* brief in this case in which the court will address the applicability of the fair use doctrine in for-profit settings. Various chapters are joining the brief, and Judy has told Bob Oakley that NOCALL too would like to join. The details of Chapters' participation in this brief are being worked out.

9. BERKELEY LIBRARY SCHOOL UPDATE

NOCALL has agreed to work with an alumni/ae task force (chaired by Pat Lawrence at PG&E) whose goal is to convince the university to keep the library school open. Cynthia Papermaster, as NOCALL's library school liaison, is working with this task force, and will let NOCALL know if and when its support or input is needed.

10. ABA COMMISSION ON NON-LAWYER PRACTICE

NOCALL has sent to this commission a letter, the draft of which was circulated to the Executive Board. The letter asserts that, while librarians support those who practice law, they do not themselves engage in that practice and so should not be subject to regulations intended for non-lawyers engaged in the practice of law.

11. SALES AND USE TAX UPDATE

Questions have arisen concerning the extent of the Revenue & Taxation Code §§ 6362.7 and 6362.8 exemption of periodicals from sales tax, with libraries and publishers having different views on what is exempt. NOCALL's Government Relations Committee is monitoring events as they unfold and coordinating its activities with SCALL.

12. APPOINTMENT OF NOCALL LIAISON TO AALL

The Board desires to appoint a liaison to AALL to ensure the development and maintenance of a close working relationship, and to ensure that information passes freely between the two associations. Shirley David, whose term on the AALL Executive Board is ending, has volunteered

to serve. Because this is a new position, Shirley plans to develop the relationship with input from the NOCALL Board.

A motion was carried approving the appointment of Shirley David to serve as NOCALL's liaison to AALL.

13. NOCALL POSITION ON MCLE GUIDELINES

In March the State Bar issued guidelines to the effect that each attorney engaged in self-study for MCLE credit must buy or be given copies of the written materials--but that the attorney need not keep them. The Board discussed whether NOCALL should take a position on these guidelines.

Noting that these guidelines leave no role for libraries in storing and making available MCLE materials, and that the guidelines could impose significant burdens on poorer lawyers (who in all likelihood would have to purchase the materials) or those in rural areas (who, finding self-study burdensome and inconvenient, might have to travel to CLE seminars), the Board decided to oppose these guidelines.

Accordingly, it will ask the Government Relations Committee to prepare a response stating that NOCALL believes that the MCLE rules should be interpreted so that their requirements for self-study are fulfilled if the accompanying written materials are available for borrowing or use at a library.

14. COUNTING OF BALLOTS FROM THE ELECTION FOR THE 1993-94 NOCALL EXECUTIVE BOARD

Over muffins kindly provided by Judy Janes, the Board counted the ballots from the election for the 1993-94 Executive Board. The winners of the election are: Vice President/President Elect--Todd Bennett; Secretary--Laura Peritore; Treasurer--Michael Jones.

Respectfully submitted, Lee Ryan NOCALL Secretary *pro tem*, 1993

HIGHLIGHTS OF THE NOCALL EXECUTIVE BOARD MEETING

May 27, 1993

The NOCALL Executive Board met in San Francisco at the offices of the Legal Department of the Bank of America. Present were: Judy Janes, Michael Jones, Lee Ryan, Jane Evans, and Ruth Nuñez-Schaldach. Absent were: Lauri Flynn and Nora Skrukrud. Judy called the meeting to order at approximately 1:55 p.m.

MEETING HIGHLIGHTS

1. TREASURER'S REPORT

Michael Jones presented the Quarterly Report of the Treasurer for the Fourth Quarter (covering December 1, 1992 to February 28, 1993). NOCALL's balance at the end of the Fourth Quarter was \$26,899.27. The opening balance for the quarter was \$24,895.14. During the quarter, NOCALL received income of \$14,456.70 and incurred expenses of \$12,452.57.

A motion was carried to approve the treasurer's report as submitted. Michael also reported that he has been corresponding with the SCALL treasurer to share information about sales tax and ideas about serving as chapter treasurer.

2. PROPOSED BUDGET

On behalf of the Audit and Budget Committee, Jane Evans presented the proposed budget for 1993-94. Jane noted that proposed expenses exceed income by more than \$4000. The main reasons for this deficit is a predicted drop of about \$2000 in newsletter advertising revenue and a drop of about \$3000 in union list sales.

Invitation

West Meets West in the East

NOCALL/SCALL/WESTPAC/LLOPS JOINT RECEPTION

1993 AALL Annual Meeting, Boston

What: Escape the conference hotel and meet your West Coast colleagues at the best place to see Boston: the 60th floor of the John Hancock Tower. Join us for a cocktail reception with hors d'oeuvres, wine, beer and soft drinks (sorry, no tea!). Entrance to the observatory and exhibits is included in admission.

When: Monday, July 12, 1993 from 5 p.m. to 7 p.m.

Where: John Hancock Observatory - The Summit Room
200 Clarendon Street, Boston

Cost: \$22 per person

~ ~ ~ ~ ~

NOCALL/SCALL/WESTPAC/LLOPS JOINT RECEPTION

1993 AALL Annual Meeting, Boston

Please return this form with your check by 7/1/93 to:

Kay Zimmerman
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4730 Woodman Avenue, Suite 330
Sherman Oaks, California 91423

Name(s) _____
Institution _____
Address _____

Number attending @ \$22 _____ Total enclosed \$ _____ (Make checks payable to: SCALL)

The Board was able to suggest a reduction of \$200 (from \$1000 to \$800) in the proposed committee expenses for the Public Relations Committee, but several areas of uncertainty remain to be addressed before a final budget can be approved. They include: whether all grant funds that have been allocated will in fact be spent, and whether the Union List Committee would be willing to explore the possibility of revising the list every two years instead of annually.

Given these uncertainties, the Board noted that although the proposed budget was an excellent working document, the Board could not give it final approval at this meeting. This final approval was deferred to the July Board meeting.

A motion was carried accepting the proposed budget, as revised, as a working document with a view to final approval of the budget in July. Judy thanked Jane Evans and the Audit and Budget Committee for all their hard work preparing the proposed budget.

3. REPORT OF THE GOVERNMENT RELATIONS COMMITTEE

Ruth Nuñez-Schaldach presented a report on the activities of the Committee. The Committee's brochure, *Be a Part of the Process*, will be presented during the AALL workshop on lobbying this summer as an example of what local chapters can do in the area of government relations.

Only 31 people returned the survey the Committee printed in a recent NOCALL newsletter. Ruth will solicit additional responses at today's business meeting.

Barclays and the Office of Administrative Law have settled their dispute over the *California Code of Regulations*. Barclays will be the publisher of the Official *California Code of Regulations* and its supplement. Paper copies of the Code will be supplied to OAL, to 58 county clerks, and to 100 depository libraries.

The State Bar has rescinded the decision of the MCLE subcommittee. The Bar's action means that attorneys will not need to keep copies of written self-study materials.

AB 1624, a bill to make legislative information available electronically, is under consideration now, and the Committee is tracking its progress.

SB 566, a bill to allow local agencies providing public library services to establish assessment districts and to levy assessments on property, is under consideration. Because NOCALL's members have widely divergent views on this bill, the Association has not taken a position on it. The Committee is merely monitoring the progress of the bill.

AB 2270, a bill to have "sensitive" government documents printed on acid-free paper, is also pending. Initial explorations indicate that the cost of acid-free paper has declined recently, so that the fiscal impact of this bill may be negligible.

4. PRESIDENT'S ANNOUNCEMENTS.

Judy reported that the president of the Council of County Law Libraries has asked if NOCALL purchases the AALL annual meeting tapes. A discussion ensued concerning whether NOCALL, which currently does not purchase these tapes, should do so. The Board expressed some concern about such logistical matters as who would house the tapes and who would provide staff support for such a collection. No change to NOCALL's current practice was proposed.

SCALL has asked NOCALL to write a letter to Gary Strong at the State Library asking that the State Library's catalog records be loaded onto OCLC. The Board felt that it could not support this move until it knew whether the Library's records would remain on RLIN and what cost the Library would incur by loading records onto OCLC.

Respectfully submitted, Lee Ryan, NOCALL Secretary *pro tem*, 1993

Chapter News

MINUTES OF THE NOCALL ANNUAL BUSINESS MEETING

May 27, 1993

Judy Janes, NOCALL President, called the meeting to order at 3:15 p.m.

1. **WELCOME AND INTRODUCTIONS**

Judy welcomed Robert Oakley, AALL Board Member.

3. **APPROVAL OF MINUTES OF JANUARY BUSINESS MEETING**

A motion was carried to approve the minutes of the January 27, 1993 business meeting.

3. **REPORT FROM THE TREASURER**

Michael Jones presented the Treasurer's report for the Fourth Quarter (covering December 1, 1992 to February 28, 1993). NOCALL's balance at the end of the Fourth Quarter was \$26,899.27. The opening balance for the quarter was \$24,895.14. During the quarter, NOCALL received income of \$14,456.70 and incurred expenses of \$12,452.57.

Judy observed that the balance is healthy and solicited input from members on whether NOCALL should maintain such a high balance and on what sorts of programs NOCALL might want to devote funds to if it should choose to dip into the balance.

3. **COMMITTEE REPORTS**

a. **Membership.** Lee Ryan, chair, reported that NOCALL's membership now stands at 424. She also reported that renewals would be mailed on May 29th, and she asked that members give prompt attention to these notices. (New members who joined in the fourth quarter of NOCALL's association year—March through May—will not receive renewal notice because, pursuant to the bylaws, their memberships will be renewed automatically.)

b. **Union List.** Jaye Lapachet, co-chair, delivered the report on behalf of the committee. NOCALL has been selling the 7th edition for \$60 to members and \$70 to non-members. This is the same price as that of the 6th edition, and the committee does not anticipate an increase for the 8th edition.

NOCALL received \$8920 from sales of the 7th edition, and incurred \$6999.61 in expenses to produce that edition. The resulting \$1920.39 in revenue has been used to hire a computer consultant to set up a FoxPro relational database for the directory and local/state/foreign code sections of the Union List. This database will make the information more portable, so that will be easier to transfer the Union List to a new host. It will also offer easier printing and updating.

During 1992-93 the Union List committee began a major clean-up to eliminate from the list errors, "impure" serials, and duplicate listings. This clean up will not only make the list more accurate, but also, by making it smaller, will reduce the costs of producing future editions. Jaye asked for all members' help in sending the pre-printed correction form to CLASS whenever they notice errors in their Union List information.

The 8th edition of the Union List is now at the printers. As of May 7, 1993, NOCALL has incurred \$5778.55 in costs and has received \$5590 for sales of this edition. This means that the Association needs to sell only four more copies of this edition to break even.

c. **Government Relations.** Ruth Nuñez-Schaldach reported on this committee's very active year. Tim Goggins of the AALL Government Relations Committee is coordinating a lobbying workshop this summer in Boston. He has selected NOCALL's brochure, *Be a Part of the Process*,

as an example of what local chapters can do in the government relations area. Ruth thanked Nancy Hoebelheinrich and Evelyn Posamentier, who did much of the work on this brochure.

The Committee sent out, via the Newsletter, over 400 surveys. So far only 31 have been returned. Ruth urged anyone who has not returned this survey to do so.

Barclays and the Office of Administrative Law have settled their dispute concerning the *California Code of Regulations*. Barclays will be designated the official publisher of the Code and its Supplement, and will have a four-year exclusive contract to print these publications. Paper copies of the Code will be made available to OAL, to the 58 county clerks, and to 100 state depository libraries. Because there are more than 100 depository libraries, the State Library and OAL are trying to work out some arrangement whereby all depository libraries can get a paper copy. Failing this they will try to work out how best to allocate the 100 copies. Ruth has a copy of the settlement and a list showing the format in which depository libraries are currently receiving the Code.

(ed. note: see the letter from R. Michael James of Barclays, on page .)

Ruth updated the membership on several pieces of legislation:

SB 566 provides for local assessment of property for library funding. Because NOCALL members have diverse views on this issue, the Association has not taken any position on this bill. The committee is keeping track of its progress, and Ruth urges all member to make their personal support or opposition known to their legislators.

AB 1624 would allow electronic access to California legislative information. NOCALL supports this bill and urges members to write to the Committee on Ways and Means before the hearings scheduled for June 3rd.

AB 2270 would require that records that may be at risk of loss due to deterioration be printed on acid-free or permanent paper. NOCALL also supports this bill, and Ruth noted that because the cost of acid-free paper is now about the same as the cost of acidic paper, the fiscal impact of this bill may be negligible.

Finally, Ruth reported on the CLA Legislative Day. Four member of the Government Relations Committee attended. Those librarians who attended found this year's experience frustrating because many legislators declined to meet with them, either sending staff members or failing to show up altogether.

On behalf of NOCALL, Judy thanked Ruth and the Government Relations Committee for all their hard work this year.

4. GUEST SPEAKER

Robert Oakley, AALL Board member and Washington representative, spoke on the recent activities of AALL and on the public policy issues in which AALL has been involved.

AALL is currently conducting a search for an executive director to replace Judy Genesen, who will be retiring. A committee, chaired by Donald Dunn, has been formed and applications are arriving. AALL has solicited from its member the submission of names of possible candidates.

Planning for this year's Annual Meeting continues. This year the convention will be held in a convention center for the first time, so AALL is especially eager to hear from members what worked about the Annual Meeting, and what did not.

As the five-year period covered by the last plan comes to an end, AALL is beginning to work on a new five-year plan. Members are encouraged to let the committee (chaired by Margaret Maes Axtmann) know what direction they think AALL should take. AALL has taken several recent initiatives under the current five-year plan, including: establishing a public relations plan; approving the creation of LAUNET, an Internet-accessible database for AALL; adopting a research agenda;

making *Index to Foreign Legal Periodicals* available electronically via RLG (and, soon, via Silver Platter and West); and representing the interests of AALL members in the courts and in Washington.

AALL has filed an amicus brief in the Texaco copyright case. In this case the federal district court found Texaco liable for infringement after one of its employees made single copies of copyrighted articles for his own research files. The approach to fair use in this decision, if it stands, will have a great impact on law firms, so AALL has joined with the Association of Research Libraries and the Special Library Association to submit a brief to the Second Circuit. A copy of the brief is available from headquarters.

In Washington, AALL has recently been involved with public policy issues concerning access to information, the implications of storing electronic information in electronic form, and the cost of information.

In the area of access to information, AALL has opposed attempts to further reduce the amount of government information available to the public. The Association has been heavily involved in the revision of OMB Draft Circular A-130 and in the reauthorization of the Paperwork Reduction Act.

AALL has also worked to promote the idea that the same principles apply to access to information whether it is electronic form or in print form, and AALL has opposed attempts to foreclose access to government information simply because it is no longer available in print. AALL is concerned about an apparent trend to charge users for access to government information. AALL is not opposed to all attempts to recover for the cost of making the information available, but it opposes efforts to set prices that actually generate a profit from the provision of information.

In closing, Mr. Oakley praised NOCALL for its involvement in public policy issues facing libraries and urged librarians to continue to make their views known.

6. INDUCTION OF NOCALL OFFICERS FOR 1993/94

Because Lauri Flynn was unable to be present at this meeting, no formal induction took place. The new Board (Lauri Flynn, President; Todd Bennett, Vice President/President-Elect; Michael Jones, Treasurer; and Laura Peritore, Secretary) will take office on June 1st, and an induction ceremony will be planned for later.

7. DESTRUCTION OF BALLOTS

A motion was carried to destroy the ballots from the election of the 1993/94 Executive Board.

8. REMARKS BY OUTGOING PRESIDENT

Judy Janes thanked all NOCALL members for a year that she has found very rewarding.

Respectfully submitted, Lee Ryan NOCALL Secretary *pro tem*, 1993

"At 5:50 p.m. a client called Washington Service Bureau requesting a difficult sample SEC filing. I was faxing it to him by 6:25."



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Catherine Gilliam
Account Executive

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Committee News

QUARTERLY REPORT OF THE TREASURER

FISCAL YEAR 1992-1993

March 1, 1993 May 31, 1993

BALANCE, March 1, 1993 \$ 24,925.82

INCOME:

| | | |
|---------------------------|--------------|--------------|
| Membership Dues | \$232.50 | |
| Membership Labels | 40.00 | |
| Newsletter Advertising | 702.50 | |
| Union List Sales | 6,790.00 | |
| Spring Institute | 6,590.00 | |
| Checking Account Interest | 89.79 | |
| Miscellaneous | 9.10 | |
| | \$ 14,453.89 | \$ 14,453.89 |

EXPENSES:

| | | |
|-----------------------------|--------------|--------------|
| Membership Mailing | \$71.75 | |
| Newsletter Printing | 2,662.91 | |
| Newsletter Postage | 1,206.95 | |
| Union List | 3,134.29 | |
| Spring Institute | 4,588.11 | |
| Government Relations | 283.40 | |
| SCALL Meeting | 242.16 | |
| Grants | 55.00 | |
| Mail . 1 Box Rental Renewal | 90.00 | |
| State Board of Equalization | 118.00 | |
| Miscellaneous | 22.72 | |
| | \$ 12,475.29 | \$ 12,475.29 |

BALANCE, May 31, 1993 \$ 26,904.42

Committee News

GRANTS COMMITTEE

Marian A. Sawyer, Chair

The Grants Committee is pleased to announce the recipients of grants for the 1993 AALL Annual Convention/Summer Institutes:

1993 AALL Annual Convention (\$800 Grant)

1. Susanne Pierce Dyer, Alameda County Law Library, Oakland
2. Sean LaRoque-Doherty, Alameda County Law Library, Oakland
3. Gayle McCormick O'Connor, Weintraub, Genshlea & Sproul, Sacramento

1992 AALL Summer Institutes (\$750 Grant)

No applications were received for the 1993 AALL Summer Institute grants.

CONGRATULATIONS to our grant recipients, Susanne, Sean and Gayle.

PUBLIC RELATIONS COMMITTEE

Bev Lipton, Chair

I always seem to be asking for help but I guess it goes with the territory. We have missed putting in an exciting/informative article into our space in the Daily Journal the last two months because I do not have articles to submit. Articles are published in the classified section (not the best, I know, but we get a lot more space and a Notification space in the main part telling readers where they can find our article). If you have an article you would like to see published or an idea for an article, please call me. The next article is due by July 5th. I would like to have a line-up of at least 4-5 articles/authors so that we don't miss any more issues.

We are having an exhibitor table at AALL in Boston. I would like to have it staffed at least some of time. If you can help please call Bev Lipton as soon as possible at (415) 496-2805.

GOVERNMENT RELATIONS COMMITTEE

Ruth Nunez-Schaldach, Past Chair

Barclays v. Office of Administrative Law

The committee is happy to report that on May 10, 1993 a settlement was reached. Barclays will be publishing the OFFICIAL CODE OF REGULATIONS AND THE CALIFORNIA CODE OF REGULATIONS SUPPLEMENT.

The OAL tried to make sure that depository libraries will be receiving the CCR in paper and free of charge. There is, unfortunately, some confusion as to exactly how many depository libraries can or want to receive it.

The agreement states:

Section 5.2 Free Subscriptions. Barclays will provide 162 subscriptions to the paper version(or, at the recipient's option, CD-Rom or equivalent medium) of the California Regulatory Code Supplement to the following public offices or agencies:

- (a) Four(4) copies to OAL;
- (b) Fifty-eight (58) copies to county clerks;
- (c) One hundred (100) copies to state depository libraries.

The stipulated judgment and order is 28 pages long, if anyone wants to see it give me a call.

We'll continue to monitor the "depository issue".

Legislative Day

Four of the Sacramento members of the GRC Committee attended the California Library Associations' Legislative Day. It was a frustrating day for the Sacramento contingency, as the legislators played "hide and seek" with us. Senator Greene, one of the few legislators that always meets with us, stressed that the economy is worse than ever and cuts must be made. He promised to "look" at the information we gave him but would not commit himself to support any particular issue.

GRC Legislative Brochure

The committee is proud to announce that the AALL Government Relations Committee and State, Court and County Law Libraries Special Interest Section Workshop, "From the Law Library to the Capitol: The Fine Art of Lobbying and Persuasion", will be using our brochure as an example of what government relations committees should/can do.

Results of GRC Survey

A big thank you to the 32 members who completed the survey. The results have been tallied and will appear in a later issue.

State Legislation

Information is current as of 6/7/93.

AB 1624 BOWEN

Legislature: legislative information:access by computer modem.
June 3, Passed Committee on Ways & Means 21-0. To third reading.

AB 2270 CALDERA

Records and publications:paper.(alkaline or permanent paper)
June 15, will be heard in the Senate Governmental Organization Committee.

S.B. 566 ROBERTI

Library services assessments.
June 3, read third time and amended. To second reading.

Committee Annual Reports

EDUCATION COMMITTEE

Mary Ann Parker, Chair

The Education Committee, composed of Mary Ann Parker, Chair, Lille Koski and Janet Bogenschultz, prepared two workshops on the Internet and Union Lists for presentation on November 9, 1992 at the Embassy Suites in Walnut Creek. The Executive Board chose to cancel the program due to the low number of registrants.

As Chair, I recommend that the Executive Board consider broadly the issue of educational programs. Topics for discussion include number of programs; areas of member interest; depth of member involvement.

Thanks go to Lille, Janet and Todd Bennett for their hard work in developing the programs, preparing registration materials and organizing local arrangements. Thanks also go to Michael Jones, Treasurer, who persuaded the Embassy Suites to withdraw its cancellation fee.

AUDIT AND BUDGET COMMITTEE

The Audit and Budget Committee consists of Jane Evans, Chair.

AUDIT

An audit of the Treasurer's records for the 1991-92 fiscal year was completed by the committee. All records were correct and all documents were present.

BUDGET

The committee prepared the 1993-94 proposed budget, which was presented to the Executive Board at the Spring 1993 business meeting.

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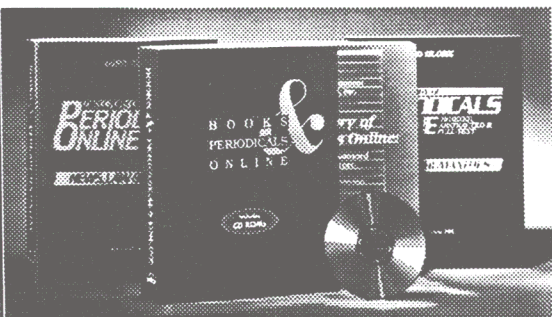
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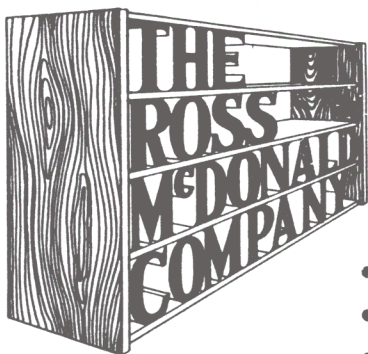
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TREASURER'S REPORT
FISCAL YEAR 1992-1993
JUNE 1, 1992 - MAY 31, 1993

| | | |
|-----------------------|--|-------------|
| BALANCE, JUNE 1, 1992 | | \$24,568.59 |
|-----------------------|--|-------------|

INCOME:

| | | |
|-----------------------------------|-------------|-------------|
| Membership Dues | \$ 9550.00 | |
| Union List | 7610.00 | |
| Newsletter Advertising | 7476.00 | |
| Sale of Mailing Labels | 330.00 | |
| Business Meetings | 247.50 | |
| Fall Workshop | 0 | |
| Spring Institute | 6590.00 | |
| SCALL(State Bar Convention) | 1044.07 | |
| AALL Ann Mtng(Local Arrangements) | 1400.00 | |
| Checking Account Interest | 437.80 | |
| Miscellaneous | 9.10 | |
| | \$34,744.47 | \$34,744.47 |

EXPENSES:

| | | |
|-----------------------------------|-------------|-------------|
| Membership | \$ 2524.81 | |
| Union List | 7916.96 | |
| Newsletter | 8875.81 | |
| Business Meetings | 519.91 | |
| Fall Workshop | 165.06 | |
| Spring Institute | 5088.11 | |
| State Bar Convention | 1323.28 | |
| AALL Ann Mtng(Local Arrangements) | 2950.00 | |
| AALL/WestPac Reception | 233.55 | |
| Grants | 55.00 | |
| Government Relations | 848.33 | |
| SCALL | 337.16 | |
| Secretary of State | 5.00 | |
| Insurance | 800.00 | |
| Mail Box Rental | 90.00 | |
| Public Relations | 240.30 | |
| State Board of Equalization | 118.00 | |
| Miscellaneous | 17.36 | |
| | \$32,408.64 | \$32,408.64 |

| | | |
|-----------------------|--|-------------|
| BALANCE, May 31, 1993 | | \$26,904.42 |
|-----------------------|--|-------------|

Committee Annual Reports

GRANTS COMMITTEE

Marian A. Sawyer, Chair

The Grants Committee reports that the NOCALL Executive Board authorized a total of \$4400 in grants for 1992/93 as follows:

- 1) Up to \$200 in grants for 1992 Fall Workshop registration,
- 2) Up to \$300 in grants for 1993 Spring Institute registration,
- 3) Three (3) \$800 grants for 1993 AALL Annual Convention,
- 4) Two (2) \$750 grants for 1993 AALL Summer Institutes.

The 1992/93 NOCALL grant recipients were:

| | |
|------------------------|---|
| Fall Workshop | Workshop cancelled; no grants awarded |
| Spring Institute | Cynthia Papermaster |
| AALL Annual Convention | Susanne Pierce Dyer Alameda County Law Library, Oakland Sean LaRoque-Doherty Alameda County Law Library, Oakland Gayle McCormick O'Connor Weintraub, Genshler & Sproul, Sacramento |
| AALL Summer Institutes | No applications received; no grants awarded |

The NOCALL Executive Board approved the awarding of up to \$4400 in grants for 1992/93. Unfortunately, only \$2455 in grants was actually awarded. Only a small number of grant applications were received this year and no grant applications were received for the Summer Institutes.

I urge NOCALL members who are unable to attend NOCALL or AALL Workshops, Institutes or Annual Meetings because of budget constraints or their employers' unwillingness to pay expenses to apply for a NOCALL grant. The grants authorized by the NOCALL Executive Board provide excellent continuing education opportunities for our members.

I have enjoyed the opportunity to serve as the Grants Committee chair this year and would like to take this opportunity to thank my committee members, Marlene Harmon, Donna Hughes-Oldenburg and Debi Mazor for their assistance and support.

UNION LIST COMMITTEE

Mary Staats and Jaye Lapachet, Co-chairs

The Union List Committee has had another good year. We have been able to avoid a price increase for three years in a row. The price remains at \$60.00 for participants and \$70.00 for non-participants. Sales for the seventh edition totaled \$8,920.00 for 151 copies. Expenses totaled \$6,999.61, leaving a profit of \$1,920.39.

We are pleased to report that the profit was used to accomplish the first of two significant goals for this year. The Committee has set up a database for the directory, as well as the local, state and foreign code sections. We have transferred these sections from the word processing system at Farella, Braun & Martel to the relational database, FoxPro. The database allows the Union List committee to update the code sections more efficiently and with greater accuracy than in previous years. Printing the directory and the various code sections produced by the committee is easier and looks more uniform. This database will make it easier for participating libraries to make changes to their foreign, state and local holdings, because we are now able to print out a comprehensive list of holdings for these sections. Additionally, these changes will help us to ensure that the size and the costs of the Union List remain within reach of all libraries.

The Committee was able to accomplish the second goal by beginning a major "clean up" of the Union List. Each Committee member scoured a section of the list in an attempt to eliminate or redesignate "impure serial" records. This process has made the Union List cleaner, more precise and users will notice the lack, or a least paucity, of duplicate and erroneous listings. The ongoing cleanup of the Union List will remain a high priority to the Committee during 1993.

The goals for next year are to examine the method we use to track sales of the Union List. The Committee will continue the Union List clean up project. We hope to encourage members to work with us to clean up their own holdings. Additionally, we hope to continue to strengthen the Union List by adding new libraries, especially in geographic areas that are currently under-represented. Finally, we are continuing to look at other ways to make the Union List Committee's production of subsequent editions can run more smoothly.

The committee would like to thank Morrison and Foerster for their generosity in donating the mailing costs associated with sending the Union List to purchasers.

As in previous years, CLASS, the Cooperative Library Agency for Systems & Services, produced the serials portion of the Union List. Elizabeth Cooney, Coordinator for Special Projects, superbly orchestrated the performance of all obligations of our contract. She has been an excellent contact and we look forward to working with her in the coming year.

Eleven libraries joined the seventh edition and four libraries joined the eighth edition. We thank each of these libraries for their efforts in submitting their holdings. We recognize what a time consuming task it is in the beginning.

Committee co-chairs this year were Mary Staats, Farella, Braun & Martel, and Jaye Lapachet, Folger & Levin. The co-chairs wish to extend special thanks to Todd Bennett, Gary Cann, and Debra Dinneen, who are supportive, dedicated and hard-working committee members.

NOCALL UNION LIST FINANCIAL REPORT 1992-1993

| | |
|---|------------|
| DEBITS 7th edition | |
| CLASS | \$3,106.33 |
| COPYMAT | 3,451.77 |
| Folger & Levin (Postage & copying) | 441.51 |
| Total | \$6,999.61 |
| CREDITS 7th edition | |
| Sales | \$8,920.00 |
| Total | \$8,920.00 |
| NET PROFIT 7th edition | \$1,920.39 |
| DEBITS 8th edition (as of May 7, 1993) | |
| CLASS | \$2,639.26 |
| Speedway Copy Systems | 3,139.29 |
| Total | \$5,778.55 |
| CREDITS 8th edition (as of May 7, 1993) | |
| Sales | \$5,590.00 |
| Total | \$5,590.00 |
| NET LOSS (as of May 7, 1993) | (\$188.55) |

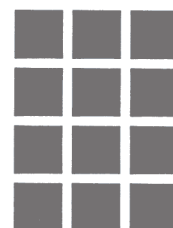


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Committee Annual Reports

GOVERNMENT RELATIONS COMMITTEE

Ruth Nuñez-Schaldach, Chair

The NOCALL Government Relations Committee currently has eight members; Peg Durkin, Christine Henningfeld, Nancy Hoebelheinrich, Ruth Nunez-Schaldach, Evy Posamentier, Louise Roysdon and Susan Van Syckel. Vice-President /President Elect, Lauri Flynn, served as liaison to the Board.

Among these members, five types of libraries are represented: academic, law firm, corporate, state and county law libraries. We believe this to be an excellent composition, and would hope this representation continues in future years.

This year the committee met three times: July 30, 1992, November 12, 1992 and March 4, 1992, our wrap-up for the current year will take place June 23rd.

The committee accomplished the following:

1. Completed our legislative brochure "Be a Part of the Process". Nancy Hoebelheinrich and Evy Posamentier wrote the text. Nancy did the layout and took charge of the printing.
2. Sent out our first mailing of Legislative materials, the 1992 Roster and Government Guide and the committee's one page handout on July 30, 1992. Our second mailing which consisted of our new brochure "Be a part of the Process" and the California Journal's 1993 Roster and Government Guide went out March 4, 1993.
3. Continued to monitor state and federal legislation relevant to our membership and reported on the legislation through the NOCALL newsletter.
4. Participated in the CLA-sponsored "Legislative Day" on May 4, 1993. This year four members of our committee attended.
5. Continued liaison with Government Relations Committee of AALL, CLA and local chapters of SLA.
6. Completed and mailed survey to members asking for their input as to how we can best serve their needs.
7. Prepared the Committee budget for 1993-94.
8. Corresponded or spoke with the following agencies, legislators or publishers in regard to the following matters.
 - a) AB3692 Chandler - STAT 1992, CHAPTER 1149-State Law Library. Kept abreast of implementation of bill and reopening of Law library.

- b) SB267 Kopp-Stats 1992, Chapter 903-Periodicals Sales Tax Exemption Bill. Requested information from the Audit Review and Refund Unit to be used in our newsletter.
Hand delivered letter to the Governor, asking that he sign into law AB3692 & SB 267.
- c) Contacted State Bar regarding written materials and MCLE credit.
- d) AB1624 Bowen- Access to legislative information. Letter of support written.
- e) Barclay v. Office of Administrative law - had monthly or bi-monthly conversations with, John Smith of OAL and/or Shannon or Mike James of Barclays'.

The agenda for the NOCALL Government Relations Committee for 1993-94 includes:

- continued monitoring of state and federal legislation relevant to Northern California Law Libraries
- continued communication with NOCALL membership about such legislation (NOCALL Newsletter column/inserts or special mailings)
- continued communication with California legislators and colleagues in other library professional associations
- assessment of results of our survey
 - development of additional strategies to communicate with our members. (i.e. communication over the internet.)

It was a busy and productive year for the committee.

PUBLIC ACCESS TO LEGAL INFORMATION

Coral Henning, Chair

The Public Access to Legal Information Committee members are: Sharon Borbon, Tulare County Law Library; and Beth Shea, Baker, Manock & Jensen.

The Committee conducted two three-hour workshops for the San Joaquin Valley Information Service. Approximately, forty people attended each of the workshops held in Visalia and in Fresno.

The attendees came from a wide variety of libraries including, public, academic, correctional and hospital.

The workshop covered an overview of State and Federal legal materials most often found in these types of libraries, as well as an introduction to local legal resources.

The Committee does not have any future workshops scheduled and would welcome any suggestions.

NOMINATIONS COMMITTEE

Marian Shostrum, Chair

The 1992-93 Nominations Committee consisted of Prano Amjadi, Gayle O'Connor and Donna Williams. In January, the Committee presented the following slate of candidates to the Executive Board:

VICE PRESIDENT/PRESIDENT-ELECT

Todd Bennett, Thelen, Marrin, Johnson & Bridges, San Francisco

Coral Henning, McCormick, Barstow, Fresno

Mary Ann Parker, California Department of Water Resources, Sacramento

SECRETARY

Margaret (Peg) Durkin, Kronick, Moskovitz, Tiedemann & Girard

Beverly Lipton, Brobeck, Phleger & Harrison, Palo Alto

Laura Peritore, Hastings College of the Law, San Francisco

TREASURER

Michael Jones, California Attorney General's Office, San Francisco

Andrea Weaver, McDonough, Holland & Allen, Sacramento

The candidates represented different geographic zones and types of libraries. The committee is *very grateful* to all of the candidates for their willingness to serve NOCALL.

The committee itself was geographically diverse by design. Each committee member talked to potential candidates from her geographic region, which cut down telephone costs. In soliciting candidates, the committee used lists of former candidates, lists of current and former committee members, and a list of potential candidates compiled by last year's committee. [These were all useful tools, and should be updated for use next year.]

The committee also asked for suggestions from the membership by placing a form in the *NOCALL Newsletter*. [The committee received one response, and the recommended librarian was not interested in being a candidate. We suggest changing the form to ask for volunteers willing to run for office.]

Treasurer was the most difficult office to recruit for. [We believe that the Audit and Budget committee provides excellent training and experience for future NOCALL treasurers. We encourage members interested in performing the duties of treasurer to volunteer to serve on that committee.]

After the Executive Board accepted the slate, letters were sent to each candidate thanking them for offering to serve, and asking for biographical information. Biographies of the candidates were sent to the *NOCALL Newsletter*.

Program/Product News

LETTER FROM BARCLAYS

As a follow up to our previous correspondence to you regarding Barclays Official California Code of Regulations and our contract dispute with the office of Administrative Law, I am pleased to advise your readers that all issues have been settled and that we have entered a new era of cooperation between Barclays and the State of California that should benefit everyone.

An amended and restated contract was signed on April 30 by Barclays, and representatives of the Office of Administrative Law, the Attorney General, and the General Services Administration. John Smith, the Deputy Director and General Counsel of OAL, was given specific written authority by the Governor's office to sign the agreement on behalf of the State. U.S. District Judge Marilyn Patel issued an order on May 7 incorporating the contract into a settlement and termination of the action brought by Barclays against the State in 1992.

The agreement continues Barclays' exclusive right to provide the Official California Code of Regulations for the next five years and, thereafter, to continue to publish the CCR irrespective of whether or not the State continues to designate Barclays as its official publisher. Your investment in the CCR has been protected.

In response to customer suggestions, Barclays will launch on July 5 a companion publication to the CCR entitled California Regulatory Law Bulletin. This weekly publication will be the first comprehensive source of reporting and tracking of the California rule making process from an agency's first notice of proposed regulatory action through to the final enactment into law of regulations. Librarians wishing to review a preview issue prior to publication in July may call Barclays customer service department at (800) 888-3600.

Sincerely, R. Michael James, President, Barclays

CALIFORNIA WATER DEPARTMENT OFFERS CODE PUBLICATION

The California Department of Water Resources will soon have available limited copies of Divisions 1-7 (Sections 1-14920) of the 1993 California Water Code in an unannotated version. The pamphlet is a word processing document only. The format is 8 1/2 x 11 and spiral bound with a Table of Contents but no index. The cost will be \$20. Call DWR's bulletins and reports number (916) 653-1097 or Mary Ann Parker, Law Librarian at (916) 653-8001 for more information or availability.

CLARIFICATION OF UNION LIST ENTRY

To clarify the entry under Khourie, Crew and Jaeger in the 1993 Union List, the new firm address is:

Townsend and Townsend Khourie and Crew

Steuart Street Tower, One Market Plaza, 20th floor, San Francisco, CA 94105

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Membership News

MEMBERSHIP NEWS

Lee Ryan, Chair

At the end of the 1992-93 Association year, NOCALL's membership stood at 424. Of these, 327 are active members, 71 are associate members, 24 are student members, and two are retired members.

Renewal notices for 1993-94 have been sent, and several members have already their renewal forms. All members are encouraged to renew as soon as possible to expedite the production of the 1993-94 directory. This year's renewal forms contain a new feature: check boxes to indicate the nature of the organization you work for, and your primary function within the organization. This information is solely for NOCALL (we hope to use it to enhance the directory) and will not be sold to any other entity.

During the 1992-93 year, NOCALL sold its mailing list seven times: three times to the U.C. extension, once to Valerie Baadh and Associates, once to the *Metropolitan News*, once to Long & Levit, and once to Legislative Research, Inc.

What exactly does NOCALL sell when it sells its mailing list? Nothing more than a set of pre-printed address labels bearing the names and mailing addresses of NOCALL members. We do *not* provide phone numbers, nor do we supply any statistical information, beyond what can be gleaned by sorting the labels in zip-code order.

Members who do not wish their names and addresses to appear on the sets of labels sold may check the appropriate box on the renewal form, or may call me at (415) 666-2253. Members who want to continue receiving announcements of U.C. Extension courses but who don't otherwise want to be included in any lists that are sold should also call me.

Nancy Hoebelheinrich is the new Head of Technical Services at the University of San Francisco Law Library, effective June 2, 1993. Nancy was previously employed as Technical Services Librarian at Golden Gate University Law Library and also served as Acting Director there during the 1991-92 academic year. She received her MLIS degree from the University of Washington and her BA degree (with Distinction) from Stanford University.

New NOCALL Members

Since the last issue of the newsletter went to press, NOCALL has welcomed 7 new members. They are:

Terry Bonnett
1029 Stannage
Albany, CA 94706
Phone: (510) 525-0123
NOCALL Status: Student; AALL Member? No

Ellen V. Delaney
Librarian
Fish & Richardson
2200 Sand Hill Road, Suite 100
Menlo Park, CA 94025
Phone: (415) 854-5277
Fax: (415) 854-0875
NOCALL Status: Active; AALL Member? Yes

Teresa M. Dippery
Library Intern
Baker & McKenzie
660 Hansen Way
Palo Alto, CA 94304
Phone: (415) 856-5582
Fax: (415) 856-9299
NOCALL Status: Student; AALL Member? No

Renée Fuentes-Garcia
Reference Librarian
Latham & Watkins
633 W. 5th Street, Suite 4100
Los Angeles, CA 90071
Phone: (213) 891-8295
Fax: (213) 891-8763
NOCALL Status: Associate; AALL Member?
Yes

Anthony Hartley
Reference Librarian
Cooley, Godward, et al.
5 Palo Alto Square, 4th Floor
Palo Alto, CA 94306
Phone: (415) 843-5425
Fax: (415) 857-0663
NOCALL Status: Active; AALL Member? Yes

So Yong Park
Waverley Systems, Inc.
545 Middlefield Road, Suite 210
Menlo Park, CA 94025
Phone: (415) 617-0903
Fax: (415) 617-0910
NOCALL Status: Associate; AALL Member?
No

Paulette Toth
Librarian
Richards & O'Neil
885 Third Avenue

New York, NY 10022
Phone: (212) 207-1389
Fax: (212) 750-9022
NOCALL Status: Associate; AALL Member?
Yes

Changes for Continuing Members

Since the last issue of the newsletter went to press the committee has received the following changes for continuing members. Other members who need to update their membership information are encouraged to call me at (415) 666-2253

Cynthia Alfieri
733 Sutter Avenue
Palo Alto, CA 94303
Phone: (415) 321-1931
NOCALL Status: Student; AALL Member?
Yes

Marilyn N. Earhart
309 Mahoney Avenue
San Jose, CA 95127
Phone: (408) 272-7988
NOCALL Status: Active; AALL Member? Yes

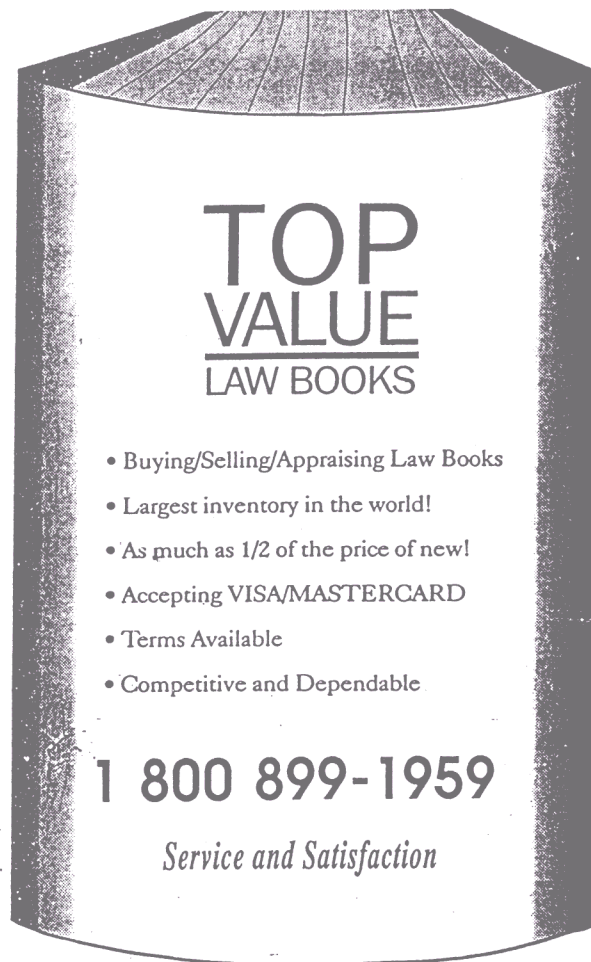
Ann Hardham
Latham & Watkins
505 Montgomery Street, Suite 1900
San Francisco, CA 94111
Phone: (415) 395-8109
Fax: (415) 395-8095
NOCALL Status: Active; AALL Member? No

Coral Henning
53 Esmeyer Drive
San Rafael, CA 94903
Phone: (415) 479-1783
NOCALL Status: Active; AALL Member? No

Nancy J. Hoebelheinrich
Technical Services Librarian
University of San Francisco Law Library
Kendrick Hall
2130 Fulton Street
San Francisco, CA 94117-1080
Phone: (415) 666-2249
Fax: (415) 666-2345
E-mail/Internet: nhoebel@alm.admin.usfca.edu
NOCALL Status: Active; AALL Member? Yes

Mark Elliot Mackler
Librarian
Cartwright, Slobodin, et al.
101 California Street, Suite 2600
San Francisco, CA 94111
Phone: (415) 433-0440
Fax: (415) 391-5845
NOCALL Status: Active; AALL Member? Yes

Cynthia S. McClellan
226 Mardale Drive
Somerdale, NJ 08083
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NOCALL New Member Application

1993/94W

To join NOCALL, please fill out this form and send it, with a check payable to "NOCALL" to:

Michael Jones, Senior Librarian
California Attorney General's Office
455 Golden Gate Avenue, Room 6248
San Francisco, CA 94102

Membership / Directory Information

First name: _____

Last name: _____

Title: _____

Firm/Organization: _____

Mailing Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Fax: _____

E-mail: _____

Are you a member of AALL? _____ Yes _____ No

____ NOCALL occasionally sells its mailing list to organizations related to law librarianship. Check here if you do *not* want your name to appear on such a list.

Membership Type / Dues Amount

(Please check one. Categories are defined in the NOCALL by-laws. Please call Lee Ryan, 415-666-2253 with questions about categories.)

_____ Active Member (dues: \$25.00)

_____ Associate Member (dues: \$25.00)

_____ Retired Member (dues: \$10.00)

_____ Student Member (dues: \$7.50)

_____ Total Enclosed

NOCALL Volunteer Form

Yes, I would like to be more involved with NOCALL activities.

I am interested in the following Committees:
(See list of Committees on p. 3)

Committees: 1st Choice _____
 2nd Choice _____
 3rd Choice _____

Name: _____

Address: _____

Phone: _____ Fax: _____

Interested in chairing a committee? Which one? _____

Please send responses ASAP to:

Lauri Flynn
NOCALL Committees
Bank of America Legal Department #3017
555 California St.
San Francisco, CA 94104

OR

Call at (415) 622-2854 or fax at (415) 622-9238

Placement News

PLACEMENT COMMITTEE

Emily Matteucci, Chair

If you are looking for a position, contact Emily Matteucci; Librarian; Morrison & Foerster; 755 Page Mill Rd.; Palo Alto, CA 94304-1018. (415) 813-5945. If you are recruiting for a position, send a copy of the position description to Emily, and she will send you resumes of those looking for jobs.

Bronson, Bronson & McKinnon

San Francisco

Library Assistant

Responsibilities include checking in daily mail on DataTrek software system and handling interlibrary loans. Previous library experience is desirable. Please send resumes to: Sandra Sawyer, Bronson, Bronson & McKinnon, 505 Montgomery Street, San Francisco, CA 94111-2514.

Golden Gate University

San Francisco

Technical Services Librarian

Growing, changing law library located in the heart of San Francisco's vibrant financial district seeks dynamic and confident individual for a strong leadership position. The person selected will supervise and direct the daily technical services functions and workflow, supervise the maintenance of the Law Library's bibliographic files, perform all original cataloging for all library materials, work with a team of librarians and support staff to plan and prepare for automation of all technical services functions and records, monitor budget and prepare annual projections of expenditures and provide reference service to patrons. This is an excellent opportunity for someone who has demonstrated expertise in cataloging, is experienced with automated systems, is a strong and rational supervisor and who approaches workflow with the eye of a systems analyst. The qualified individual will possess an MLS from an accredited college or university and three years professional experience in a law library with at least one year in a supervisory capacity. Salary: \$2923-\$3393 per month, depending on qualifications. Submit resume to: N. Barnes, Personnel Department, Golden Gate University, 536 Mission St., San Francisco, CA 94105. We are an affirmative action employer and do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin or disability. AA/EEO/SHP.

University of California

Berkeley

Head of Technical Services

Description of position: Supervises all technical services operations for policy making and personnel matter for Cataloging, Acquisitions/Serials and Processing Departments and collection development duties for the Law Library. Supervises three law librarians and a staff of six paraprofessionals. As part of the senior management team, Head of Technical Services is the liaison to all other library departments for technical services matters. Qualifications: Master's degree in librarianship from ALA accredited

institution and five years academic library experience required. Strong management skills and supervisory experience are essential. Knowledge of Innovative Interfaces system is highly desirable. J.D. of legal experience preferred. Must be able to work with other staff in cooperative management situation. Salary range: \$47,124-\$65,340, depending on qualifications and experience. Send resume and cover letter describing interest, qualifications, and experience to Robert C. Berring, Professor of Law and Law Librarian, university of California, School of Law Library, Berkeley, CA 94720 by June 30, 1993.

Heller, Ehrman, White & Auliffe
Librarian/Legal Research

Palo Alto

Medium size regional office of San Francisco-based law firm seeking its first full-charge librarian. Primary responsibilities include manual legal and literature searches, computer-based information retrieval searches, maintenance and expansion of library collection, training new attorneys in research techniques, and supervision of library assistant. Qualifications include degree in library science or demonstrated equivalent experience, minimum three years experience in law or specialized library, and knowledge of library research networks. Excellent firm benefits package and market rate salary. Respond with resume and salary history to Geri E. Rice, Office Administrator, 525 University Avenue, Suite 1100, Palo Alto, CA 94301.

Alameda County Law Library
Reference Librarian/Librarian I

Oakland

Under general supervision, to provide reference assistance to patrons of the Law Library; to assist in supervising the evening and weekend reference assistants; to assist in WESTLAW/LEXIS and other online searches; to participate in collection development, master plan activities and writing newsletter articles; to assist in stack supervision. Perform other duties inherent in public services, particularly during the absence of other Reference Librarians, and work at Branch libraries when needed. Desirable qualifications: Knowledge of principles, problems and practices of legal reference and research as they are related to law libraries, law books, publishers, periodicals, and other legal reference material; library automation systems. Ability to skillfully and accurately perform legal reference duties; establish and maintain cooperative relations with others. Qualifications: JD from a recognized law school; MLS from ALA accredited library program; at least one year experience in legal research and use of library facilities. Salary is competitive and will be commensurate with education and experience. Good benefits. Send letter of application (including three references) and resume to Cossette T. Sun, Law Library Director, 1225 Fallon Street, Room 200, Oakland, CA 94612.

Murphy, Weir & Butler
Library Assistant (Part Time)

San Francisco

We are looking for a part time library assistant to receive and process books and mail, route library materials, provide ILL service, perform basic manual and online research and assist with additional routine duties and special projects. Prior business or law library experience a plus. Send resume and cover letter to Ann E. Osborne, Murphy Weir & Butler, 101 California St., 39th Floor, San Francisco CA 94111

University of San Diego Legal Research Center
Half-Time Reference Librarian

San Diego

Duties: Provide general and in-depth reference and research assistance. Some weekend and evening reference desk hours may be required. Offer instruction in research methods, computer-assisted legal research, use of other online services, and other topics as required. Give library tours. Prepare bibliographies. Participate in collection development. Participate in staff, departmental, and professional meetings. Work with a reference staff of 3 full-time librarians, one full-time assistant, and work-study law students. Qualifications: MLS from an ALA-accredited school required; JD from ABA-accredited school and law library reference experience preferred. Some knowledge of Lexis, Nexis, Westlaw, RLIN, OCLC, Dialog, LegalTrac and other online and CD-ROM databases; strong public service orientation; excellent reference, interpersonal, and communication skills; and ability to deal effectively with a diverse student body, faculty, and other library patrons required. Knowledge of PC applications of WordPerfect, Quattro, and other software desirable. Available September 1, 1993. Salary competitive and commensurate with experience. Full benefit package. The University of San Diego is an Equal Opportunity Employer. Send resume and three letters of reference to Ruth Levor, Associate Director/Head of Public Services, University of San Diego Legal Research Center, 5998 Alcala Park, San Diego, CA 92110-2492. Applications must be received by July 31, 1993.

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APPLICATION FOR MEMBERSHIP AMERICAN ASSOCIATION OF LAW LIBRARIES

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Firm/Institution

Firm/Institution Address

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Telephone

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☐ Court

☐ Government

☐ Independent

☐ Law Firm

☐ Law School

☐ Other

Mailing Address (if different from above)

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\$ _____
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Make checks payable to American Association of Law Libraries and mail to:
AALL P.O. Box 94340 Chicago, IL 60678-4340

☐ I am a member of an ethnic minority group and would like to be included in the Minority Law Librarians Directory.

For more information call Membership at the American Association of Law Libraries, 312/939-4764.