



NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES

VOL. 8 NO. 4

NEWSLETTER

JAN./FEB. 1988

Approximately eighty members attended the mid-year business meeting at the Marine's Memorial Club in San Francisco. Mid-year Committee reports were presented detailing the status of 1987/88 projects and publications. In the eight years that NOCALL has been a Chapter of AALL, significant accomplishments have been achieved in professional education and legal information services for the law libraries and legal community of Northern California. Our Committees deserve the credit for making NOCALL an active, respected and progressive professional association. Thanks to all the Committee Chairs and Committee members who have devoted time to NOCALL projects this year!

I look forward to seeing you at the annual Institute in Sacramento!

Sharon

NOCALL OFFICERS

1987/88

PRESIDENT Sharon French
Bank of America

VICE-PRESIDENT/
PRESIDENT ELECT Shirley David

SECRETARY Janice Kelly

TREASURER Arturo Flores

NOCALL MAILING ADDRESS:

Northern California Association of Law Libraries
1800 Market Street
Box 109
San Francisco, CA 94102

NEXT NEWSLETTER DEADLINE

Vol. 8 no. 5
(March/April)

April 18, 1988

The vernal sun new life bestows
Even on the meanest flower that blows.

SCOTT, Marmion: Canto i,
Introduction, l. 63.

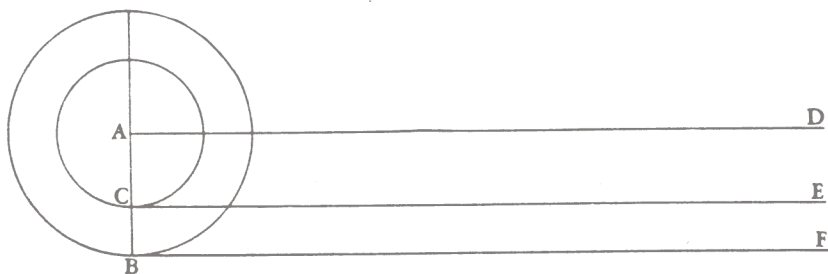
Katherine Henderson University of Pacific, McGeorge School of Law	Editor
Carolyn Billheimer Cooley, Godward, Castro, Huddleson	Assistant Editor
Beverly Lipton Brobeck, Phleger & Harrison	Assistant Editor
Joan Loftus Howard, Rice, Nemerovski, Canady, Robertson, and Falk	Assistant Editor
Nancy Carlin	Membership News, Peninsula
Chizuko Kawamoto	Membership News, Sacramento
Mark Mackler	Membership News, San Francisco

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1987/88 NOCALL COMMITTEES

Archives	Iris Wildman, Archivist
ALA (Association of Legal Administrators) Liaison	Sharon French Shirley David
Audit & Budget	Ruth Girill, Chair Trish McCurdy
Constitution & Bylaws	Gail Winson, Chair Judy James Veronica McClay
Consulting	Nancy Lewis, Chair Mary Hays Joan Howland Cella Mitchell Martha Mille
Education	Linda Weir, Chair Brent Bernau Dorothy Graham Lynn Lundstrom Sandra Sawyer
Grants	Ginny Irving, Chair Leslie Hesdorfer Lynn Lundstrom Mary Hood
Indexing Resolutions	Jacob Koff, Chair
Membership	Linda Spath, Chair Mark Mackler Marlene Harmon Patty Trackman
Municipal Codes	Alice McKenzie, Chair

Newsletter	Katherine Henderson
Nominations	Donna Martinez, Chair Trish McCurdy John Moore
Placement	Teresa Oppedal, Chair Lisa Whitehill
Public Access	Coral Henning, Co-Chair Rebecca Duncan, Co-Chair
Public Relations	Carolyn Billheimer, Chair Andy Eisenberg Donna Williams
Salary Survey	David Bridgman, Chair Muriel Hoppes Francis Gates Virginia Kelsh Maureen Sirhall
Union List	Todd Bennett, Co-Chair Brent Bernau, Co-Chair



CALENDAR

March 1 through April 19, 1988

"Introduction to Law Office Administration"
Association of Legal Administrators: Golden
Gate Chapter
Law offices of Cooley, Godward, Castro,
Huddleson, & Tatum, San Francisco
Tuesday evenings: 6:00-8:30
Registration: \$250
Contact Bonnie Golden (415)543-1171, or
Kay Mautz (312)940-9240

March 23, 1988

"Why Don't We Apply What We Learn; How Can
We Make Training Stick?"
San Francisco Bay Region Chapter: Special
Libraries Association
Blue Dolphin, San Leandro Marina
6:00 P.M. Cocktails, 7:00 dinner,
8:00 program
Registration: \$16.50 SLA members,
\$18.50 non-members, \$2.00 meeting only
Contact Mike Marion: (415)464-5016

March 26, 1988

Eighth Annual NOCALL Institute
"Anatomy of a Civil Trial"
Hotel El Rancho, West Sacramento
8:30-4:45
Registration: \$50.00 NOCALL members,
\$60.00 non-members
Contact: Marilyn Josi or Andrea Bankes
(916)444-3900

April 20, 1988

"Use of Passwords"

Sacramento INMAGIC Users Group Meeting
California State Law Library, Sacramento

12:00 Noon - 2:00 P.M.

Contact John Jewell

(916)322-0361

April 22, 1988

"Planning and Preparing for the Information
Millenium" Professional Development Seminar
Southern California Chapter: Special
Libraries Association

Long Beach Airport Marriot, Long Beach

9:00 A.M. - 4:00 P.M.

Registration: \$75

Contact Dona Novack (714)752-4854

April 22, 1988

"Put a Little Planning into your
(Library) Life"

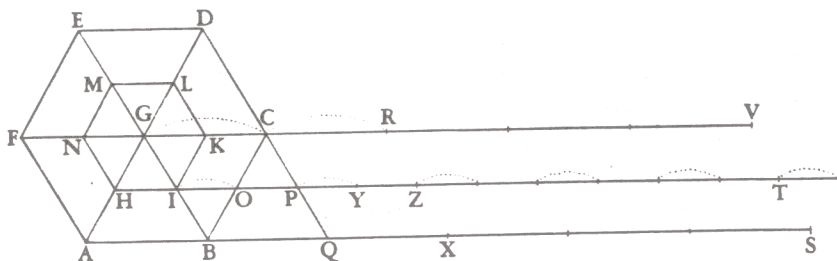
NCTPG & CLA TSC

Cañada College Theatre, Redwood City

9:15 - 3:15

Workshop: \$13.50, Box lunch: \$6.50

Contact Brenda Crofts (916)538-7206



EXECUTIVE BOARD MEETING HIGHLIGHTS

The 1987/88 Executive Board met on February 11, 1988 at Golden Gate University in San Francisco. Sharon French, Shirley David, Arturo Flores, David Bridgman and Janice Kelly were in attendance.

** Since the Grants Committee finds itself with more money left than anticipated, one \$700 grant for an AALL summer institute will be added.

** The Consulting Committee's 1987/88 budget has increased from \$175 to \$300 to ensure that they can respond to requests from firms located outside the immediate Bay Area.

** Todd Bennett and Brent Bernau reported that a firm librarian had issued unauthorized updates to the NOCALL UNION LIST. These updates, if filed according to the accompanying instructions, would cause subscribers to lose two pages of information. Sharon French will contact the librarian and ask him to inform subscribers of the problem.

** The annual Business meeting will be held at Stanford on Friday, May 13, at 4:00 P.M. San Jose library school students will be invited to attend by the Membership Committee.

** Shirley David reported on plans for the March 26 NOCALL Institute at the Hotel El Rancho in Sacramento. The program, "Anatomy of a Civil Trial," will include a mock trial and jury of our peers.

Respectfully submitted,

Janice Kelly
NOCALL Secretary, 1987/88

NOCALL BUSINESS MEETING

January 29, 1988

Marines Memorial Club, San Francisco

Sharon French, NOCALL President, called the meeting to order at 1:00 P.M. and welcomed Albert Brecht, President of AALL.

The minutes of the September 1987 Business meeting were approved as printed in the NOCALL Newsletter.

Copies of the Treasurer's second quarter report were available and Sharon noted that according to Arturo Flores' latest figures the balance is \$5,200.

NOCALL has been granted Federal Tax Exempt status. Sharon thanked Bob Livsey, an attorney at Brobeck, Phleger & Harrison, and Alice McKenzie, the librarian at that firm, for their assistance in filing the appropriate forms. Also, NOCALL is incorporated as a non-profit corporation in California. These two steps were recommended in the Price-Waterhouse study. The study suggested that chapters acquire insurance. We are still looking into that question.

Shirley David, Vice-President/President-Elect, gave us an update on the NOCALL Institute. It is "Anatomy of a Civil Trial" and will be held on March 26, 1988 at the Hotel El Rancho, Sacramento. Shirley and her committee have recruited an impressive panel of speakers who will provide a practical guide on how a case proceeds through court. Registration forms will be sent out the second week in February.

The committee chairs delivered mid-year reports on their activities. These will be published in the NOCALL Newsletter.

Al Brecht spoke to us about new developments in AALL. Martha Brown has been hired as the Professional Development Officer and will assume her new duties in late February.

AALL legal counsel is reviewing the Price-Waterhouse report on chapter tax status and related issues of insurance coverage and organizational structure. The report will be discussed at the March AALL Board meeting.

The AALL Board has voted to fund a national salary survey, as requested by the Private Law Librarians special interest section. It will be conducted by a private company in the next 6 to 8 months.

The Organizational Structure Committee is expected to have a draft copy of their report available before the Atlanta convention.

The AALL job hot-line is up and running (312) 939-7877.

The Librarian of Congress, Dr. Billington, invited AALL to have a consultant review LC's dissemination of legal information and other matters. The Board has voted to fund a consultant who will work with LC to determine the needs of the profession and how LC can help meet these. The National Legal Resources Committee has been instrumental in paving the way for this offer. Tom Reynolds and Alice McKenzie are both members of the committee.

Jo Caporaso asked Al about the date of the annual convention. Al didn't have exact information, but said the date will be moved to mid to late July to accommodate law firm librarians as well as the law schools.

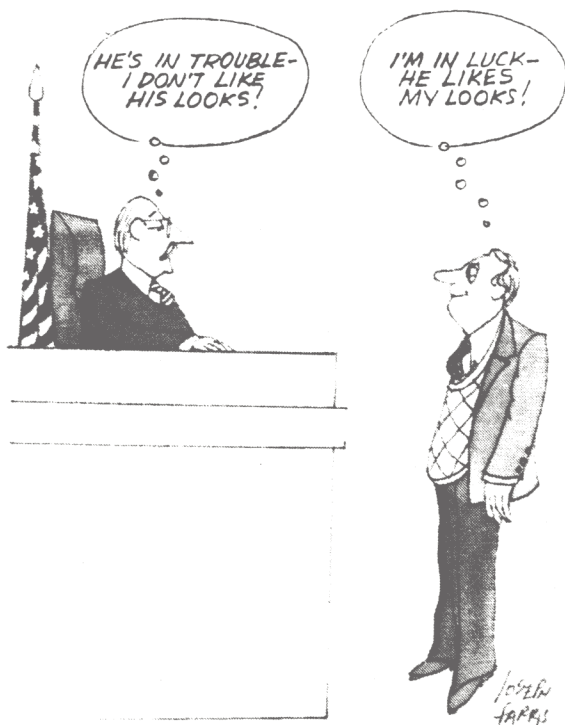
Shirley David mentioned that there were two articles in the San Francisco Banner about law libraries in the Bay Area. They were authored by

Anne Dorfman and appeared on 12/21 and 12/22/87.
A number of NOCALL members were quoted in the
article.

The meeting adjourned at approximately 2:30 P.M.

Respectfully submitted,

Janice Kelly
NOCALL Secretary, 1987/88



Case & Comment

MEMBERSHIP NEWS

SACRAMENTO

Marianne Leach transferred from the Law Library to the Catalog Section of the California State Library on January 18th.

Bob Owens returned to Sacramento on February 22 to fill a vacancy of senior librarian position at the California State Board of Equalization Law Library.

Muriel Hoppes, Shirley David and Sharon Akey attended the SCALL Institute in Long Beach on February 5th and 6th.

SAN FRANCISCO BAY AREA

Joanne P. Edelstein joined Morrison & Foerster as Associate Librarian in October of 1987. Joanne is the head cataloger at Morrison & Foerster, and her duties include reference, bibliographic instruction, and library tours as well. A graduate of U.C. Berkeley's Library and Information Studies program, Joanne has also worked as a parttime reference librarian at San Mateo Public Library, and as the Assistant Managing Librarian at National University's Orange County Campus.

Terry Huwe was appointed law librarian at Epstein, Becker, Stromberg & Green in San Francisco, on October 1, 1987. Terry replaces Sheryl Rappaport, who is now law librarian at Holland & Knight in Miami, Florida.

Terry grew up in Hawaii and has been a resident of the Bay Area for over ten years. He received his MLIS from the University of California at Berkeley in 1983. Prior to working in the field of librarianship, Terry worked in bookselling and publishing.

Georgine J. O'Connor accepted the position of librarian at Fisher & Hurst in August, 1987. She is the firm's first librarian. Before joining the law firm, Georgine worked part-time for both Matthew Bender and Continuing Education of the Bar.

Georgine earned her Bachelor's Degree in Legal Administration at Mills College in 1981, and continued her studies at San Jose State University, earning her Master's Degree in Library Science in 1983. While at San Jose State, she did an internship at the Alameda County Law Library. Before returning to school, Georgine worked as a volunteer in local schools and libraries. She also served on the Library Commission in Piedmont, and was president and director of the Piedmont Camp Fire Board. She is immediate past-president of the Board of Directors of Mary Elizabeth Inn, a women's residence in San Francisco, and is chairperson of the Piedmont Continuation High School parents' group.

Robert R. Podlech joined the staff of Alameda County Law Library as Reference Librarian on November 16, 1987. Bob has an MLS from the University of California at Los Angeles. Previously he was Librarian at Marion County Law Library in Salem, Oregon, and Reference Librarian at Los Angeles County Law Library.

* * * * *

It is better to have loafed and lost
than never to have loafed at all.

JAMES THURBER

JOB OPENINGS

ALAMEDA COUNTY LAW LIBRARY

Reference Librarian

Requirements: JD from a recognized law school; MLS from ALA accredited library program; at least one year experience in legal research and use of library facilities, but will consider non-JD applicants with significant law library experience. Preferred Qualifications: demonstrated supervisory skills; strong service attitude; familiar with legal automated systems including LEXIS and WESTLAW. Examples of Duties: performs reference services including WESTLAW searches; compiles library statistics, writes newsletter articles and prepares exhibits. Send letter of application (including three references) and resume with salary history to: Cossette T. Sun, Law Library Director, 1225 Fallon St., Oakland, CA 94612, (415) 272-6481. Salary: competitive, commensurate with education and experience, good benefits. Available immediately.

Head of Public Services

Requirements: JD and MLS from accredited schools; 3-5 years experience in law libraries. Knowledge of facility with automated library systems, including WESTLAW and other databases. Administrative ability, energetic, and strong service attitude. Duties: in charge of reference and on-line searches, circulation, stacks maintenance, and all contacts with patrons concerning the use of the library. Competitive salary, excellent benefits. Deadline: April 15, 1988. Send letter of application (including three references) and resume with salary history to: Cossette T. Sun, Director, 1225 Fallon St., Rm. #200, Oakland, CA 94612 (415) 272-6481.

COMPUTER ASSISTED LEGAL RESEARCH

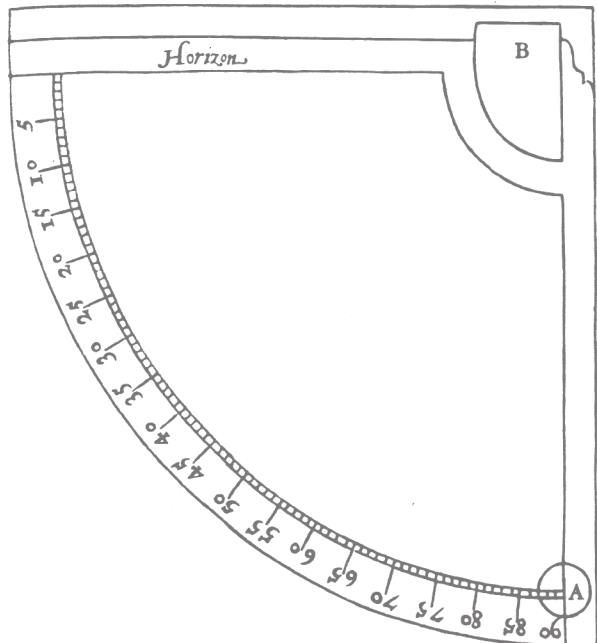
Lexis and Westlaw: Updated List of Codes

Codes on Lexis:

California in
CAL/CODE
CONST
RULES
ALS
Delaware
Florida
Indiana
Iowa
Kansas
Kentucky
Maryland
Minnesota
Missouri
Nebraska
Nevada
New Mexico
North Carolina
Ohio
Rhode Island
Tennessee
Wisconsin
Wyoming

Codes on Westlaw:

California
(Civil, CPro,
EV, Pen, Probate)
Illinois
Kentucky
Maryland
Minnesota
Missouri
New Mexico
North Carolina
Oklahoma
Rhode Island
Tennessee
Texas



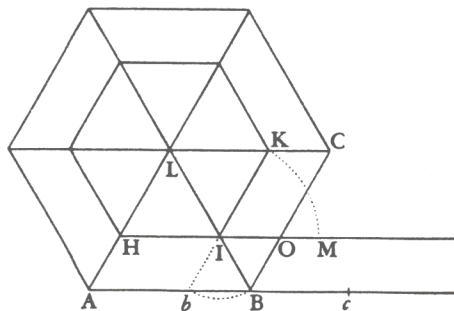
LEXIS Adds Sequential Browsing for Statutes

Mead Data Central's Lexis service features a new browsing feature that allows users to combine the power of full-text searching with the ability to browse through consecutive sections of state statutes. Searchers can now move with ease from the statute section being viewed on screen to preceding or succeeding code sections, whether or not these sections are retrieved as part of the search.

There are no new commands to learn for the browse feature. Research in one section of the code "opens the door" to the entire code. The same function keys currently used to move to the next document or next page will take the user through the browse feature.

In addition to the introduction of sequential browsing, the Lexis service has also recently mounted a California statutes file consisting of Deering's California Codes Annotated and the Incorp service which provides information supplied by the Secretaries of State in Missouri and Illinois on active and inactive corporations registered there.

(From Information Today, vol. 5, issue 1, January, 1988)



CALL FOR NOMINATIONS FOR 1989 AALL ELECTION

RESOLUTION SOLICITING NOMINATIONS

Whereas, the Nominations Committee is charged with the task of compiling a slate of candidates which reflects the Association's rich diversity; and

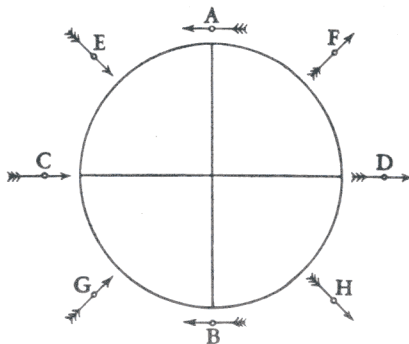
Whereas, the Committee cannot, without help, identify all candidates; now therefore be it

Resolved, That the Executive Board encourages all AALL members to submit the names of possible nominees to the Nominations Committee before the annual meeting; and

Resolved, That the Executive Board urges each Chapter and Special Interest Section to establish a formal method of submitting the names of possible nominees to the Nominations Committee each year before the annual meeting.

Adopted by the AALL Executive Board Jan. 6, 1988.

The Nominations Committee will try to meet prior to the Convention in order to give proper time and consideration to all proposed candidates. Please send material for suggested candidates to a Committee member before May 1, 1988.



AALL NOMINATIONS COMMITTEE

MEMBERS:

Meg Chicco (1989) Chair
Le Boeuf Lamb Leiby & Macrao
520 Madison Avenue
New York, New York 10022
212-715-8470

Margaret Maes Actmann (1990)
Cornell University Law Library
Myron Taylor Hall
Ithaca, New York 14850
607-255-5862

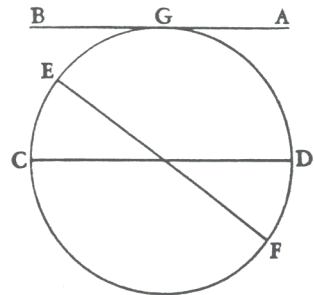
Mark Estes (1989)
Holme Roberts and Owen
1700 Broadway #1800
Denver, Colorado 80290
303-861-7000 Ext. 260

James Heller (1989)
University of Idaho Law Library
Moscow, Idaho 83843
208-885-6521

Carol Nicholson (1990)
University of North Carolina
Law Library
CB 3380 Van Hecke-Wettach Building
Chapel Hill, North Carolina 27599-3380
919-962-1199

Patricia G. Strougal (1990)
Alston and Bird
35 Broad Street - Suite 1200
Atlanta, Georgia 30335
404-586-1508

Gayle E. Webb (1990)
Riverside County Law
Library
3535 Tenth Street
Suite 100
Riverside, CA 92501
714-787-2461



1988 GRANTS FOR AALL CONVENTION AND
AALL SUMMER INSTITUTE

The NOCALL Executive Board is making available two grants of \$700 each to NOCALL members to attend the AALL Conference in Atlanta, and one grant of \$700 to attend one of the AALL Institutes preceeding the AALL Conference. The grant to attend an AALL Summer Institute is being offered in place of the grant to attend AALL's Mid-winter Institute, which was cancelled.

The NOCALL Grant Committee's guidelines for awarding the grant money are as follows:

1. Candidates must be members of NOCALL. Preference will be given to active members.
2. Grants will be made on the basis of:
 - a. Financial need,
 - b. Proven ability,
 - c. Promise of future usefulness and permanence in the law library profession.
3. Only one award is to be given to any individual during one fiscal year. For each successive year, priority will be given to applicants who have not yet received a grant.
4. Recipients who are simultaneously awarded grants by both AALL and NOCALL for the annual conference or institute may not accept both grants.

Grant applications and recommendations must be received by April 15, 1988. In submitting your application, please follow instructions carefully. In fairness to others, incomplete or late applications will not be considered. The Grant Committee will notify applicants by April 29, 1988. The grant application form is printed in this issue of the newsletter.

The 1987-88 Grants Committee: Ginny Irving, Chair, Leslie Hesdorfer, Mary Hood, Lynn Lundstrom.

NOCALL Grant Application to attend the
1988 AALL CONVENTION or an AALL SUMMER INSTITUTE

Name: _____

Employer's name and address: _____

_____Telephone: () _____

Are you applying for a grant to attend the AALL
Convention or an AALL Institute?

_____ If an Institute, which one? _____

Are you a member of NOCALL? _____ If so, when did
you join? _____

Are you a member of AALL? _____ If so, when did you
join? _____

NOCALL programs you have attended: _____

NOCALL and/or AALL committees on which you have
served (include dates): _____

Other professional activities (include dates): _____

Employment in law librarianship (include dates, places and titles): _____

Other relevant employment _____

Education (list schools attended, dates, degrees, certificates, beyond high school): _____

Will your employer pay any or all of your expenses in attending the convention or Institute? _____

If so, what portion? _____

Will acceptance of a grant affect your employer's willingness to pay part or all of your expenses? _____

Have you applied for an AALL grant for the Convention or Institute? _____

What is your career goal?

How do you feel attendance at this Convention or Institute will benefit you?

Applicant's signature

Date

Applications must be received by Ginny Irving by Friday, April 15, 1988. Applicants assume full responsibility for assuring that all information is received before the deadline. In fairness to others, no late or incomplete applications will be considered.

To complete your application, please submit two letters of recommendation. The letters may accompany this application, or may be sent under separate cover, but they must be received no later than April 15, 1988.

Please send four copies of the application and four copies of the two letters of recommendation to:

Ginny Irving
Law Library
236 Boalt Hall
University of California at Berkeley
Berkeley, CA 94720

LEXIS Practice (PRACT) Library Schedule

PRACTice makes perfect.

Sharpen your search skills on new files in the practice (PRACT) library. Become familiar with these files - and pay no search or connect-time charges. Only print and telecommunications charges apply.

Select PRACT from the main menu screen the same way you choose any other library from the LEXIS SERVICE.

- | | |
|------------------|--|
| March 12-17 | - Federal Tax Coordinator 2d
Internal Revenue Code of
1986 as amended |
| March 19-25 | - Business Dateline |
| March 26-April 1 | - 1986 Code of Federal
Regulations Montana Code
Annotated
Kansas Statutes and Supreme
Court Rules. |
| April 2-8 | - Market Guide |
| April 9-15 | - Micromedex files |

* * * * *

The jury, passing on the prisoner's life,
May in the sworn twelve have a thief or two
Guiltier than him they try.

SHAKESPEAKE, Measure for Measure, Act 2,
Scene 1

Additions to WESTLAW

WESTLAW has added a Legal Bulletin database to its offerings. Legal Bulletin contains summaries of recent significant federal and state cases, statutes, and federal administrative material, updated daily. Full text of the cases can also be retrieved.

Also added: a Judicial Discipline and Disability Digest database containing abstracts of state and federal courts' and commissions' final decisions in judicial conduct actions, disability retirement proceedings, and related matters.

(From Legal Information Alert/November-December 1987)

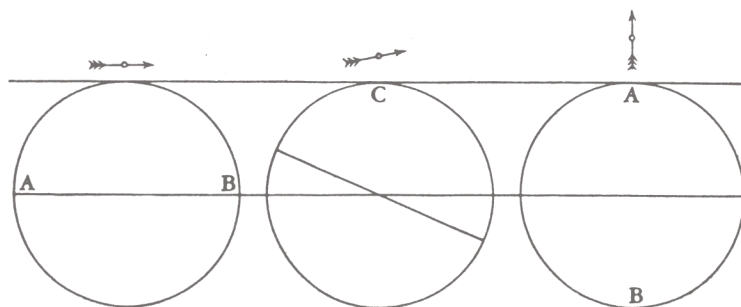
JOBLINE NUMBERS: CORRECTIONS AND ADDITIONS

The California Library Association 213/629-5627 number has been changed to 818/797-4602.

The San Andreas/San Francisco Bay Chapter/SLA number has added a local number: 415/391-7441.

AALL Career Hotline Number: 312/939-7877

Bi-monthly recording - can be called anytime, seven days a week.



FROM THE COMMITTEES: MID-YEAR REPORTS

ARCHIVES

Iris Wildman, NOCALL Archivist, is recovering nicely from her recent surgery. The file cabinet that houses archival materials has arrived at Stanford, and Iris will be organizing the materials upon her return.

ALA LIAISON

On January 12, 1988, the Bar Liaison Committee of the Association of Legal Administrators (ALA) hosted a meeting on "The Implementation of AB 3300 in San Francisco, Alameda and Contra Costa Counties" for local legal industry service groups. Sharon French and Shirley David attended on behalf of NOCALL. Each country provided representatives from the Clerk's office and procedures for civil trials were discussed and flow charted.

AUDIT & BUDGET

The Audit and Budget Committee for 1987/88 consists of Ruth Girill, chair, and Trish McCurdy. As we reported at the September 1987 Business meeting, the audit was completed and all records were found to be correct. Our remaining goals, which are preparing the 1988/89 budget, developing a budget format, and writing audit guidelines, will be completed prior to the spring 1988 Business meeting.

CONSULTING

The Consulting Committee has several consultations scheduled during the next few weeks. The Committee is pleased to report a recent increase in interest from firms and agencies located outside the immediate Bay Area. The Committee has been contacted by firms in Fresno and

Sacramento. This gives the Committee the opportunity to meet with and educate attorneys and administrative personnel about the value of law librarians and the services they provide, in locations which typically have few professional law firm librarians. The Committee is looking for additional members from those outlying areas to assist with consultations. If you are interested, please contact Nancy Lewis, Committee Chair.

The Committee is currently updating the list of Consultants and Library Services in Northern California. In addition, the need for guidelines and a policy statement is being addressed.

The Committee will work closely with the Public Relations Committee about how best to proceed with advertising the services offered by the Consulting Committee.

EDUCATION

The Committee planned and organized the Eight Annual NOCALL Workshops program which was held November 6th at the Hotel Meridien in San Francisco.

Four workshops were presented on:

1. The Immigration Reform and Control Act of 1986
2. Cataloging and the Catalog in the Law Firm Setting
3. Alternative Ways to Work: Options for Law Librarians
4. California Documents: Getting What You Need

The Committee is very grateful to the ten workshop speakers for sharing their time and expertise.

There were over 100 paid registrants for the workshops.

The Committee is investigating the possibility of obtaining a two and one-half hour videotape of last year's AALL Workshop on LC Classification for viewing at several Northern California locations in April. Members will be notified through the NOCALL Newsletter or by a separate mailing.

INDEXING RESOLUTIONS

David Bridgman reported that he and Jacob Koff have begun indexing NOCALL Executive Board resolutions found in Board meeting minutes. Resolutions will be indexed by subject and identified by a member derived from the year and order of adoption. They are also working to establish a definition of a resolution so resolutions can be easily identified in the minutes.

MUNICIPAL CODES

The Municipal Codes Committee had their initial meeting November 30 and established a schedule, a budget and improvements to the publication. On January 26th, 502 survey letters were sent out and the results will be tabulated by the Committee members in April. Our 2nd edition of California's Municipal and Country Charters, Codes and Ordinances: A Directory of Availability should be available by the end of May. The publication will cost members of NOCALL \$10.00 and non-members \$15.00.

NOMINATIONS

Listed below are the members nominated for NOCALL offices in 1988/89.

Vice-President/President Elect:

Virginia Kelsh, University of San Francisco
Sandra Sawyer, Bronson, Bronson & McKinnon

Secretary:

Ginny Irving, University of California Law
Library, Boalt Hall

Todd Bennett, Thelen, Marrin, Johnson &
Bridges

Treasurer:

Ruth Girill, Bank of America Tax Library

Marilyn Josi, McDonough, Holland and Allen

Article IV, section 3 of the NOCALL bylaws states that additional nominations may be made by petition of 10 active members. The petition must be submitted in writing to the president 75 days prior to the annual Business meeting. Nominations may be sent to:

Sharon French
Bank of America Legal Department #3017
P. O. Box 37000
San Francisco, CA 94137

CANDIDATE BIOGRAPHIES

Nominee for the office of Vice President/President
Elect

VIRGINIA J. KELSH

Position:	Director
Affiliation:	University of San Francisco School of Law Library
Education:	B.A., M.L.S., J.D.
Professional Activities:	Member, NOCALL: Education Committee. Chair 1985-1986. Member, Salary Survey Committee, 1987-1988.
	Member, AALL: 1987 Mid-Winter Institute (member of Local Arrange-

ments Committee), Placement Committee (chair of subcommittee on salary survey) 1987-1988, Special Committee on International Placements 1983-1986, 1984 Annual Meeting (chaired program on Alternative Dispute Resolution), former member of Recruitment and Public Relations Committee.

Member, WESTPAC

Member, Law Librarians of New England, 1978-1982: Secretary-Treasurer 1979-1981, 1980 LLNE meeting, speaker on personnel job descriptions, 1979 meeting, Local Arrangements Chair.

Member, Southern New England Law Libraries Association, 1978-1982.

Member, Law Librarians Select Advisory Committee to the Office of the Administrative Law (State of California) 1986-1987.

Member, American Association of Law Schools.

Nominee for the office of Vice President-President Elect

SANDRA SAWYER

Position: Librarian
Affiliation: Bronson, Bronson & McKinnon
Education: A.B., University of California, Davis
Professional Activities: Member, NOCALL: Membership News. 1984-1985, 1985-1986, Education Committee, 1987-1988.

Member, AALL

Member, WESTPAC

Member SFPLL

Member, Special Libraries
Association

Nominee for the office of Secretary

GINNY IRVING

Position: Reference Librarian
Affiliation: University of California at Berkeley
Law Library
Education: A.B., M.L.I.S., J.D.
Professional
Activities: Member, NOCALL; Placement Committee,
Co-Chair 1986-1987, Grants
Committee, Chair 1987-1988.

Member, AALL

Member, California Bar Association

Member, Bay Area Online Users Group

Nominee for the office of Secretary

TODD ERICH BENNETT

Position: Assistant Librarian
Affiliation: Thelen, Marrin, Johnson and Bridges
Education: Kent State University, 1976-1979
Professional
Activities: Member, NOCALL; Union List Committee
1986-1987, Co-chair 1987-1988.

Member, AALL

Member, SFPLL; Special project up-
dating periodical holdings for the

San Francisco County Law Library,
1983

Nominee for the office of Treasurer

MARILYN JOSI

Position: Law Librarian
Affiliation: McDonough, Holland and Allen
Education: B.A., M.L.S.
Professional
Activities: Member, NOCALL, 1984-present; Institute
Committee 1983-84 and 1987-88; Audit
and Budget committee 1984-86, Chair
1985-86.

Member, AALL, 1978-present.

Nominee for the office of Treasurer

RUTH GIRILL

Position: Manager - Library & Information
Services
Affiliation: Bank of America
Education: B.A., M.L.S.
Professional
Activities: Member, NOCALL; Audit and Budget
Committee, Chair 1987-1988;
Placement Committee 1984-1985.

Member, AALL

Member, SFPLL; Sterring Committee
1986.

Member, SLA

PLACEMENT

The primary purpose of the Placement Committee is to maintain resume and job listing files for professionals and paraprofessionals.

As of January 28, 1988, the Committee had received 19 professional job listings and 8 paraprofessional listings. Last year at this time we had received 14 professional and 17 paraprofessional listings.

The number of job seekers using our services has increased this year. We have received 23 professional resumes and 14 paraprofessional resumes -- compared to 17 and 8 respectively last year.

The number of paraprofessional resumes on file is at an all time high, but service to the paraprofessional market remains the biggest challenge to the Committee. This is due in large part to there being no efficient way to publicize our services to the many who do not see the NOCALL newsletter. I therefore encourage everyone who comes across strong paraprofessional candidates in the course of hiring to recommend our services to them.

San Francisco is still the area best represented in our files. Hopefully this is changing. Our services have just been publicized in the Sacramento County Bar Association newsletter. Also, if the Public Relations Committee has a booth at the State Bar Convention, Placement will be represented.

PUBLIC ACCESS

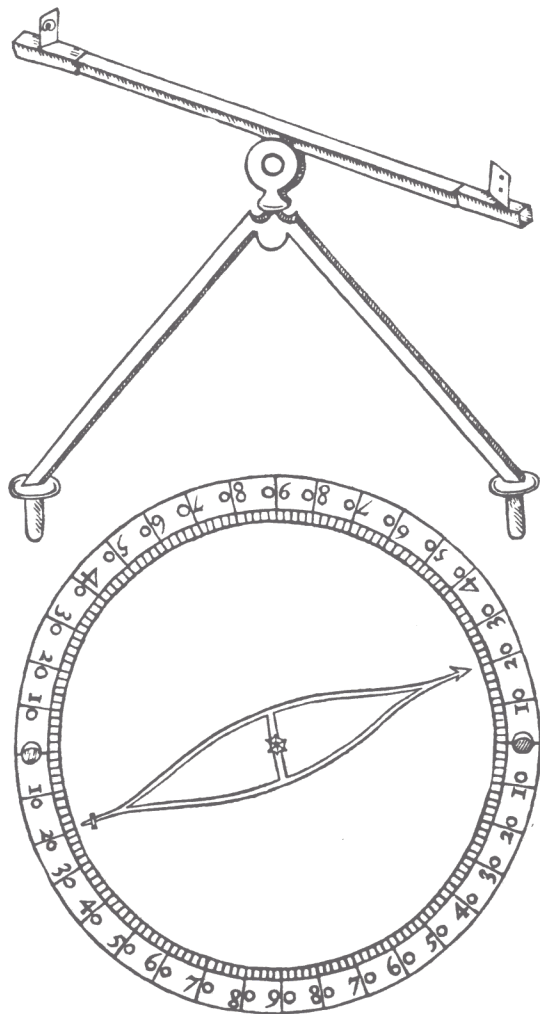
The public access to legal information committee has completed two workshops so far this year.

Mary Staats and Terry Huwe conducted one for the San Francisco Biomedical Library Network on Oct. 29th. The network was interested in legal research in the health care field.

The second workshop was given by Randy Wilson and Rebecca Duncan on Nov. 21st at Foothill College as part of the Library Technical Assistant Program's

Saturday Seminar Series. The audience was about half LTA students and half practicing librarians from both the public and private sector.

Tentatively planned: The 49/99 library group has requested a workshop on March 14 at University of the Pacific. The audience will be primarily public librarians. also in the discussion phase is another workshop sponsored by SouthNet for private librarians primarily from the electronics industry.



PUBLIC RELATIONS

Carolyn Billheimer reports that since the fall Business meeting, the Public Relations Committee has no new developments.

SALARY SURVEY

David Bridgman reported that the Salary Survey Committee has determined that salary information is very important to NOCALL members. They are discussing the issue of whether NOCALL should undertake a salary survey and will make a recommendation at the end of the year.

The committee has collected all types of available salary survey data on law libraries and David's office has become the clearinghouse for this information.

UNION LIST

Presently the Committee is conducting the sale of the NOCALL UNION LIST, 3d EDITION. Brent Bernau of Golden Gate University Law Library is handling the distribution and sale of the UNION LIST. A new price structure has been instituted this year. The UNION LIST is available to participating libraries for \$40.00, to all other NOCALL members for \$45.00 and to non-members for \$50.00. Copies can be obtained in person or they will be mailed for an additional \$5.00 postage and handling fee. Order forms were mailed out to all members at the beginning of the year and the form was also reproduced in the NOCALL NEWSLETTER for Nov./Dec. 1987.

During the coming months the Committee will be negotiating the contract with CLASS for the production of the NOCALL UNION LIST, 4th EDITION. Prior to participating libraries receiving their checklists from CLASS, the Committee would like to issue suggested guidelines to help libraries in updating their holdings. Our hope is that the

guidelines will help clarify the updating procedures, encourage consistent and complete holding statements and suggest ways to handle problems such as title changes. Providing we have time, the Committee would also like to explore a couple of other areas. One of these is recruiting new participants to the UNION LIST. Another project could be sending an evaluation form to the membership to solicit feedback on the UNION LIST.

ANNOUNCEMENT

Now that the NOCALL UNION LIST 3d edition is completed, the committee is looking toward the production of the fourth edition. All participating libraries should have received a letter from CLASS regarding updating their individual checklist of periodical holdings. Participating libraries will also be receiving additional updating instructions from the Union List Committee. If you are a participating library included in the third edition and have not received a letter from CLASS; please contact Todd Bennett at (415) 955-3669.

We would also like to encourage any libraries who are not in the UNION LIST to join in making our UNION LIST an even better publication. If you are interested in participating please call Todd Bennett at (415) 955-3669.

Some libraries may have been sent replacement pages for portions of the Union Lists which were not generated by the Union List Committee. Unfortunately the information was not entirely accurate. You will be receiving corrections soon.

ITEMS OF INTEREST

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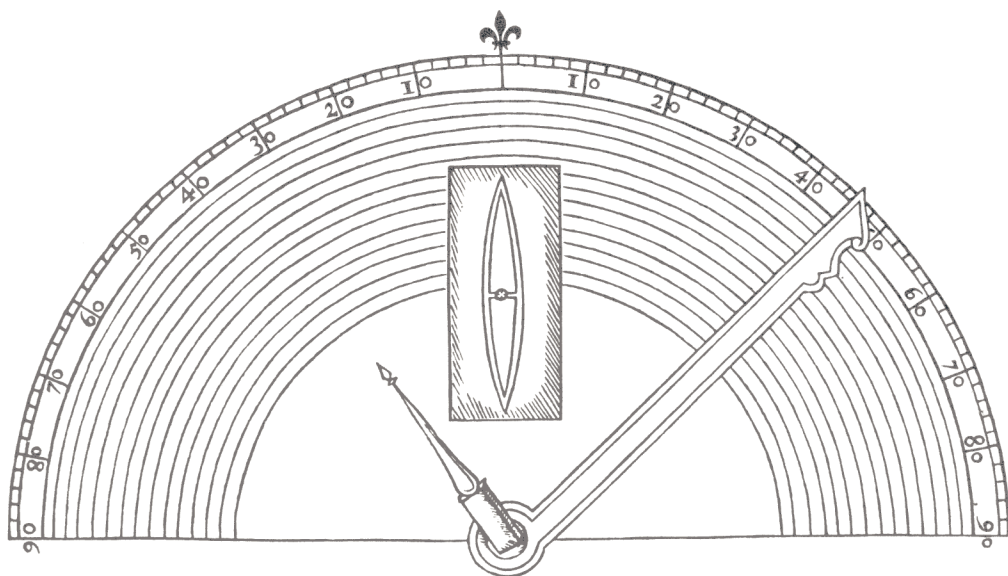
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Contact Joan Loftus at (415) 399-3043 if you would
like a copy of any of these articles



There is less leisure now than
in the Middle Ages, when
one-third of the year consisted
of holidays and festivals.

RALPH BORSODI

NOCALL Newsletter
c/o Katherine Henderson
Univ. of the Pacific
McGeorge School of Law
3200 5th Ave.
Sacramento, CA 95817



MARY D. HOOD
HEAFEY LAW LIBRARY
SANTA CLARA UNIVERSITY
SANTA CLARA, CA 95053

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