



NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES

VOL. 7 NO. 2 NEWSLETTER SEPTEMBER/OCTOBER 1986

PRESIDENT'S PAGE

Welcome back! The first NOCALL business meeting for 1986-87 found 52 members in attendance at Stanford Law School. It was nice to see so many familiar faces, and some new ones too! Everybody seemed to enjoy the reception that followed at the Faculty Club. Thanks to Iris Wildman for planning the reception, and thanks to all who attended.

The education committee has been busy planning our annual fall workshops. This year the workshops will be November 14, 1986 at the Embassy Suites in Napa. Lorraine Rodich, Chair, says that the registration will be mailed out shortly, along with the grant application. I hope to see you there in November!

Dave

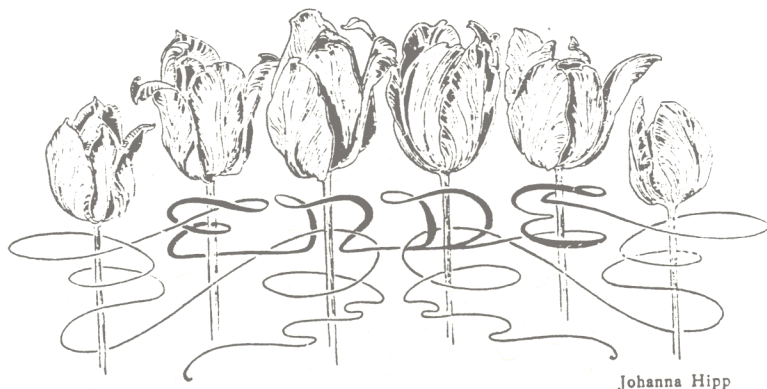
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BOARD MEMBER AT LARGE.....Alice McKenzie
Brobeck, Phleger & Harrison



NEWSLETTER DEADLINES

Vol. 7 no. 3	November 22, 1987
Vol. 7 no. 4	January 22, 1987
Vol. 7 no. 5	March 22, 1987

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Howard, Rice, et al.

Beth Owens Membership News, Sacramento

Debbie Martin Membership News, San Francisco

Nancy Carlin Membership News, Peninsula



B. Pankok

The NOCALL Newsletter is published six times per year beginning with the July/August issue. Subscriptions are available with membership and are available separately for \$15 per year from the NOCALL Secretary. NOCALL welcomes and encourages contributions to the Newsletter: please send your news and comments to Carolyn Billheimer, 5 Palo Alto Square, 4th Floor, Palo Alto, CA 94306 or call (415) 494-7622. The Newsletter is sent to other AALL chapters and contributions may be included in other chapter newsletters and the Legal Information Management Index.

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ADMINISTRATORS.....Ann DiLoreto
Library Consultant, Menlo Park
(415) 326-7370



NOCALL BUSINESS MEETING MINUTES

NOCALL Business Meeting
Friday, Sept. 26, 1986
Stanford Law School

President David Bridgman called the first business meeting of the 1986-87 year to order at 4:14 p.m. He announced that 52 people had registered to attend the meeting. Since the minutes of the last meeting were reprinted in the Newsletter, Vol. 6, No. 6, David made a motion to dispense with the reading of the minutes as printed. David's motion was seconded from the floor, and the motion passed.

Manuel Koff, Treasurer, delivered the first quarter report for fiscal year 1986-87. The first quarter encompassed the period June 1, 1986 through August 31, 1986. The balance as of June 1, 1986 was \$5,605.14. Income for the period totalled \$3,748.32. Expenses totalled \$1,420.92. The balance as of August 31, 1986 was \$7,932.54. A copy of the detailed report follows.

Sharon French, Vice President, delivered a report on the upcoming 1986 spring institute. The institute will be held on Saturday, March 28, 1987, at the Claremont Hotel in Oakland, CA. The topic of the institute will be hazardous waste law. Committee members include Janice Kelly, Joan Howland, Donna Martinez, Maureen Sirhall, and Cella Mitchell.

Sharon also announced that the September/October newsletter labels will carry addresses as indicated on the 1986-87 membership form. Members should contact Jo Caporaso ASAP to inform her of any errors or address changes. Jo is in the process of updating the NOCALL Directory which will be ready in early November.

Lorraine Rodich, Chair of the Education Committee, delivered a report on the upcoming fall workshops. There will be four workshops which will be held at the Embassy Suite in Napa, CA on Friday, November 14, 1986. The topics of the workshops include 1) effective communication, 2) California legislative process, 3) AIDS in the workplace, and 4) billing for librarians time.

Joan Howland and Nancy Lewis reported on the newly formed Consulting Committee. This committee was formed to provide law library consulting services to interested parties. Many AALL chapters have such committees. Information was gathered from these committees to provide direction in setting the objectives of the NOCALL Consulting Committee. The committee plans to advertise its services in local legal publications. Upon request, committee members would provide onsite visits to the interested parties, an analysis of the law library situation or problem, plus recommendations for addressing the problem or task. There will be no charge for the services of the committee. The committee also stressed that in no way would it compete with commercial library consulting services. Members of the committee include Cella Mitchell, Eileen Norris, Martha Mille, Joan Howland and Nancy Lewis.

Paul Lomio, Chair of the Grants Committee, reported that \$400,000 is available for grants. He encouraged all interested members to apply. He also reported that the application form has been revised to a simpler format.

Ginny Irving, Co-Chair of the Placement Committee, displayed a notebook of current job listings in Northern California for librarians and library assistants. In addition, the committee has requested current job listings from AALL so information on available jobs throughout the country can be provided. Ginny also reported that the Placement Committee maintains a file of resumes of librarians

and library assistants available for prospective employers. Resumes are generally retained for 3 months. Please call Ginny if you are interested in these services. This committee will also provide prospective employers with salary data. Salary information was obtained from the ALA 1985 Salary Survey.

Brent Bernau delivered the Union List Committee report for Stuart Sutton, Chair. Members of the committee include Brent Bernau, Todd Bennett, Lyn Dix, and Joan Loftus. Production of the Union List is on schedule. The release date is expected to be October 31, 1986. The cost will be approximately \$50.00 per copy. Work on the next edition has not begun as the Committee wishes to evaluate the services of CLASS as the union list vendor.

Carolyn Billheimer, Newsletter Editor, provided the following due dates for inclusion of material in the Newsletter:

November 22, 1987
January 22, 1987

To submit membership news for the newsletter please contact:

Debbie Martin (San Francisco Area)
Beth Owens (Sacramento Area)
Nancy Carlin (Peninsula Area)

Muriel Hoppes distributed copies of "Partnership for Service: A Proposal for Multitype Library Networking," authorized by the California Library Networking Task Force. Muriel explained that the task force first met in January 1986 to consider library networking and resource sharing with the possibility of amending the existing Library Services Act. The last page of the document requests comments on the proposal. Muriel suggested we send our comments to Duncan Webb of the San Bernardino County Law Library. Duncan is the law library representative on the task

force. Two meetings are scheduled in the Bay Area for discussion of this matter. The first will be held on October 22, 1986 at San Francisco State University, and the second will be held on October 23, 1986 at Mission College in Santa Clara. David Bridgman said he would obtain further details on these meetings for members who wished to attend.

Ann DiLoreto, liaison with the Association of Legal Administrators (ALA), indicated her objectives for 1986-87 were to write a guide on hiring a law librarian and to do a salary survey. She had also hoped to put on a program for small law firm administrators but was not able to get her program on the ALA agenda.

David Bridgman then called for new business. There was no new business. David showed the video, "Legacy of the Law" on the Library of Congress. The meeting was adjourned at 5:03 p.m.

Respectfully Submitted,
Sharon French
(for Jo Caporaso)

NEWS & ANNOUNCEMENTS

PRIVATE LAW LIBRARIANS

PLI presents an institute on managing a private law library in Los Angeles on November 10-11, 1986. Barbara Quint, editor of "Database End-User" and Rand librarian will speak on dirty data and interdisciplinary research. Larry Cheeseman will speak on space planning and moving the library. Other speakers are listed in the brochure available from PLI, or call Marie Wallace at Latham & Watkins (213) 485-1234.

NOCALL NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES

A Chapter of the American Association of Law Libraries

QUARTERLY REPORT OF THE TREASURER

1ST QTR. - FY 1986-87

AUGUST 31, 1986

BALANCE, JUNE 1, 1986

\$5,605.14

INCOME:

Dues

200 active/associate at \$15	\$3,000.00
4 student at \$5	20.00
Meeting (June 12)	556.45
Sale of Union List	120.00
Checking Account Interest	51.87
	<u>\$3,748.32</u>

\$3,748.32

EXPENSES:

Newsletter Printing & Postage	\$ 475.62
Meeting (June 12)	439.40
Membership Printing Costs	117.87
Reservation for Nov. Workshop	300.00
Library of Congress Video	27.00
Miscellaneous	61.03
	<u>\$1,420.92</u>

\$1,420.92

BALANCE, AUGUST 31, 1986

\$7,932.54

Respectfully submitted,

M.J. Koff
Treasurer



O Eckmann

NEW ACCESS POLICY FOR USFLL

The University of San Francisco Law Library has been open to all patrons for many years. In recent years, use of the Law Library has increased to such an extent that the quality of service offered to our students has become jeopardized. We have found it necessary to institute a policy of limited access to our facility.

Effective September 1, 1986, persons not affiliated with the University (students, faculty, staff, alumni) will not be admitted to the Law Library unless they belong to one of the following groups:

1. Visiting LAW SCHOOL students, faculty, and staff with current ID.
2. ATTORNEYS with current Bar card.
3. Persons seeking U.S. Government Publications.
4. Visiting Law Librarians.

Law firm libraries will still be able to borrow materials through interlibrary loan, and will still be able to send a messenger to photocopy law review articles which we do not loan. We regret any inconvenience which our new policy might cause NOCALL members. If you have any questions, please feel free to call Marian Shostrom at 666-6678.

THIRD AALL WINTER INSTITUTE

"Creating and Maintaining In-House Databases" will be held at the University of California, Hastings College of Law in San Francisco on January 7-10, 1987.

The intended audience for this Institute includes law librarians now designing in-house databases or planning to do so in the near future.

Plan Of The Institute

The 1987 AALL Winter Institute is sponsored by the Education Committee as part of its commitment to expand the scope and availability of education activities. This Institute is designed specifically to provide participants with the theoretical background and practical information necessary to create and maintain in-house data bases of various sizes and levels of complexity for use on various types of computers. Institute sessions will also offer an opportunity for participants to work directly with a variety of computers and software packages in a microcomputer lab.

The Hastings College of Law automated library system, combining INNOVACQ & Star, will be available to participants to try. Library staff will assist participants in using these programs for practice experience at accessing databases created in-house at the library.

Featured Speakers

Marjorie M. K. Hlava of Access Innovations, Inc., Albuquerque, NM, and Nolan Pope, Associate Director for Systems, University of Wisconsin, will be the featured speakers on the opening day of the Institute.

Edward John Kazlauskas, Associate Professor USC & Senior Partner, Pacific Information, Inc. with Betty Eddison, Director, Business Development, Inmagic, Inc. will conduct the sessions on day two.

Speakers for day three include Richard D. Carney, Vice President, Product Management, Information Access Co., Tom Reynolds, University of California School of Law and Judith Wanger, Vice President, Quadra Associates, Inc., Santa Monica, CA.

Local Arrangements: Gail Winson
Associate Librarian &
Adjunct
Assistant Professor of Law
University of California
Hastings College of the Law
San Francisco, California

Registration

The registration fee of \$275 covers the three-day program, including registration materials, the opening reception, two luncheons, three continental breakfasts and a Friday evening banquet. The application form is in the September, 1986 AALL Newsletter. Extra application forms are available from the Chicago AALL Headquarters (312) 939-4764 and must be submitted by November 1, 1986.

CONGRESSIONAL DOCUMENTS

The Hart Building Salesroom is now open for sales of House and Senate bills, reports, and public laws. The House Document Room will now be closed to the public, since document distribution has been consolidated. House and Senate bills, reports, and public laws are now only available in the Senate Document room; hearings and prints are available through the Government Printing Office. Bills, reports, and public laws may be requested from the Senate Document Room, SH-B04 Hart Bldg., Washington D.C. 20510. The public can obtain one free copy of up to six items. A fee is charged for multiple copies of one item and any items over six. Send mail orders for House and Senate bills, reports, and public laws to: Senate Document Room, Hart Senate Office Bldg., B-04, Washington, D.C. 20510. Payment may be made by cash, check, money order, credit card (VISA, MasterCard, Choice) and GPO deposit accounts. Prices given for each document include postage and handling and no tax is charged. Call (202) 224-7860 for information on Congressional bills, reports, and public laws, and call (202) 275-3030 for Congressional hearings and

prints. House and Senate hearings and prints can be purchased from the GPO. Mail requests to: Superintendent of Documents, Government Printing Office, Congressional Sales Office, Washington, D.C. 20402-9315. (Source: CONGRESS IN PRINT, vol. 10, no. 22, June 4, 1986)

14th EDITION OF THE BLUEBOOK

The new 14th edition of A UNIFORM SYSTEM OF CITATION (The Bluebook) is now available. Only prepaid orders are accepted, \$6.50 per copy, postage and handling included, \$5.50 per copy bookstore bulk orders (25 or more copies). Make checks payable to Harvard Law Review Association. Allow 4-6 weeks for delivery. Send orders or requests for information to: Harvard Law Review, Gannett House, Cambridge, MA 02138, (617) 495-7888.

CALL FOR EXHIBITORS

Francis R. Doyle, Exhibits Chair for the 1987 meeting of AALL, has sent out an appeal to all members of AALL to send him a list of names and addresses of vendors from whom books and other resources and supplies are purchased. His committee is endeavoring to contact potential exhibitors in states contiguous to Illinois who might be interested in exhibiting at the Chicago AALL convention. The Exhibits provide a substantial income to AALL and provide vendors with an opportunity to meet potential customers. If you did not receive Mr. Doyle's letter, or you have not yet responded, please take a minute to jot down those publishers and suppliers you use. Send to 55 West Jackson Blvd. Suite 703, Chicago, IL 60604.

NOCALL FALL WORKSHOPS

Four workshops are planned for Friday, November 14, 1986 at the Embassy Suites in Napa. There will be two concurrent morning workshops and two concurrent afternoon workshops. A continental breakfast will be available during morning registration, and a buffet lunch is also provided.

One morning workshop is entitled "Effective Communication and Other Management Skills." The speakers will be Robin Bradford, owner of Robin Bradford Personnel Consultants; and Beverlee Johnson, Administrator at Landels, Ripley & Diamond.

The other morning workshop is entitled "California Legislative Processes: An Inside Look at the Formation of California Laws." Speakers will be Margaret Anderson, Coordinator of the Family Law Section of the Calif. State Bar; Margaret Herman, Legislative Advocate from the League of Women Voters; and Elisabeth Kersten, Director of the Senate Office of Research.

One afternoon workshop is entitled "AIDS in the Workplace". The speaker will be Melinda Griffith, an attorney with McCutchen, Doyle, Brown & Enersen. Also, an award-winning film, "AIDS in the Workplace, An Epidemic of Fear", will be shown.

The other afternoon workshop is entitled "Billing for Librarians' Time & Service". The speakers will be Arturo Flores, from Boalt Hall, and Liza MacMorris from Wilson, Sonsini. A questionnaire will be included with your registration information regarding your current billing practices.

The buffet luncheon includes four different salads, assorted cold cuts, breads & condiments, a choice of chocolate or strawberry mousse, and beverage. The luncheon will be served in an atrium outside the meeting rooms. Also, an all-day refreshment table with drinks and fruit will be available. Rooms are \$99/night for one to four guests, a special rate. The price of the room includes a wine bar the evening you check in and breakfast the next morning. All rooms are a two-room suite with your choice of single or double beds.

Thank you to the members of the committee, who all worked hard to put these workshops together. They

are: Karen DeMers, Maureen Sirhall, Barbara Friedrich, and Beverly Lipton. For registration information, call me at (408) 277-9788, Lorraine Rodich, Chair, Education Committee.

RECOMMENDED LAW BOOKS

The ABA has just published the 2nd edition of Recommended Law Books. Price is \$22.95 including shipping and handling, or call the ABA Order Department at (312) 988-5556.

NEWS FROM THE STATE LIBRARY, SACRAMENTO

In September, 1985 the California Conference on Networking was convened to discuss the issues involved in statewide multitype library cooperation, and to plan possible models for such cooperation. The 100 who participated in the conference were chosen on a competitive basis and represented all types and sizes of libraries -- school, public, academic and special.

At the conclusion of the conference the participants recommended that a group be constituted, at least partially from the membership of the conference, to continue the study of multitype networking and its implementation in California. The State Librarian, Gary Strong, was asked to form that group.

He did so, and the California Library Networking Task Force had its first meeting in January, 1986. This proposal is available from David Bridgman, Stanford Law Library. He will be happy to send you a copy (415/725-0806).

Basically the proposal is to amend the existing California Library Services Act to enable different types of libraries in a region to come together to expand and improve the services they provide to their users and to enable libraries of all types to share resources on a statewide basis.

The Task Force is urging all Californians interested in library and information services to discuss and comment on the proposal. Written comments -- a form is included with the proposal -- must be submitted by November 30, 1986. They can be sent to any member of the Task Force (a list is included with the Proposal). Duncan Webb, Director of the San Bernardino County Law Library is the only law librarian on the Task Force. He has attended the meetings and been an active participant in them.

SALARY SURVEY

The Association of Legal Administrators salary survey of Golden Gate Chapter law librarians for 1985 compares librarian salaries with those of other law firm professionals. For a copy, contact:

Alice McKenzie
Ann Borken
Frances Gates
Arturo Flores
Ginny Irving
Ann DiLoreto



L. Kayser.

"REACH OUT"

A Listing of Toll Free Numbers of Interest
To Law Libraries

By Barbara Huff Duff
9/86

<u>COMPANY</u>	<u>800 NUMBER</u>	<u>COMMENTS</u>
Allyn & Bacon	526-4799 932-0117 (NJ)	College division
AMBAR	621-6159	ABA/ABF database
American Bar Association Division of Professional Education	621-8986	
American Correctional Association	222-5646	
American Enterprise Institute for Public Policy Research	424-2873	
American Library Association	545-2433	8:15-4:45 Central time M-F
Anderson Pub. Co.	543-0883 582-7295 (OH)	For ordering or order information
Apograph	437-1512	Public records research
Aspen Systems Corp.	638-8437	
Association of Trial Lawyers of America	424-2725	
Auto-Cite Support	828-6373	

To be continued in
the next issue . . .



D. Pankok

MEMBERSHIP NEWS

From San Francisco . . .

Michele Sullivan formerly of Chickering & Gregory is now Corporate Librarian at Pacific Gas & Electric.

Sheryll Tomson formerly at the California State Law Library in Sacramento is now Librarian at Epstein, Becker, Borsody, Stromberg & Green in San Francisco.

A warm welcome to new members:

Tina Ramoy at Weissburg & Aronson
Beth Celani, Education Representative at Mead
Data Central

From Sacramento ...

Sacramento County Law Library remodeling project has been completed. They plan to have an open house in November which will be sponsored by the Sacramento Law Library Association.

Shirley David was elected president of the Council of California County Law Librarians at the annual meeting September 15, 1986 held at the State Bar Convention in Monterey.

From the Peninsula ...

Mary Hood reports that Santa Clara University will have a ground breaking ceremony October 3rd, 1986, for a new addition to the Law Library.

Parma Lee Baker has retired from the law offices of Hoge, Fenton, Jones & Appel. Her last day was September 16th, 1986. Congratulations, Parma Lee!



ITEMS OF INTEREST

Abbott, Kenneth C., "Lending Software: On-Line Databases for Bankers." 1 Commercial Lending Review 91 (Spring 1986).

Berring, Robert C., "Full-text Databases and Legal Research: Backing Into the Future." 1 High Technology Law Journal 27 (Spring 1986).

Blodgett, Nancy, "Lawyers Enlist Research Data Bases in Marketing Efforts." 72 ABA Journal 22 (Aug. 1, 1986).

Field, Anne R., "The Information Business: Despite a Slow Start, Many Still See a Bonanza in Selling Electronic Data." Business Week, August 25, 1986, p. 82

Fry, Mary Anne, "Computer Impact on the Law Library." 4 Legal Assistant Today 22 (Sept/Oct 1986).

Gantz, Karen, "Guidelines for the Permissible Photocopying of Newsletters and Newspapers for Corporate Use." 41 Business Lawyer 1327 (Aug. 1986).

Gates, James L., "Westmate and the LEXIS Communications Package: Dueling Dial-ups." 54 Database 51 (June 1986).

LaPlante, Alice, "Liability in the Information Age." 8 InfoWorld 37 (Aug. 18, 1986).

Nycum, Susan H., "Selected Legal Issues Applicable to Computerized Data Bases and Expert Systems." 3 Computer Lawyer 8 (Aug. 1986).

Richter, Ceceile Kay, "Superintendent of Documents as Your Assistant." 4 Legal Assistant Today 28 (Sept/Oct 1986).

Schiller, Zachary, "Mead Makes Information Pay--Most of the Time." Business Week, August 25, 1985, p. 90.

Segal, Sheryl A., "dBase: The Librarian's Friend." 30 Law Library Lights 12 (Sept/Oct 1986).

Sloane, Richard, "Fire in the Library--Lessons for Law Firms." New York Law Journal, July 15, 1986, p. 4.

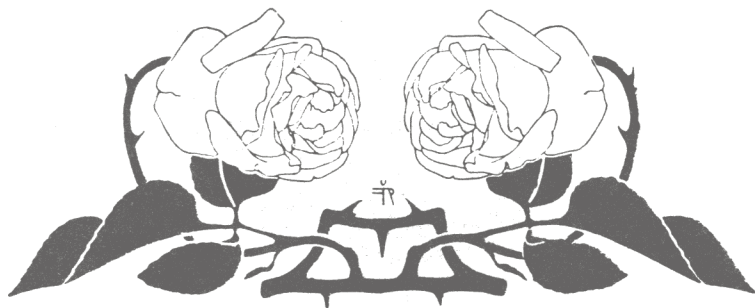
Vella, Carolyn M., "Just Call Your Computer '007'." 18 Bank Marketing 36 (June 1986).

Wagner, Diane, "A Hard Look at Documents: Document Examiners Find the Telling Clues the Untrained Eye Overlooks." 17 California Lawyer 15 (Sept. 1986).

Willson, Richard C. Jr., "New Technology Eases Patent Work." National Law Journal, July 7, 1986, p. 14.

- Joan Loftus
(415) 399-3043

Contact Joan if you would like a copy of any of the above articles.



Frau Dietlein

COMMITTEE NEWS

Public Access to Legal Information Committee

The Public Access to Legal Information Committee members are once again divided primarily between San Francisco and Sacramento, so we are functioning as two subcommittees in order to meet and plan workshops. Currently Mary Ann Parker is heading the Sacramento group in planning a workshop to be given for the North Bay Cooperative Library System on October 17th. The San Francisco group has tentatively scheduled a workshop for public librarians in San Jose in November.

The workshops which the Committee has given during the past year have been well received, and enjoyable for committee members as well. We welcome new members from any type of law library and any geographical area. If you are interested in joining the PALI Committee, or in learning more about it, call Marian Shostrom at U. of San Francisco Law Library, 666-6678.



P. Huber

PLACEMENT

The NOCALL Placement Committee maintains an active file of available jobs in law firm, law school, county, state and federal law libraries. We also maintain current files of resumes of people seeking professional and non-professional law library positions in the Bay Area. If you are looking for a job or looking for a qualified employee, please contact us.

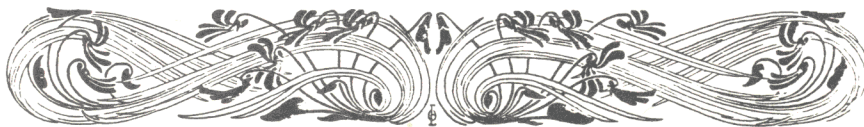
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NOCALL Newsletter
c/o Carolyn Billheimer
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William E. Benemann
Golden Gate University
Law Library
536 Mission Street
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O. Eckmann

CALENDAR

PLI, "Private Law Librarians"
Nov. 10-11, 1986
Los Angeles, Century Plaza Hotel

NOCALL Fall Workshops
Friday, Nov. 14, 1986 9:00 a.m. to 4:30 p.m.
Embassy Suite, Napa, CA

AALL Winter Institute
Jan. 7-10, 1987
Hastings, San Francisco, CA

NOCALL Spring Institute
Saturday, March 28, 1987
Claremont Hotel, Oakland, CA

ALA Annual Conference
June 27-July 2, 1987
San Francisco, CA



G. E. Dodge.