President's Page

Committees!
Committees!
Committees!

Dear Members:

During June and July I will be appointing Committee Chairpersons and assisting those Chairpersons in forming their committees. Please take a little time to consider which committee you would like to work on and communicate your interest to me as soon as possible.

The Standing Committees are as follows:

- Audit and Budget
- Constitution and By-laws
- Education
- Grants
- Nominations
- Membership
- Placement
- Public Access to Legal Information
President's Page (cont'd)

In addition there are other assignments and projects throughout the year which need the attention of members. A Special Committee will be working on a union list of serials. Alice McKenzie, the Vice President/President-Elect, will form a committee to plan the 1985 NOCALL Institute. From time to time the President will appoint representatives to other organizations, agencies and meetings of other organizations.

Before closing, I would like to make a special plea for a Newsletter Editor. Janice Kelly, our editor during 1983-84, has greatly improved the quality and timeliness of the Newsletter. She has graciously consented to stay on as Associate Editor to provide a smooth transition to the new year. Although she will be able to produce the first one or two newsletters this summer, we need an Editor to take on the major responsibility for the remainder of the year.

Please drop me a note or call me if you are interested in participating in any of the NOCALL activities I have outlined above. Thank you.

Gail Winson
Hastings College of Law
200 McAllister Street
San Francisco, CA 94102
(415) 557-8408

Past President's Letter

I'm amazed at how quickly the 1983/84 NOCALL year has gone by: thanks to the diligent efforts of Executive Board and NOCALL committees alike, it has been a most productive fourth year. Membership swelled to 195 members, almost 20% more than last year, and the various programs presented in the fall and spring sustained the high standard of quality and commitment to excellence in our profession which NOCALL represents.
PAST PRESIDENT'S LETTER (CONT'D)

This year has seen both the completion of "old" projects and the start of new ones. Under Alice McKenzie's able direction, the Municipal Codes Committee's publication, California's Municipal and County Charters, Codes and Ordinances: a Directory of Availability was distributed at the fall workshops to a round of applause for a job well done. The Private Law Libraries Association of San Francisco agreed to let NOCALL manage the production and updating of its union list, which will be expanded to include other NOCALL members. A Grants Committee is being set up to devise standards and guidelines for bestowing grants to future NOCALL and AALL functions. NOCALL's checking account is being switched into a interest-bearing counterpart. We purchased a bulk mail permit from the Post Office to reduce mailing costs of some NOCALL publications, and we are establishing a liaison group between NOCALL and those library schools within its geographical boundaries to develop meaningful communication with possible future law librarians. Our Membership/Placement Committee is developing a brochure to distribute at appropriate occasions.

NOCALL's most vital element remains the active interest of its members in maintaining social and business contacts with one another through its publications and programs, and in participating in ventures which further both intellectual and professional development. We should look forward to continued enrichment through our organization in the future, and it has been my pleasure to serve as your President during these stimulating times.

Liza
NOCALL OFFICERS, 1984/85

PRESIDENT
Gail Winson, Hastings College of the Law

VICE-PRESIDENT/
PRESIDENT-ELECT
Alice McKenzie, Brobeck, Phleger and Harrison

SECRETARY
Muriel Hoppes, California State Law Library

TREASURER
Donna Martinez, Bank of America Law Library

NEWSLETTER STAFF

Janice Kelly
Hastings College of the Law
Editor

Laura Peritore
Hastings College of the Law
Assistant Editor

Mary Glennon
Hastings College of the Law
Assistant Editor

Sandra Young
Bronson, Bronson & McKinnon
Membership News, San Francisco

Barrie Elbrecht
State Board of Equalization
Membership News, Sacramento

Debbie McGinnis
Santa Clara County
Law Library
Membership News, Peninsula
WELCOME TO OUR NEW MEMBERS!!

Jane M. Keating
Cooper, White & Cooper
101 California Street, 16th Floor
San Francisco, CA  94111
(415) 433-1900

Deborah Sankey Maglione
Library Service Systems
28 37th Avenue
San Mateo, CA  94403
(415) 345-5831

Esther Pomeranz
615 John Muir Drive #702
San Francisco, CA  94132
(415) 334-5270
THANK YOU'S FROM THE EDITOR

Since this is the last issue of Volume 4, I'd like to thank all of the people who helped so much during the past year. Laura Peritore and Mary Glennon have made things much easier by taking on the responsibility of nagging contributors, helping with layout and mailing, and just commiserating when deadline comes too soon. Sandra Young, Barrie Elbrecht, Debbie McGinnis and (formerly) DeeAnn Dugan kept us supplied with membership news—often the most interesting material in the Newsletter.

In addition, there were many people not mentioned on the staff list who worked very hard. Jo Caporaso did a LOT of proofreading. Alice McKenzie was generous not only with her suggestions, but also in acting on her own suggestions. Thanks also to Joan Loftus who has been forwarding all of the court rule changes.

Merrill Hamilton, at Littler, Mendelson, did most of the word processing for us and I appreciate his never complaining about yet another correction or addition. The word processing center at McCutchen, Doyle supplied mailing labels and more.

Having heard how hard it is to put out a newsletter when no one contributes anything, I'm grateful that that wasn't my experience. Thanks to all of you for sending in so much material.

Janice Kelly

The deadline for the next issue of the Newsletter will be July 21, 1984. For the following issue it will be September 21, 1984.
NOCALL BUSINESS MEETING

The annual NOCALL Business Meeting was held on May 17, 1984 at Stanford University. President Liza Nicholson called the meeting to order. Copies of the minutes of the September 23, 1983 meeting were distributed and they were accepted as printed.

Secretary Sue Welsh reported that there are now 195 NOCALL members, up from 160 a year ago. Treasurer Lynn Lundstrom read the annual financial report. (Copies of all reports are printed elsewhere in this Newsletter or will be included in the next Newsletter.)

The results of the NOCALL elections were announced: Vice-President/President-Elect, Alice McKenzie; Secretary, Muriel Hoppes; Treasurer, Donna Martinez.

Committee reports were given by Muriel Hoppes of the Constitution and Bylaws Committee; Ginette Polak of the Audit and Budget Committee; and Donna Martinez of the Membership and Placement Committee. Liza Nicholson read the reports submitted by Sharon French of the Education Committee and Alice McKenzie of the Municipal Codes Committee.

Margaret Shediac, who is a member of the AALL Special Committee on Professional Needs of the Legal Information Specialist, distributed questionnaires on AALL long range planning issues. Members were asked to rank those issues according to importance and a discussion followed.

Liza Nicholson recapped the NOCALL year and passed the "invisible gavel" to new President Gail Winson, who adjourned the meeting.

A reception followed in the Red Room at the Faculty Club.
REPORT OF THE NOCALL CONSTITUTION AND BYLAWS COMMITTEE

In March 1984 President Liza Nicholson sent the Committee a copy of the AALL Model Chapter Bylaws which she received from AALL Headquarters. These were developed by the AALL Constitution and Bylaws Committee and approved by the AALL Executive Board at its January 1984 meeting.

Each chapter is being asked to "re-examine their governing documents to be certain they are up-to-date in light of changes made in recent years in the Association's Constitution and Bylaws." Four items were pointed out as needing the attention of all chapters:

"The following guidelines should be followed with regard to content of certain provisions:

1. Chapter membership provisions should not be more restrictive than AALL membership provisions.

2. AALL membership for chapter presidents should be required in the chapter document.

3. An anti-discrimination provision should be included covering the same categories as the AALL Bylaws.

4. Transmission of amendments of chapter documents to the AALL Committee on Constitution and Bylaws for review.

This list is not intended to imply that there are no other areas of potential conflict. It is intended to give specific guidance in the areas in which conflict most frequently occurs."

In addition, special mention was made of the fact that the Model was drawn as a single document entitled "bylaws," reflecting the current preferred practice as stated in the 1981 edition of Robert's Rules of Order Newly Revised (§55).

Your Committee compared the NOCALL Constitution and Bylaws with the AALL Model and found a number of areas where the NOCALL documents are not in conformity with the Model. There are six major areas of non-conformity that we believe should be corrected by amending the Constitution and Bylaws to:

1. Include the required anti-discrimination provision.

2. Include the provision for transmission of amendments of the NOCALL documents to the AALL Committee on Constitution and Bylaws.
3. Create a single governing document.

4. Clarify who can and cannot, on behalf of the association, incur indebtedness, solicit funds, make public statements, issue public writings and establish and maintain relations with other organizations.

5. Clarify who is responsible for receipt and counting of ballots.

6. Specify that general and special elections be decided by majority vote of the members voting.

We also outlined the differences we found between the NOCALL documents and the AALL Model which we do not feel are significant or consequential enough to warrant change at this time.

The Committee recommends the following course of action to the Association for dealing with the AALL Model Bylaws:

The agenda for the fall 1984 meeting of the Association provide for discussion of the six major changes noted above which the Committee believes need to be made. Based on the discussion, the 1984-85 NOCALL Constitution and Bylaws Committee should draft the necessary proposed amendments for presentation to the Association in conformity with the present procedure for amending the NOCALL Constitution (Article VII).

Respectfully submitted.

Muriel Hoppes, Chair
Al Lewis
Tana Smith

May 16, 1984

[Both the AALL Model Chapter Bylaws and the Committee outline of differences not warranting change at this time were submitted as attachments to the Committee's Report. Copies may be obtained from Muriel Hoppes, State Law Library, P.O. Box 2037, Sacramento, CA 94809.]
The Municipal Codes Committee met the deadline of the November workshop with a final product that we are all very proud of. Copies of the directory were distributed to the librarians who attended the workshop and an additional 31 copies were mailed to the institutions not represented.

The Committee has advertised the directory in a number of library newsletters and has currently sold 20 copies at $11.00 each. The Board decided to price the directory at a cost that would cover the printing and mailing costs with no profit to NOCALL. This price makes the directory affordable to a number of institutions.

The Committee received a letter from the SCALL President, Florence Ewing, regarding the directory. The directory is on their agenda for the June 8th meeting. Their new president, Nancy Kitchen, will inform us of the SCALL Board's decision on updating the directory in 2 years.

I again wish to thank all the members of this committee for their support and enthusiasm in this project.

Respectfully submitted,

Alice McKenzie, Chairperson
NOCALL Municipal Codes Committee
REPORT FROM AUDIT & BUDGET COMMITTEE

At its meeting on May 7, the Audit and Budget Committee analyzed NOCALL's financial status and drafted a Proposed Budget for 1984/85. With membership dues at $15, and with 185 current members, NOCALL can comfortably afford its newsletter, directory, election mailing and miscellaneous expenses. We can continue to budget each meeting, Institute and workshop with the aim of breaking even financially; we do not need to raise the fees for these events in order to subsidize our chapter activities. Using a bulk mailing permit should lower our postage costs for the newsletter and directory. The new interest-bearing checking account should generate $200 or more in interest next year. With an estimated $535 balance, to be added to savings from prior years, NOCALL is in a good position to consider new projects, such as grants.

We encourage NOCALL members to have their firms and institutions absorb as many expenses (photocopying, mailing labels, postage, travel) as possible. However, officers and chairmen should report their expenses for NOCALL activities to the treasurer, even when these expenses are absorbed. The treasurer can include these hidden costs of conducting NOCALL business in the financial reports, noting which expenses were donated. The Audit and Budget Committee and the new chairman of an event will then have a realistic record of the full costs involved.

I would like to express my thanks to Judy Janes and Margaret Shediac for their participation on the Audit and Budget Committee this year. Their willingness to donate the time, energy and thought to serve NOCALL in this way is much appreciated.

Ginette Polak
Chair
Audit & Budget Committee
REPORT OF THE NOCALL EDUCATION COMMITTEE

The following members agreed to serve on the NOCALL Education Committee for the 1983-1984 year:

Loretta Mak - Heller, Ehrman et al.
Eileen Norris - Farella, Brown et al.
Teresa Oppedal - Morrison & Foerster
Maureen Sirhall - Pillsbury, Madison et al.

The primary responsibility of the Education Committee is the planning and execution of the annual workshop scheduled in the fall. The Committee held weekly planning meetings at the Crown Zellerbach cafeteria or the offices of one of the Committee members throughout September, October and early November. The Napa Valley Holiday Inn had been selected by the NOCALL Executive Committee as the site for the 1983 workshops. The date of November 18, 1983 was finalized by the Education Committee.

Due to the North Bay location and the fact that November could possibly bring rainy weather, the Committee chose to run two workshops with lunch and other refreshments for a single registration fee. Loretta Mak polled NOCALL member from various libraries to get an indication of the acceptability of this slightly different arrangement. I attended an early meeting of the NOCALL Municipal Code Project Committee chaired by Alice McKenzie of Brobeck, Phleger et al. This committee proposed "municipal law" as one of the workshop topics. Maureen Sirhall suggested that "professional responsibility" be the focus of the second workshop.
Maureen Sirhall opened the Workshop on Professional Responsibility by introducing the topic and presented research problems that Law Librarians encounter in this area. Myron Jacobstein, Esq., Stanford University, spoke on the "ABA Code of Responsibility, Cannons and Opinions." Paul Vapnek, of Townsend & Townsend, discussed "The State of California Committee on Legal Ethics, Disciplinary Actions and Opinions."

"The Rise and Fall of the Sebastiani Reapportionment Initiative" was the topic of the luncheon speakers, Vaughn Walker, Esp., Pillsbury, Madison and Sutro, and Joseph Schumate of Schumate, Pike & Associates.


The staff at the Holiday Inn in Napa were extremely accommodating. Arrangements ran very smoothly with the exception of noisy heat and air conditioning in the meeting room. Lovely weather, coffee, lunch and a post-workshop wine and cheese tasting added to the substantive content of the workshops to make a very pleasant day. Registration exceeded 70 with a few registrants traveling north from the Southern California area.

All of the members of the Committee worked exceptionally hard to make the Workshops successful!

Respectfully Submitted,

Sharon K. French
Chairperson
ANNUAL REPORT OF THE TREASURER
Fiscal Year 1983 - 1984

Balance, June 1, 1983 $ 4,333.59

Income:
  Dues $ 2,880.00
  Meeting (5-18-83) 270.00
  Meeting (9-23-83) 410.00
  Workshop (11-18-83) 2,655.00
  Meeting (1-17-84) 958.00
  Annual Institute (3-24-84) 4,905.00
  California Corporation Tax Refund 575.41 12,653.41

Total Income 16,987.00

Expenses:
  Meeting (5-18-83) 265.00
  Meeting (9-23-83) 456.42
  Workshop (11-18-83) 1,649.50
  Meeting (1-17-84) 918.90
  Annual Institute (3-24-84) 5,184.40
  Newsletters:
    Printing 1,381.42
    Postage 409.93
    Supplies 15.34
  Directory
    Printing 184.56
    Postage 85.77
    Word Processing 207.55
  Municipal Code Project
    Printing 658.55
    Typing 570.00
    Postage 138.61
  West/Pac delegate 477.00
  Membership applications, postage 30.00
  Rubber Stamps 30.54
  Bulk Mail Permit(s) 80.00
  Secretary of State, Annual Fee 2.50
  Bank charges, 33.37
  Election mailing 43.44 (12,822.80)

Balance, May 31, 1983 $ 4,164.20

Respectfully submitted,

Lynn E. Lundstrom, Treasurer
MEMBERSHIP NEWS

Susan E. Huff, Golden Gate University Law Library staff member since 1978 and Special Resources Librarian since 1982, has resigned to accept the position of Head of the Microform/Newspaper Unit at the General Library, University of California at Berkeley.

Nancy Carol Carter, who has been on sabbatical leave from Golden Gate University during the 1983-84 academic year, will return to her duties as Director of the Law Library and Professor of Law on July 1, 1984. At the same time, William E. Benemann, who has served as Acting Director of the Law Library, will step down and begin a well-earned vacation.

Associate member Nancy-Jean Blanco reports the continuing success of her business, N-J Library Consulting Services. After 10 years at the Sacramento County Law Library, Nancy decided to establish a company which could provide part time library services to a large number of Sacramento law firms. Although the most frequently sought service is looseleaf maintenance, Nancy and her employee, associated member Libby Nelson, provide complete library service including cataloging and classification, if desired. Nancy loves having her own business; she says, "When you are working for yourself, even filing looseleafs can be fun."

Joy Scott at Finch, Sauers, Player and Bell in Palo Alto tells us of an open house honoring Mr. Finch in celebration of his 50th year as a member of the State Bar. Also, conversion of their filing system is now in progress and keeping them very busy. They are installing a new single-aisle track system which will double their filing capacity.

Lorraine Rodich has returned to Heafey Law Library at the University of Santa Clara as a new Reference and Circulation Librarian.

At Hoge, Fenton, Jones and Appel in San Jose, Parma Lee Baker reports that their library was in chaos after the April 24 earthquake. Luckily no one was in the library at the time or there would certainly have been injuries. They had a system specialist come in and strengthen all the stacks and shelving. As of May 15, everything has been reshelved and order once again reigns.

Damage to other libraries from the earthquake appears to have been minimal. Santa Clara County Law Library in San Jose had some stacks break loose from the walls and lean out at alarming angles, but none of the books actually fell. All of the shelves were emptied, the stacks reanchored and the books back in place by the following Monday, thanks to a lot of hard work and overtime on the part of Rolene Bailey, Technical Services Librarian, and other staff members.
NEWS FROM OTHER CHAPTERS


Catherine Mealey's editorial, On the Decline of Professional Associations, appeared in 9 Westpac News, no. 1 (April 1984). Catherine discusses the factors causing the decline and the steps AALL can take to encourage contributions from members.

ELECTION RESULTS

The Executive Board met and counted ballots on April 16th. The results of the election are:

Vice-President/President-Elect
Alice McKenzie
Brobeck, Phleger & Harrison
Spear Street Tower, One Market Plaza
San Francisco, California 94105

Secretary
Muriel Hoppes
California State Library
Law Library
P.O. Box 2037
Sacramento, California 95809

Treasurer
Donna Martinez
Bank of America Law Library
Dept. 3017
P.O. Box 37000
San Francisco, California 94137

Congratulations to all!
AGENCY DECISIONS AVAILABLE ON LEXIS & WESTLAW

By Veronica Maclay - Government Documents Department Hastings Law Library

There are many federal agency decisions now up on Lexis and Westlaw. Here is a compiled list of agencies, data base identifiers for each system, and starting date of the decisions. The data bases change frequently with new additions. Therefore, it is best not to think that this list is complete. Always check the scope of each data base before beginning your search.

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<th>AGENCY</th>
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<td>3/26/84</td>
<td>Rule 7.11</td>
<td>San Francisco Superior Court (see S.F. Recorder, 3/26/84)</td>
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<td>All</td>
<td>Santa Cruz Superior Court Richard C. Neal County Clerk 701 Beach Street Santa Cruz, CA 95060</td>
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<td>2/21/84</td>
<td>Law and Motion</td>
<td>Marin County Clerk Hall of Justice P.O. Box E Civic Center San Rafael, CA 94913</td>
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CALIFORNIA COURT BRIEFS AT THE STATE LAW LIBRARY

The State Law Library in Sacramento is one of three California law libraries still serving as a complete depository for California Supreme and Appellate Court briefs. This extensive collection, beginning with 1850 for Supreme Court briefs, and 1909 for the Courts of Appeal, is available on interlibrary loan.

The Supreme Court briefs have been bound in order as they appear in California Reports, through 64 Cal. 2d. The related appellate court briefs for these cases originating at the appellate level and heard by the Supreme Court are included in these bound volumes. Briefs for unreported cases were discarded. Unfortunately, there are gaps in the collection, from volumes 135-175 Cal and volumes 65-70 of Cal 2d.

The Supreme Court briefs for cases covered in California Reports 3d Series are on microfiche. Hard copy for those briefs was discarded, except for those which had not been included in the fiche set. Those were sent to Library Microfilms so they could be filmed and added to that fiche service. We will continue to discard hard copy as the fiche becomes available, sending any not included to Library Microfilms to be made available as part of that service.

The bound volumes of California Appellate Court briefs are through 7 Cal App 3d. Briefs for unreported cases were discarded.

The unbound briefs for both the Supreme Court and the Appellate Courts, including those currently received, are shelved in docket number order.

The Alameda County Law Library is the only other Northern California law library currently receiving California Supreme and Appellate Court briefs. The U.C. Hastings collection of the court briefs was described in Volume 4, number 2 of the NOCALL Newsletter. The Los Angeles County Law Library is the other current complete depository library for these court briefs.

To borrow any of the court briefs -- bound, unbound or fiche -- from the State Law Library, call Terry Helser at 916-324-4868 or 916-445-8833. The standard loan period for briefs is five weeks; special arrangements can be made if necessary. Photocopy and fiche duplication service is also available.

Muriel Hoppes
Law Librarian
SAN DIEGO CONVENTION

The theme of this year's meeting, "1984: The Future is Now," suggests a consideration of where the profession of law librarianship is currently. 1984 had always been the future for millions of George Orwell fans, but now it is fast upon us. At the San Diego annual meeting, emphasis will be placed on the state of the profession in 1984 and projections for its future.

In keeping with the science fiction theme, the keynote address will be presented by B. Gentry Lee on Monday, July 2, 1984. Mr. Lee is the Chief Engineer for the Galileo Project, an unmanned exploration of Jupiter and its moons scheduled for the late 1980's. If you were a fan of the television series, COSMOS, you are already familiar with one aspect of Mr. Lee's career because he was co-producer of that series. Currently, Mr. Lee is Executive Vice President for Carl Sagan Productions.

While Program Chair Penny Hazelton (Supreme Court of the U.S. Library) and her committee have been hard at work lining up interesting sessions, the Local Arrangements crew had been equally active, and promises to have a variety of diversions ready for us. According to Local Arrangements Chair Jim Werner (San Diego County Law Library), you will know you've come to the right place when your plane descends over Balboa Park and lands at an airport which is only a two-minute ride from convention hotels. Despite the nearness of the airport, you will be on an island in San Diego Bay where every hotel room has a scenic view.

The opening reception on Sunday will be held at Sea World Park, which will be closed at 7:30 p.m. to all but our members. Everything but drinks is included in the registration fee. You may come as early as 4:30 p.m. and visit the various exhibits. A cocktail reception will be held at the Penguin Encounter. The Seal and Otter Show will be put on for us, followed by a Mexican Fiesta Buffet in the Nautilus Pavilion. At 10 o'clock the Shamu Killer Whale Show will be performed for us, and the evening will end with a fireworks display.

Lynne Potter (National University Law Library) has also lined up tours of the San Diego Zoo, the Wild Animal Park, San Diego's Old Town, San Diego Harbor, the Old Globe Theatre, the Art Museum, the Natural History Museum, Museum of Man, the Space Museum and a special shopping trip to Tijuana, Mexico.

The convention hotels have amenities that will appeal to everyone. There are three swimming pools, a hydrojet pool and a tennis club. Hotel guests have available five miles of jogging trails as well as sailing, fishing and bay cruises from the hotel's private dock. The hotel has a health club, sauna and a guest laundry room. There is also free parking and complimentary airport shuttle service.
SAN DIEGO CONVENTION (continued)

Last but not least, San Diego has benign weather. The average maximum for June and July is 74.7 and the average minimum for those months is 61.6 degrees. It is usually sunny at convention time, but there may be some chilly morning and evening low clouds. Evenings can get chilly, so a light wrap is a good idea. Casual dress is acceptable almost everywhere, except in a few of the more exclusive restaurants which require jacket and tie for men.

So mark your calendar for San Diego, July 1 - 4, 1984 -- we'll look forward to seeing you then!