

# Nocall Newsletter

*Northern California Association of Law Libraries  
A Chapter of the American Association of Law Libraries*

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VOLUME 4

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NUMBER 2

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## PRESIDENT'S MESSAGE

It was good to see so many familiar -- and new -- faces at the September business meeting at Golden Gate University, whose splendid meeting facilities remain such a nice environment in which to convene. Thanks to the efforts of Scott Pagel, Bill Benemann and other members of the G.G.U. law library staff, the reception in the Faculty Lounge which followed the meeting proved to be an ideal time to relax, socialize, exchange information, meet our newer members, and indulge in mass quantities of good food and good wine!

We've got some very interesting events lined up for the coming year, starting with the NOCALL workshops, which will be held on November 18th at the Napa Holiday Inn, under the direction of the Education Committee, chaired by Sharon French. Watch for the registration and general information packet on these workshops, which will be mailed to you in October.

Our January luncheon meeting will be on Tuesday, January 17th; please note this date change, and plan on attending, for the speaker will be none other than Bernard Witkin, leading authority on California law, and a seasoned, witty raconteur. Further details will be forthcoming, but do save that date for what promises to be an entertaining talk.

*Liz*

# NOCALL OFFICERS, 1983/84

PRESIDENT	Liza Nicholson, McCutchen, Doyle
VICE-PRESIDENT/PRESIDENT-ELECT	Gail Winson, Hastings College of Law
SECRETARY	Sue Welsh, U.S. Court of Appeals
TREASURER	Lynn Lundstrom, U.S. District Court
EXECUTIVE COMMITTEE MEMBER AT LARGE	Mary Hood, Heafey Law Library

## CALENDAR OF EVENTS

November 18, 1983	NOCALL Workshops Holiday Inn, Napa, CA
January 17, 1984	Luncheon and Business Meeting (South Bay Area)
March 24, 1983	Fourth Annual NOCALL Institute His Lordship's, Berkeley, CA
May 10, 1983	Annual Business Meeting/Reception (San Francisco)

## WELCOME TO OUR NEW MEMBERS

Jo Caporaso McCutchen, Doyle, Brown & Enersen	Richard Leiter Hopkins, Mitchell & Carley
Elyse Fox Fox Information Consultants Newton Highlands, MA	Debbie McGinnis Santa Clara Law Library
Jeanne Kauffman Walnut Creek, CA	Douglass Schiffman Federal Document Retrieval
Sheila Goldmacher Oakland, CA	Estalee A. Weill Weill Library Services

## NEWSLETTER STAFF

Janice Kelly  
Littler, Mendelson

Editor

Laura Peritore  
Hastings College of the Law

Assistant Editor

Mary Glennon  
Hasting College of the Law

Assistant Editor

Sandra Young  
Bronson, Bronson & McKinnon

Membership News, San Francisco

Barrie Elbrecht  
State Board of Equalization

Membership News, Sacramento

DeeAnn Dugan  
Heafey Law Library

Membership News, Peninsula



Deadline for submission of material to be included in the next issue is November 21. For the following issues, it will be:

January/February

January 21

March/April

March 21

May/June

May 21

July/August

July 21

## 1983-84 COMMITTEES

### Audit & Budget

Ginette Polak, Continuing Education of the Bar, Chair  
No membership list available

### Constitution & Bylaws

Muriel Hoppes, California State Law Library, Chair  
No membership list available

### Education

Sharon French, Bank of America, Chair  
Loretta Mak, Heller, Ehrman, White & McAuliffe  
Maureen Sirhall, Pillsbury, Madison & Sutro  
Teresa Oppedal, Morrison & Foerster  
Eileen Norris, Farella, Braun & Martel

### Nominating

Jeanette Lizotte, Landels, Ripley & Diamond, Chair  
John Moore, S.F. County Law Library, Mills Branch  
Manuel Koff, Baker & McKenzie  
Barrie Elbrecht, State Board of Equalization

### Municipal Codes

Alice McKenzie, Brobeck, Phleger & Harrison, Chair  
Muriel Hoppes, California State Law Library  
Scott Pagel, Golden Gate University  
Martha Mille, Heafey Law Library  
Joan Loftus, Howard, Rice  
Trish McCurdy, Pettit & Martin  
Catherine Finnegan, Chickering & Gregory  
Jo Caporaso, McCutchen, Doyle, Brown & Enersen

### Public Access to Legal Information

Scott Pagel, Golden Gate University, Chair  
Karen Toran, Hastings College of the Law  
Betty Merritt, PG&E Law Library  
Shirley David, Sacramento County Law Library

### Membership/Placement

Donna Martinez, Bank of America, Chair  
Jo Caporaso, McCutchen, Doyle, Brown & Enersen  
Sandra Sawyer Young, Bronson, Bronson & McKinnon  
Eileen Norris, Farella, Braun & Martel  
Joan Loftus, Howard, Rice

### 1983 NOCALL WORKSHOPS

All the credit for the success of the workshops goes to the other members of this committee: Gail Fleming Winson (Hastings), Betty Hardin (Castle & Cooke, Inc.), Susan Huff (Golden Gate), and Martha Mille (Santa Clara). I was very pleased by the topics selected by these committee members and thought that they all did an outstanding job in securing the appropriate speakers.

Gail Fleming Winson arranged for a workshop on "Job Burnout: How to Renew Enthusiasm for Work" to be given by Dr. Beverly A. Potter. This workshop marked a departure from previous workshops in that the Executive Board approved the paying of an honorarium to obtain an outside speaker. The honorarium was covered by increasing the enrollment fee for this workshop from \$15 to \$20. Dr. Potter, who holds a Ph.D. in Counseling Psychology from Stanford University and an M.S. in Vocational Rehabilitation Counseling from San Francisco State University, gave a very interesting and enjoyable presentation.

Betty Hardin also selected an outside speaker for her workshop in "Micro, Mini, Mainframe - Conversation from Manual to Automation in the Law Library." Joseph Matthews, president of a library automating consulting firm and respected authority in library automation, agreed to fit us into his busy schedule. This workshop, as expected, drew the largest response and provided a good overview for those looking ahead to the benefits and burdens of library automation.

Susan Huff put together an excellent panel of librarians for her workshop on "Resource Sharing": Robert Berring (Boalt), Alice McKenzie (Brobeck, Phleger & Harrison), Cosette Sun (Alameda County Law Library), John Sigel (California Supreme Court Law Library), Nancy Carter (Golden Gate University), and Dorothy Hutson (SLA).

Martha Mille's selection of Professor Lilly of the University of Santa Clara School of Law as speaker for her workshop on "Federal Taxation - TEFRA" was a perfect choice. Professor Lilly has been a very generous supporter of NOCALL continuing education programs and we were fortunate to have his clear presentation of the latest developments in the tax area.

I also want to thank Mary Hood for her strong support of the Education Committee and Rolene Bailey for taking care of the financial matters involved so promptly. Thanks, too, to all the NOCALL members who took part in the workshops. I hope you enjoyed them and came away better prepared to deal with stress, automation, interlibrary loans, and TEFRA.

Linda Spath  
LILLICK, MCHOSE & CHARLES

NOCALL NORTHERN CALIFORNIA ASSOCIATION OF LAW LIBRARIES  
A Chapter of the American Association of Law Libraries

QUARTERLY REPORT OF THE TREASURER  
1st Qtr. FY 1983-84

September 1, 1983

Balance on hand, June 1, 1983 \$ 4,333.59

Income:

Dues, 151 Active/Associate members at \$15.00	\$ 2,265.00	
Dues, 2 Student members at \$5.00	10.00	
Meeting, May 18, 1983	<u>270.00</u>	<u>2,545.00</u>
		6,878.59

Expenses:

Postage, Membership applications	\$ 30.00	
Meeting refreshments, May 18, 1983	265.00	
Municipal Code Project:		
Typing	\$ 78.00	
Envelopes & Postage	<u>84.98</u>	162.98
Newsletter (August/September):		
Printing	263.59	
Supplies	9.50	
Postage	<u>73.68</u>	346.77
Workshop, November 1983		250.00
Deposit		
Secretary of State, Annual filing fee	2.50	
San Francisco Rubber Stamp Co.	<u>20.00</u>	<u>(1,077.25)</u>

Balance on hand, Sept. 1, 1983 \$ 5,801.34

Respectfully submitted,

Lynn E. Lundstrom  
Treasurer



Business Meeting  
Friday, September 23, 1983  
Golden Gate University Law School

President Liza Nicholson called the first meeting of the 1983-84 year to order at 4:10 p.m. She announced that 64 people had registered to attend today's meeting. Since the minutes of the last meeting were reprinted in the Newsletter, it was moved, seconded and passed to dispense with the reading of the minutes at this time, and to accept the minutes as printed.

### Reports

Sharon French, Education Committee Chair, announced that the Fall Workshops would be held on Friday, November 18, at the Napa Valley Holiday Inn in Napa. The program will include sessions about Legal Ethics and Professional Responsibility and Municipal Codes and Local Laws. Further information will be in the next Newsletter.

Gail Winson announced that the Institute will be held on Saturday, March 24, 1984, at His Lordship's in Berkeley. Members of the committee are Linda Weir, Nancy Lewis, Betty Hardin, Judy Janes and Deborah Celle. The topic will be Copyright and the New Technologies. Professor McCarthy, University of San Francisco, has been asked to be one of the speakers. The AALL President or Vice-President/President-Elect has been invited to attend but a reply has not yet been received to Gail's letter.

Lynn Lundstrom, Treasurer, announced that as of September 1, there were 151 members and 2 student members. She gave the first quarter report which will be published in the next Newsletter.

Mary Hood, Local Arrangements Chairman for the AALL institute to be held at University of Santa Clara, June 26-30, 1984, gave a preview of the proceedings. The topic will be Management and Administration of Law Libraries. Usually between 100 and 125 people are invited to attend. An added attraction is that some Olympics training will be at San Jose State at that time with a possibility of obtaining tickets.

### Constitutional Amendment

The proposed constitutional amendment concerning succession to office was printed in the Newsletter for members to review before voting at this meeting. Art. V Sec. 4 to read:

In the event of the disability, absence or withdrawal of the President, the title, duties and obligations of the office shall be assumed by the Vice-President/President-

elect, who shall then serve until the end of his or her term as President. A special election shall be held to fill the office of Vice-President/President-elect upon the assumption of the office of President by the Vice-President/President-elect or for any other reason of vacancy.

A two-thirds vote of those members present and voting was needed to pass the Constitutional Amendment. The amendment was passed unanimously.

### New Business

Under the present by-laws, it is possible for members to become life members after reaching the age of 60, retiring from active employment in a law library, and being a member of NOCALL for ten years. Since NOCALL is only three years old, this is not possible. It was moved by Donna Martinez, chair of the Membership Committee, to suspend the by-laws temporarily in order to vote on the life membership of Elizabeth-Anne Quigley, who meets all other qualifications. It was seconded and passed. A vote was then taken to grant life membership to Miss Quigley, and she was voted unanimously to be our first life member.

Alice McKenzie is chair of the Municipal Codes and California Legal Publications Committee. She announced that volunteers would be needed to help compile a survey of municipal codes, which is being conducted in preparation for the November workshops.

Scott Pagel is in charge of an AALL Committee of Public Access to Legal Information and asked for volunteers to help with that committee.

Liza asked if we should pursue a bid to have AALL in San Francisco in 1990. The question was precipitated by a letter from the Hilton Hotel offering its facilities for such a meeting. After some discussion as to what we may be committing future members to, it was decided to table the discussion until a later meeting at which time we should make a final decision since we will have to make a bid by next year if we are going to do it.

Margaret Shediak is a member of an AALL Special Committee to Study the Needs of the Legal Information Specialist in 2001. The committee will be looking at many situations to determine the future of the law library community. Soon all chapters will be receiving a letter from President Kathy Price asking what our plans are for the future of the local association. Margaret asked us to be thinking of situations which may be applicable to this study.

Liza asked that anyone who had not yet paid dues to do so today in order to insure inclusion in the NOCALL directory.



Janice Kelly, Newsletter editor, invited everyone to submit ideas, articles, and information for the Newsletter.

The meeting was adjourned at 4:40 p.m. at which time a reception was held in the Faculty Lounge.

Respectfully submitted,

Sue Welsh  
Secretary



#### MEMBERSHIP NEWS

Alfred J. Lewis, Associate Law Librarian at the University of California, Davis, is the author of Using American Law Books, 1983, published by Kendall/Hunt. It is intended for first year courses in legal research as well as undergraduate courses, library science courses and paralegal programs.

Sue Dyer has resigned her position at Thelen, Marrin, Johnson & Bridges. She plans to travel for six months and will then decide what she wants to do.

Shirley David was appointed Sacramento County Law Librarian to replace Alice (Pat) McDonald, who retired after ten years at the library. For the past eleven years, Shirley has been at the Minnesota State Law Library, most recently as assistant director. During the past year, she was director of the County Law Library program, which provided consulting services to the county law libraries.

The Public Access to Legal Information Committee is seeking additional members. The Committee's purpose is to assist public and county law librarians by compiling bibliographies, holding training sessions and evaluating libraries' legal collections. A survey of library collections is also planned. Anyone interested should call Scott Pagel at Golden Gate University.

Jo Caporaso is now assistant librarian at McCutchen, Doyle. Jo's former position was librarian at Bank of America-Tax.

## MEMBERSHIP NEWS (CONTINUED)

Deborah McGinnis is the new reference librarian at Santa Clara County Law Library. She replaces David Bridgman who is now at Stanford Law Library. Deborah received her MLS from San Jose State.

Congratulations to Elizabeth Ann Quigley who was nominated to life membership in NOCALL in recognition of her contributions to law librarianship and to NOCALL. Elizabeth has retired from her position at the USF Law Library.



## MISCELLANEOUS INFORMATION

Mich/ALL has produced a Pal Guide (Public Access to Law). It is intended to assist the public in basic legal research in Michigan. Updates are planned. A copy can be obtained by sending \$5 to Ellen McCarthy, Michigan Dept. of Civil Rights, 1200 Sixth Street, 7th Floor, Detroit, MI 48226.

In upcoming issues, we expect to have profiles of Sacramento libraries by Shirley David; profiles of special collections in San Francisco by Alice McKenzie; and a profile of the Government Documents Department at the San Francisco Main Library. Special collections on the Peninsula and in the East Bay would be good topics - are there any volunteers?

Muriel Hoppes of the California State Law Library and Linda Weir of Hastings are interested in compiling a list of which libraries receive the records and briefs of the California Supreme Court and Courts of Appeal. Please contact either of them if you know where these are available on microfiche or in hard copy.

The Newsletter of the Law Libraries of New England (LLNE), volume 4, number 3, contains a three page list of Connecticut practice materials.

## MISCELLANEOUS (CONTINUED)

The Chicago Association of Law Libraries has published a detailed 1983 salary survey. A copy of this and of the Connecticut practice materials can be obtained by contacting Janice Kelly at Littler, Mendelson.

In their Law Library Newsletter, Oceana has stated that they are pleased to serve as an intermediary for librarians who want to come to the U.S. for a limited time to work on foreign collections and, conversely, for American specialty law librarians who are interested in spending some time in an overseas law library working on American collections. If you would like more information, contact Phil Cohen at Oceana.

The California Library Directory 1983 has been issued by the California State Library. It contains directory listings for academic, public, special, state agency and county law libraries in California, arranged by city. It is available free of charge, in limited quantity. You can obtain the latest volume automatically by participating in the State Library's statistics program. For more information, contact Collin Clark, California State Library, P.O. Box 2037, Sacramento CA 95809.

San Francisco Bay Area Online Users' Group will hold its first meeting of 1983/84 on November 9 at 7:00 p.m. at Hastings College of Law. The topic is "Best of Online '83" and speakers and participants from the Chicago convention will summarize the presentations. Call Linda Weir for additional information and to make a reservation. 557-0505.



## SPECIAL COLLECTIONS IN NORTHERN CALIFORNIA

In response to suggestions from NOCALL members, the Newsletter will include library profiles and descriptions of special collections. In this issue, we are featuring Hastings College of the Law and U.C. Davis, thanks to Laura Peritore and Judy Janes.

### U.C. Davis

The special collections at U.C. Davis are integrated into the whole collection by L.C. number and are not housed separately but they do represent special strengths NOCALL Members might wish to be aware of. These strengths are in:

1. Agricultural Law. Not all materials are limited exclusively to law and agriculture but also include economic aspects, agricultural assistance, agricultural credit and agricultural laborers.
2. Space Law. This collection is made up largely of articles, documents and papers collected by the Davis Law Librarian during his many years as editor of the International Space Law Colloquium.
3. Martin Luther King.
4. Documents. Federal bills, hearings, reports and debates, the complete Federal Register and Code of Federal Regulations (on microfiche), and Presidential Commission Reports.
5. Maritime Law.
6. Land Use Planning - Water.

### U.C. Hastings

U.C. Hastings houses one of the most complete records and briefs collections in Northern California. The collection includes records and briefs of the following courts:

- U.S. Supreme Court. 1832-
- U.S. Court of Appeals (9th Circuit). 1891-1979
- U.S. Court of Customs and Patent Appeals. 1930-1979
- California Supreme Court. 1909-1981
- California Court of Appeals (All Districts). 1906-1980

## SPECIAL COLLECTIONS (CONTINUED)

These records and briefs are on microfilm, microfiche and hardcopy. Some are the property of U.C. Hastings and some are part of the San Francisco County Law Library collection and are being housed at Hastings. These latter are records and briefs of the California Supreme Court (1906-1980), the California Appellate Court (1906-1980) and the Ninth Circuit Court (1981-1979). Interested patrons need to call the San Francisco County Law Library first in order to determine the correct volume number of the case needed. For more recent records and briefs, refer to the collections at the Alameda County Law Library and State Library.

## AALL ANNOUNCES TWO NEW AWARDS

NAME OF AWARD: AALL DISTINGUISHED SERVICE AWARD

DEFINITION AND CRITERIA: Presented to an individual for outstanding recognition of extended and sustained distinguished service to law librarianship and to AALL. The award will be presented to an individual nearing or following completion of an active professional career. Honorees may be recognized for achievement in a particular area of law librarianship, for service to the Association, or for outstanding contributions to the professional literature. The individual must be a member of AALL.

NUMBER AND FREQUENCY OF AWARD: An annual award. However, there is no requirement that an award be given every year and multiple awards may be awarded.

JURY: A subcommittee of the Awards Committee consisting of the Chairperson of the committee along with four other members. 1983/84 - Nancy Johnson, Francis R. Doyle, Rosemary Gallo, Anthony P. Grech, Susan Wood.

DEADLINE FOR NOMINATION: March 1. Members of AALL are encouraged to submit names in nomination to the Chairperson of the Awards Committee. Send nominations to: Nancy Johnson, Chairperson, Awards Committee, Georgia State University, College of Law Library, University Plaza, Atlanta, Georgia 30303.

ANNOUNCEMENT AND PRESENTATION OF THE AWARD: Annual Conference.

TYPE OF AWARD: Plaque.



## AWARDS (CONTINUED)

NAME OF AWARD: LAW LIBRARY PUBLICATION AWARD

DEFINITION AND CRITERIA: Presented to honor achievement in creating in-house user oriented library materials outstanding in quality and significance. "Creating" in-house works may include, but not be limited to, writing, compiling, or editing unpublished print or non-print materials, such as guides, brochures, bibliographies, newsletters, tapes, or slides. The entries will be judged on quality, creativity, and usefulness, rather than on magnitude of the project. The award is limited to members of AALL (from all types of libraries) and may be presented to an individual or a staff of a library.

NUMBER AND FREQUENCY OF AWARD: An annual award. An award need not be given every year.

JURY: A three-member subcommittee of the Awards Committee. 1983/84 - Nancy Johnson, Wesley Cochran, and Kyle Passmore.

DEADLINE FOR NOMINATION: March 1.

ANNOUNCEMENT AND PRESENTATION OF THE AWARD: Annual Conference.

TYPE OF AWARD: Certificate.

EXHIBIT: The winning materials will be displayed at a booth at the Annual Conference. These materials will be permanently stored in the AALL Archives.

PROCEDURES FOR SUBMITTING MATERIALS: Individual law libraries are responsible for submitting their own publications or other libraries' publications. Three copies of materials should be sent to the Chair of the Awards Committee: Nancy Johnson, Georgia State University College of Law Library, University Plaza, Atlanta, Georgia 30303. The Chair will then distribute the copies to the subcommittee.

TYPES OF MATERIALS: Bibliographies, Library Aids, Guides, Pathfinders, Maps, Legal Research Guides, Newsletters, Video Tapes, Slides, Cassette Tapes. Acquisition lists will only be considered if other information is included.



## PLACEMENT

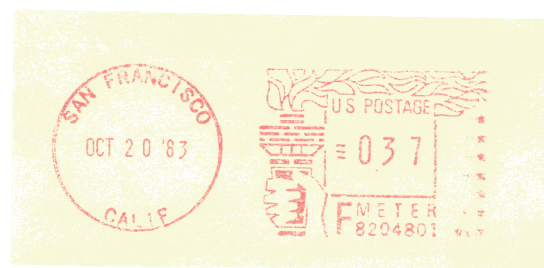
Reference Librarian. University of San Francisco School of Law. Requirements: MLS, JD (preferred, but will consider person with extensive legal reference experience) from accredited institutions. Demonstrated effective interpersonal skills; knowledge of computerized information systems. Duties: Provides legal reference service in all aspects of Anglo-American law. Trains and assists patrons in use of LEXIS and WESTLAW. Supervises Circulation/Reserve staff and operations. Assist in collection development, special projects. Prepares library publications. Hours: Noon-8:30 p.m., Sun. - Thurs. Salary: Competitive. Available: Immediately. Contact: Resumes only. Clint Lyle, Employee Relations, University of San Francisco, CA 94117.

Librarian. Miller, Starr and Regalia. Full-time librarian position with firm of 35+ attorneys. Prior law firm library and LEXIS experience required; MLS preferred. Perfect opportunity to organize new systems and procedures as first professional librarian. Contact: Sylvia Kykora, Miller, Starr and Regalia; 1 Kaiser Center, Oakland, CA 94612. (415) 465-3800.

Library Technician. Bank of America Law Library. Requirements: Basic clerical and typing (40 wpm) skills. Prior library experience preferred. Duties: Process library mail for San Francisco and foreign offices; maintain mail processing systems; shelve library materials; maintain forms file and Bank manuals; arrange interlibrary loans; process new books; assist with ready reference; participate in cross-training with Record Center staff. Available: Immediately. Contact: Donna Martinez, Law Librarian, Bank of America, Law Library #3220, P.O. Box 37000, San Francisco, Ca 94137. (415) 622-6040.

Librarian. Chickering & Gregory. Requirements: MLS and one year law library experience. Duties: General library administration and operation; budget; Lexis, interlibrary loans, reference; supervision of an assistant. Chickering & Gregory is a general practice law firm with 41 attorneys and a 26,000 volume library. Available: Immediately. Contact: Diane Uthe, Chickering & Gregory, Three Embarcadero Center, Suite 2300, San Francisco, CA 94111. (415) 393-9220.

NOCALL NEWSLETTER  
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